

## ***PSO Meeting Minutes***

April 30, 2025

Meeting 1:30 p.m. – Room 208

1. Call to order 1:31 by Vikki Swift
2. Approval of minutes from February 3, 2025  
Dawn Lesperance motioned to approve; Tiffany Pilon seconded; all in favor.  
Approved.
3. Committee Reports
  - a. LC Cares - None
  - b. Compensation Review Committee
  - c. Functional Area Committee
  - d. PSO Mentors
  - e. PSO Employee of the Year – Congratulations to Michelle McLure
  - f. Professional Development
  - g. Professional Staff Hearing Board
  - h. PSO Donations
  - i. Bylaws Committee – Discussion on if Deans are included or excluded (especially for employee of the year).
4. Secretary / Treasurer Report

FY24/25 Beginning Fund Balance: \$3820.44 Revenue: \$817.81 Expenses: \$1296.26

  - Food: 336.26
  - LC Cares: 300.00
  - Donation: 300.00
  - Prize Winners: 60

**Ending Fund Balance: \$3341.99**
5. Digital Communication Officer Report – Website is ready for next years PSO nominations – must be an employee for at least one year
6. Vice Chair Report
7. Chair Report
8. New Business
  - CEC Increases
  - PSO Employee of the Year Awards & Nominations
  - PSO Retirees -
  - PSO Officer Nominations for 2025-26



2024-2025 Officers:  
Chair: Vikki Swift-Raymond  
Vice-Chair: Doug Cruthirds  
Recording Secretary/Treasurer: Sara Patterson  
Digital Communications: Tiffany Pilon

- 
- World Series Volunteers & T-shirt Orders [www.naiaworldseries.com/volunteer](http://www.naiaworldseries.com/volunteer)
  - Summer Hours May 12 – August 1
  - Open Enrollment April 28 – May 16
  - Mid-Summer PSO Celebration Input

9. Old Business

10. Drawings – Fawn Reed - Mylynda will each receive \$10 Warrior Bucks

11. Adjourn

- Next Meeting will be TBA – Summer Celebration!