



Permission to Interview –On Campus

Permission to bring faculty, professional staff, or classified staff onto campus for an interview must be approved by the Dean before you make the invitation. E-mail the completed form and the vita/résumé of each candidate to the Dean’s Office e-mail (lasdean@lcsc.edu or psdean@lcsc.edu). The Dean’s office will notify the Division Chair once the form has been approved. WAIT FOR APPROVAL.

NAME: _____ DATE: _____

PCN: _____ LCSC POSITION: _____

REFERENCE CALLS COMPLETED: Yes (Required)

OFF-LIST CALLS: Yes (Required unless you have received Dean’s approval to waive)

COMMENTS: _____

NAME: _____ DATE: _____

PCN: _____ LCSC POSITION: _____

REFERENCE CALLS COMPLETED: Yes (Required)

OFF-LIST CALLS: Yes (Required unless you have received Dean’s approval to waive)

COMMENTS: _____

NAME: _____ DATE: _____

PCN: _____ LCSC POSITION: _____

REFERENCE CALLS COMPLETED: Yes (Required)

OFF-LIST CALLS: Yes (Required unless you have received Dean’s approval to waive)

COMMENTS: _____

**(If more room is needed for comments please attach separate sheet)

Approved:

Division Chair

Dean