SECTION: 1. GENERAL

SUBJECT: Emeritus/Emerita Professional/Classified Staff

Subject: Emeritus/Emerita Professional/Classified Staff

Background: Appointment to emeritus/emerita status is a traditional means of honoring an individual with a long and distinguished service upon his/her retirement.

Point of Contact: Vice President for Finance and Administration

Other LCSC offices directly involved with implementation of this policy, or significantly affected by the policy: The Vice President for Academic Affairs and the Vice President for Student Affairs.

Date of approval by LCSC authority: 

Date of State Board Approval: N/A

Date of Most Recent Review: March 2020

Summary of Major Changes incorporated in this revision to the policy: Reviewed with no new changes

1. This policy states the conditions upon which a professional/classified staff member may be awarded emeritus/emerita status and the privileges associated. Policy regarding faculty emeriti can be found in Lewis-Clark State College policy 2.110.

A. Eligibility - A staff member will be eligible for appointment to emeritus/emerita status upon retirement provided that he/she has:

1. Served Lewis-Clark State College in a distinguished manner for at least 15 years.

2. Attained the minimum age of 55 and/or the Rule of 90.

3. Been nominated by her/his division/office/department and supported by a majority of the members.

B. Designation - Upon nomination by the members of his/her division/office/department, and majority vote of the Professional/Classified Staff Organization. Recognition as emeritus/emerita staff shall be made at a meeting of the Professional/Classified Staff Organization, by the PSO/CSO Chair. Formal recognition will be made at the Staff and Faculty Awards luncheon.
SECTION: 1. GENERAL

SUBJECT: Emeritus/Emerita Professional/Classified Staff

2. Privileges- With the intent that Staff emeriti shall continue to be members of the Lewis-Clark State College community, they shall have privileges similar, in so far as is practical, to those of active staff members. In addition to LCSC retiree privileges (e.g., emeriti staff ID card, educational privileges, activity/fitness center access, LC Warrior email) Staff emeriti shall be granted the following:

A. Opportunity to receive college publications (in electronic or hardcopy format, e.g., Journey Magazine);

B. Six (6) month email transition from lcsc.edu to LC Warrior Mail email;

C. LCSC library privileges; and

D. Recognition during the annual LCSC spring Faculty/Staff Awards Luncheon, inclusive of associated web-based postings.