



**Faculty Senate Meeting
Minutes**

September 24, 2026 | 3:15 p.m. | ACW 133

Present: Angela Wartel, April Niemela, Bowie Rose, Dallas Smith, Eric Stoffregen, Marc Riendeau, Rachelle Genthôs, Ralph Barnes, Rikki Ober, Royal Toy, Debra Lybyer, Katrina Perlman, Alicia Robertson, Matthew Burrell, Seth Bradshaw, Jennifer Cromer, Brian Kolstad, Aaliyah Wilson, Kelly FitzSimmons

Absent: Kim Tuschhoff, Matt Brady

- I. **Call to Order/Approval** of Faculty Senate meeting minutes from Sept 10th, 2026 at 3:16
Motion to approve last meeting's minutes: Angela Wartel
Seconded by Rachelle Genthôs
Unanimous approval
-

II. Old Business

a. Enrollment Update

5.8% decline in enrollment (from last academic year)

8% decline in retention

Some who didn't come back were in good standing. Some were from the LC

Deb Lyber: 39 of those who didn't come back were suspended. 31 transferred. Others failed to return for a variety of reasons. Many were health studies students.

Faculty Senate Member (FSM): What happens if a student doesn't fill out the exit paperwork but doesn't come back? Answer: If they don't come back, they get counted as a failed retention. We either don't know why they didn't come back OR we learned why they left by asking their academic advisors.

- b. Feedback Opportunity:** As you likely know, LC State's [feedback portal](#) has been open and accessible since 2018. We invite you to

share your thoughts, ideas, comments, concerns and compliments.
Your feedback is anonymous.

III. New Business

a. **Guest:** Matthew Burrell (MB), IT Director

Q: Can we get automated backups for Canvas (in case Canvas is hacked again)?

MB: LC can't do a bulk backup of Canvas. Each instructor, however, does have the ability to back-up courses.

Q: is there a way to make classroom tech more consistent across campus?

MB: We added a classroom tech specialist, and we have 2 classroom standards. We are working on getting all tech enabled classrooms to be consistent with one or the other tiers/standards. The big problem is finding the money to upgrade and standardize.

Q: Do we need to update help sheets in classrooms? If so, what should we include on the help sheets?

MB: We are working in 25 Live so that all faculty using a room will know that the ticket has been resolved.

FSM: should faculty CC other faculty (using the same classroom) on all classroom tickets?

MB: faculty can do that, but we are not requiring it.

FSM: should we leave devices on (especially in the evenings and prior to the start of the weekend)?

MB: I don't know.

Q: Classes did not appear in Teams until just before classes started. This makes things difficult. Is anything being done about that?

MB: Elearning only creates classes in Teams the Friday before classes started. Do you want those to be created earlier?

MB: The camera freezing problem is being worked on. Let us know if you have problems with a camera in one of the classrooms.

Q: I (as a Coeur d'Alene employee) would like a permanent dedicated office. Maybe they person wants LC to pay for their home internet instead or in addition to a dedicated office?

Q: can a person log into college resources on their home computer?

MB: Yes, but LC state owns those documents. If you lose your lc email, you lose all of those documents.

MB: You can get a physical phone if you want it. But people have to log in to use a physical phone (so they typically give it back)

Q: I was told to move into a new room on campus, but 6-7 months passed before tech was set up in the space. Why was so much time required to set it up?

MB: I am not sure what situation this question is addressing. I thought all classrooms were set up at the start of the semester.

Q: Will emeritus faculty have an LC email address going forward?

MB: Emeritus faculty do NOT normally get LC email addresses. But if they have a business need, they can be brought in as a contractor because contractors can get LC email addresses. This would let them access LC library databases (among other things).

Q: How much does an emeritus faculty email cost?

MB: I am not sure.

FSM: What to do when a faculty or students leaves their phone at home? How do they log in to LC online resources?

MB: will have to look into that. The Testing Center is opted out of 2 factor authentication. So, you can log into resources in the Testing Center, even if you don't have a phone or forget your phone.

FSM: tier 2 used to be called super rooms.

MB: tier 1 are rooms with a single camera. Tier 2 rooms have 2 cameras and the ability to plug laptop into mic, speakers, and camera of the room.

MB: We are trying to get list of tier 2 classrooms into 25 Live.

Q: who are top people for Teams:

MB: The Help Desk is the default to contact about Teams. After the Help Desk, Tyler is the #2 to ask for Teams-related issues. No one is officially assigned a role as a Teams expert.

b. Proposal for ED-BAS: Industry Bachelors of Applied Science (3 year)

FSM: (to Royal) How to define industry (regarding 90-credit bachelors).

Royal Toy (RT): Any job/career. The core is required by state. The state also requires 36? upper division credits. The other parts of a degree provide the institution with some flexibility. There is some variation on how many hours a person needs to be competent in their job.

FSM: who gets credit for the head count of students enrolled in a 90-credit BAS courses?

RT: that isn't worked out yet.

FSM: I am not keen on calling this degree a bachelor's degree. BAS is not equivalent to a BS or BA.

FSM: to get the BAS the student would have to be employed for at least 2 years prior to enrolling in the BAS program.

FSM: How is this different than just challenging the class?

RT: There are three routes for prior to experience to count for courses. A student can CLEP, pass challenge exam, or write up a portfolio on your knowledge and let a faculty review. CURRENTLY, up to 25% of a student's course credits could be taken care of through those 3 prior experience routes.

FSM: Why is it called 'applied science'?

RT: BS vs. BA is about foreign language requirement. The focus of BAS is on industry-related degrees. They had an associates with a CTE associate's degree. All CTE and T&I courses are tagged as applied science courses.

RT: In some cases, a person would get the entire 90 credits from LC and no credits transferred in from industry.

FSM: let's say a person starts in a non-BAS program, then learns of the BAS program, can they then switch majors from a BA/BS to a BAS program?

RT: No, they can't switch if they started pursuing another non-BAS degree.

FSM: who will evaluate the workplace experience a person has? Who decides if a student's 2+ years of work is valuable?

RT: Credit for prior learning (the three already established ways of doing this) are orthogonal to the new BAS. The BAS degree is completely separate from the credit for prior learning programs that are already in place.

FSM: who makes the phone call to the manager of the business?

RT: right now, I do.

April Niemela (AN): Idaho State has 3 BAS degrees already running. BYU: Idaho has 5 of these BAS programs currently running.

RT: a person pursuing a BA degree could switch into the BAS degree...if it made sense

FSM: how soon will this pilot program be evaluated?

RT: in 6 years.

AN: should we again discuss this on October 8 or October 22? On October 8 we will discuss BAS, and on October 22 we will discuss committee composition.

FSM: BUSS will need a lot of time to be ready to discuss rules for committee composition.

C.

Motion to vote Gary Reed onto the Student Petition Committee: Rachelle Genthôs

Motion Seconded: Angela Wartel

Gary Reed received a unanimous vote to become part of the committee.

c. CTE Dean Candidate Campus Presentations

- i. Sept. 16, 3:30-4:30 p.m., SAC 112 – Charles Bell
- ii. Sept. 17, 3:45-4:45 p.m., SAC 112 – Doug Cruthirds, Ph.D., MPA
- iii. Sept. 29, 4-5 p.m., LIB TCC – Annaliese Baker, M.Ed., MFA
- iv. Sept. 30, 4-5 p.m., LIB TCC – Jared Berrett, Ph.D.

- d. **Fall Frenzy Sept. 28 - Oct. 3 – Fall Frenzy & Family Weekend + Alumni Welcome Home:** Homecoming is moving back to fall and will be incorporated into Fall Frenzy & Family Weekend. Add this [Signature Event](#) to your calendar and check the [event schedule](#) for more details.

- e. **State Board of Education (SBOE) Meeting, October 14-15**

- f. **JFAC Meeting, Thursday, November 12: Williams Conference Center**

IV. Committee Reports

- a. Budget, Planning & Assessment (*April Niemela*)
meeting next Wednesday
- b. Curriculum (*Thomas Hill*)
- c. Faculty Affairs (*Seth Bradshaw*)
- d. Student Affairs (*Peter Remien*)

V. Good of the Order

- a. Sabbatical Applications – due Oct 1 at 5pm
- b. Faculty Development Grants – due Nov 1 at 5pm

Retention Alert is now live in WarriorWeb

Retention Alert is NOT defaulted to be 'on'. So, faculty will have to hit the blue button to switch it on. This lets advisors get an alert from a faculty member. Come to advisor training to learn more.

AN: After contacting them, Social Work and Radiographic Sciences told me that they would discuss in their programs and then get back to me about whether they wanted a voice on senate/committees.

Motion to Adjourn: Marc Reindeau

Seconded by Bowie Rose

Adjournment at 5:26 PM