LEWIS-CLARK STATE COLLEGE
REQUEST FOR INFORMAL BIDS

Issue Date: 11/20/2026
Project: P1FCU Activity Center – Basement Flooring Replacement
Project #: LC270002

Owner/Agency:

Lewis-Clark State College (LC State)
Physical Plant
538 11th Ave
Lewiston, ID 83501
(208) 792-2247
Owner Contact: Redgy Erb / rgerb@lcsc.edu

Bid Due Date:

Bids shall be due no later than **3:00 P.M. (Pacific Time), December 8, 2026.** Bids shall be delivered or mailed to LC State Physical Plant, 538 11th Ave, Lewiston, Idaho 83501. Bidder is responsible to ensure bids are received by the date and time listed.

Pre-Bid Walkthrough:

Location: LC State Physical Plant, 538 11th Ave, Lewiston, Idaho, then adjourn to the site.
10:00 A.M. (Pacific Time) December 2. Attendance is not mandatory, however, this is the time allotted for prospective bidders to take measurements of the spaces to receive new flooring.

Project Scope:

The scope of the work includes removing existing flooring and all associated items down to the substrate, (which is observed to be concrete) and proper disposal of all debris and waste. The work also includes preparing the substrate to receive new flooring and wall base (where applicable). A section of flooring in room 35, Trainer's Suite, is observed to be a textured, poured epoxy finish, which will need to be ground down to the substrate. The contractor will need to take protective measures to collect dust and debris from the grinding process. Adjoining surfaces not within the scope of demolition shall be protected from damage. Existing wall base should be carefully removed so as not to damage the drywall finish, and to limit any paint touch ups needed.

New flooring products include: luxury vinyl plank (LVP) with a slip-resistant finish since the locker rooms contain shower areas, carpet tile, and rubber wall base (4-1/2" to cover the drywall cut-line). The contractor shall include in their bid a 10% overage stock of materials, to be provided to LC State for future repairs and maintenance.

The P1FCU Activity Center was constructed in 2005, therefore we anticipate there are no hazardous materials to contend with (asbestos and lead-based paint). During the course of the work if questionable materials are discovered, LC State will have samples tested and the results will be provided to the contractor. Abatement and post-abatement air sampling, if needed, will be coordinated by LC State.

Requirements & Specifications:

See Exhibit A for a list of included spaces, the types of existing flooring to be removed, and the types of new flooring to be installed. Also included are specifications for the new flooring and wall base products.

Substitution Requests:

Flooring products included in the Requirements & Specifications section are basis of design. Substitution Requests shall be submitted by the prospective bidders to the LC State contact listed above no later than **December 1, 2026 by 5:00 P.M**. Approved material substitutions will be issued by addenda no later than **December 2, 2026 by 5:00 P.M.**. Substitution requests shall not be considered for the carpet tile product, which was selected to adhere to campus design standards, and to match the remainder of the building.

Addenda:

An addendum will be issued to include the pre-bid walkthrough attendance sheet and answers to questions asked at the walkthrough. A final addendum (if needed) will be issued no later than **December 2, 2026 by 5:00 P.M..**

STATE POLICY (By reference):

Informal bids shall be based on provisions of § 67-5711C of the Idaho Code along with § 44-1001 and 44- 1002 dealing with labor preference and §72-1717 dealing with an alcohol and drug-free workplace.

SUPPLEMENTAL CONDITIONS:

1. Bids are to be submitted to the Owner/Agency by the date and time listed above and to the location listed above.
2. Informal Bid Proposal form is attached. The form shall be completed in its entirety. If a section does not apply, mark “NA” in that section. Incomplete bid forms will be deemed non-responsive.
3. Bidders shall not contact LC State departmental personnel with questions regarding the project. All questions should be directed to the LC State and Engineer’s contact listed above.
4. Bid addenda will be issued by the Owner/Agency. Bidders shall acknowledge receipt of all addenda on the informal bid proposal form.
5. Informal bid proposal form shall be signed by a signatory of the contractor having authority to bind the contractor to contracts.

6. A bid bond is not required.
7. A performance bond and labor and materials payment bond each in the amount of one hundred percent (100%) of the contract amount will be required for work accomplished on this contract prior to execution of the contract. Awarded bidder shall provide proof of performance and payment bond within 7 days of notification of intent to award the contract. No work may commence until proof of performance and payment bond is received.
8. An Idaho Public Works Contractors License is not a requirement for this project.
9. Prevailing Wage / Davis-Bacon Wages are not a requirement for this project.
10. A building permit is not required for this project.
11. A DOPL plan review was not required for this project.
12. A Contractor's Affidavit Concerning Alcohol and Drug-Free Workplace must be submitted with the bid.
13. A Bidder's Acknowledgement Statement must be submitted with the bid.
14. The contractor shall be responsible for providing all project closeout documents as required by the Idaho Division of Public Works including (but not limited to): Release of Claims, State of Idaho Tax Release, Operations & Maintenance manual (O&M), all product manufacturer's warranties, contractor's one-year workmanship warranty, and Substantial Completion Certificate. The forms may be found at the DPW website.
15. Idaho Naming Law is a requirement for bidding this project. All specialty contractors and sub-contractors shall be listed on the contractor's informal bid proposal form.
16. The awarded bidder will be required to maintain Contactors Liability Insurance to include Workers' Compensation (meeting statutory requirements), Commercial General Liability ($1,000,000 per occurrence and $2,000,000 aggregate minimum) and Automobile Liability ($1,000,000) combined single limits for bodily injury and property damage). All policies, except Workers' Compensation, shall name Lewis-Clark State College as an additional insured. Awarded bidder shall provide a Certificate of Insurance, meeting the above requirements, within 7 days of notification of intent to award the contract. No work may commence until Certificate of Insurance is received.
17. The awarded bidder shall purchase or maintain property insurance written on a Builder's Risk "all-risk policy" in the amount of at least $100,000 to cover the owner's property, the project, and contractor's equipment, materials, and supplies. Awarded bidder shall provide a Certificate of Insurance for the Builder's Risk policy, meeting the above requirements, within 7 days of notification of intent to award the contract. No work may commence until Certificate of Insurance is received.
18. The Owner/Agency will review all submitted bids for conformance with the bidding documents and shall award the contract for construction to the low responsible bidder. The Owner/Agency will initiate a Professional Services Agreement with the low bidder as the form of contract.
19. Contract time: Bidder agrees to commence work on a date specified in writing by the Owner/Agency as the Notice to Proceed, and to substantially complete the work within **120 consecutive calendar days** thereafter.
20. All work is to be Substantially Complete by **July 30, 2027.** Bidder further agrees to

pay as liquidated damages, the sum of **$500 (five hundred dollars)** for each consecutive calendar day after the established substantial completion date or adjusted date as established by change order.

Exhibit A – Requirements & Specifications

The scope of work includes replacing flooring in the following spaces. The products specified shall be provided and installed by the contractor:

GENERAL NOTES:

1. Transitions strips shall be provided between dissimilar flooring materials.
2. Contractor is responsible for all measurements.
3. Contractor shall provide (1) one year workmanship warranty, and manufacturer's standard warranty on all materials.
4. All flooring products to be installed per manufacturer's recommendations.
5. Contractor is responsible for proper disposal of all demolition materials.

ROOM 11A: Men's General Locker Room

- Existing materials to be removed:
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6"x36"), or approved equal.
- Wall Base: Flexco, 4-1/2", Black/Brown, or approved equal.

ROOM 11A: Women's General Locker Room

- Existing materials to be removed:
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6"x36"), or approved equal.
- Wall Base: Flexco, 4-1/2", Black/Brown, or approved equal.

ROOM 17B: Track & Field, Cross Country Locker Room

- Existing materials to be removed:
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6"x36"), or approved equal.
- Wall Base: Flexco, 4-1/2", Black/Brown, or approved equal.

ROOM (No number assigned): Women's Visiting Team Locker Room

- Existing materials to be removed:
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6"x36"), or approved equal.
- Wall Base: Flexco, 4-1/2", Black/Brown, or approved equal.

ROOM 32: Referee's Locker Room

- Existing materials to be removed:
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6"x36"), or approved equal.
- Wall Base: Flexco, 4-1/2", Black/Brown, or approved equal.

ROOM 33: Referee's Locker Room

- Existing materials to be removed:
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6”x36”), or approved equal.
- Wall Base: Flexco, 4-1/2”, Black/Brown, or approved equal.

ROOM 40A & 41B: Men’s Basketball Locker Room

- Existing materials to be removed:
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6”x36”), or approved equal.
- Provide and install “LC” Logo in entry vestibule: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Blue Hawaiian), or approved equal. LC State to provide graphic file of logo artwork.
- Wall Base: Flexco, 4-1/2”, Black/Brown, or approved equal.

ROOM 43A & CORRIDOR: Men’s Baseball Locker Room

- Existing materials to be removed:
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6”x36”), or approved equal.
- Wall Base: Flexco, 4-1/2”, Black/Brown, or approved equal.

ROOM 48: Men’s Visiting Team Locker Room

- Existing materials to be removed: carpet, wall base
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6”x36”), or approved equal
- Wall Base: Flexco, 4-1/2”, Black/Brown, or approved equal.

SUITE 35: Trainer’s Suite, Includes the Following Rooms:

Taping Area 1:

- Existing Materials to be removed: Carpet tile & rubber wall base.
- Provide and install new flooring: Carpet Tile (Manufacturer: TAS, Style: Bandwidth, Color: Commodore Blue).

Taping Area 2:

- Existing materials to be removed: textured/poured epoxy finish, rubber wall base.
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6”x36”), or approved equal.
- Wall Base: Flexco, 4-1/2”, Black/Brown, or approved equal.

Room 36, Trainer’s Office:

- Existing Materials to be removed: Carpet tile & rubber wall base.
- Provide and install new flooring: Carpet Tile (Manufacturer: TAS, Style: Bandwidth, Color: Commodore Blue).
- Wall Base: Flexco, 4-1/2”, Black/Brown, or approved equal.

Staff Office:

- Existing Materials to be removed: vinyl composition tile (VCT) & rubber wall base.
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6”x36”), or approved equal.
- Wall Base: Flexco, 4-1/2”, Black/Brown, or approved equal.

Exam Room:

- Existing Materials to be removed: vinyl composition tile (VCT) & rubber wall base.
- Provide and install New Flooring: Armstrong LVP Duo w/ Diamond 10 Technology Finish, (ST514 Mixer 2, Color to be Club Soda, Size: 6”x36”), or approved equal.
- Wall Base: Flexco, 4-1/2”, Black/Brown, or approved equal.

INFORMAL BID PROPOSAL FORM

Informal Bid Proposal for: Lewis-Clark State College

Project: P1FCU Activity Center – Basement Flooring Replacement

Project #: LC270002
Lewis-Clark State College
Physical Plant
538 11th Avenue
Lewiston, ID 83501

Sealed bids to be clearly marked as "**P1FCU Activity Center – Basement Flooring Replacement**." The undersigned proposes to do the above work in accordance with the request for informal bids and all drawings and specifications attached thereto.

The Bidder agrees to commence work upon receipt of a contract and Notice to Proceed, and to complete the work within the calendar days indicated in the Contract Documents.

Bidder acknowledges receipt of Addenda No____through____.

BASE PROPOSAL: Bidder agrees to perform all of the base proposal Work described in Exhibit A for the sum of:

_____Dollars ($ _____)

(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.)

NO ALTERNATES LISTED

SUBCONTRACTORS: NONE REQUIRED FOR THIS PROJECT

Dated at_____this_____day of_____, 2026

Respectfully Submitted,

By: _____ (Company)

_____
(Street or PO Address)

_____
(City, State, and Zip Code)

_____

(Signature)

_____

(Title)

_____

(Telephone Number and Email)

END OF BID FORM

CONTRACTOR'S AFFIDAVIT

CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE

STATE OF _____

COUNTY OF _____

Pursuant to the Idaho Code, §72-1717, I, the undersigned, being duly sworn, depose and certify that _____is in compliance with the provisions of Idaho Code title 72, chapter 17; that _____provides a drug-free workplace program that complies with the provisions of Idaho Code, title 72, chapter 17 and will maintain such program throughout the life of a state construction contract and that _____ shall subcontract work only to subcontractors meeting the requirements of Idaho Code, §72-1717(1)(a).

_____
Name of Contractor

_____
Address

_____
City and State

By: _____
(Signature)

Subscribed and sworn to before me this _____day of _____, _____.

Commission expires:

_____
NOTARY PUBLIC, residing at

_____

_____

FAILURE TO EXECUTE THIS AFFIDAVIT AND SUBMIT IT ALONG WITH YOUR BID SHALL MAKE YOUR BID NON-RESPONSIVE

BIDDER'S ACKNOWLEDGMENT STATEMENT

NOTE: THE INFORMATION CONTAINED HEREIN IS A SUMMARY OF VITAL CONTRACT PROVISIONS AND DOES NOT CHANGE THE CONTRACT DOCUMENTS THAT WILL GOVERN THIS PROJECT.

Project: P1FCU Activity Center – Basement
Flooring Replacement

By submitting a bid for this Project, the undersigned bidder agrees that, if awarded the Contract for construction, Contractor will conform to all conditions and requirements of the Contract, including but not limited to:

1) Contractor agrees to comply with conditions pertaining to Sections 44-1001 and 44-1002, Idaho Code, requiring the employment of ninety-five percent (95%) bona fide Idaho residents and providing for a preference in the employment of bona fide Idaho residents and regarding the employment of persons not authorized to Work in the United States.

2) Contractor will substantially complete the Work within the time stated in the Contract Documents, or as modified by Change Order(s).

3) If the Contractor fails to substantially complete the Project within the time stated in the Contract Documents, or as modified by Change Order, the Contractor agrees that the Owner may deduct from the Contract amount liquidated damages in the amount per calendar day, indicated in the Contract Documents, times the number of calendar days until the Project is Substantially Complete, as defined in the Contract Documents and as determined by the Design Professional.

4) The Contractor agrees that the amount allowed for overhead and profit on any Change Order is limited to the amounts indicated in the Contract Between Owner and Contractor.
   a) For total changes the amount allowed for overhead, profit, bonds and insurance for the Contractor and all subcontractors of any tier combined shall not exceed fifteen percent (15%) of direct costs; or
   b) The Contractor will determine the amount of overhead and profit to be apportioned between the Contractor and its subcontractor of allowable amounts of overhead, profit, bonds and insurance.

5) The Contractor agrees that Change Orders are governed by the Contract Between Owner and Contractor General Conditions of the Contract for Construction including as follows:

   a) By the execution of a Change Order, the Contractor agrees and acknowledges that it has had sufficient time and opportunity to examine the change in Work which is the subject of the Change Order and that it has undertaken all reasonable efforts to discover and disclose any concealed or unknown conditions which may, to any extent, affect the Contractor's ability to perform in accordance with the Change Order. Aside from those matters specifically set forth in the Change Order, the Owner shall not be obligated to make any adjustments to either the Contract Sum or Contract Time by reason of any conditions affecting the change in Work addressed by the Change Order that could have reasonably been discovered or disclosed by the Contractor's examination.

b) Any Change Order fully executed by the Owner, Contractor and Design Professional, including but not limited to, a Change Order arising by reason of the parties' mutual agreement or by mediation, shall constitute a final and full settlement of all matters relating to or affected by the change in the Work, including but not limited to, all direct and consequential costs associated with such change and any and all adjustments to the Contract Price and Contract Time. In the event a Change Order increases the Contract Price, the Contractor shall include the Work covered by such Change Order in the Application for Payment as if such Work was originally part of the Project and Contract Documents.

6) Certification Concerning Boycott of Israel and Various Industries. Pursuant to Idaho Code Section 67-2346 and 67-2347A, if the total value of the Agreement exceeds one hundred thousand dollars ($100,000) and Contractor employs ten or more persons, Contractor is not currently engaged in, and will not for the duration of the Agreement engage in, a boycott of goods or services from Israel or territories under its control; or a boycott of any individual or company because the individual or company (a) engages in or supports the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or (b) engages in or supports the manufacture, distribution, sale, or use of firearms, as defined in section 18-3302(2)(d), Idaho Code. The terms in this section defined in Idaho Code Section 67-2346 and 67-2347A, respectively, shall have the meanings defined therein.

7) Ownership or Operation by China. Pursuant to Idaho Code section 67-2359, Contractor certifies that it is not currently owned or operated by the government of China and will not for the duration of the Contract be owned or operated by the government of China. The terms in this section defined in Idaho Code section 67-2359 shall have the meaning defined therein.

FAILURE TO EXECUTE THIS ACKNOWLEDGMENT MAY MAKE YOUR BID NON-RESPONSIVE.

I, _____, being duly authorized to
bind the (type or print name of individual)

bidder, _____, does hereby certify that I have fully
read (type or print name of company)

and understand this document and that it highlights certain parts of the Contract that will be

entered between the parties and that will govern this Project.

(SIGNATURE ON FOLLOWING PAGE)

Authorized Signature: _____

Title: _____

Date: _____

END OF BIDDER'S ACKNOWLEDGMENT STATEMENT