

Monday Message

Oct. 5, 2026



Dear all,



A huge thank you to all whose good work came together to make Fall Frenzy & Family Weekend (and welcome home alumni) a terrific success! From yard games, shopping cart races, Warriors Got Talent, dodgeball, and FanFest, to the Stegner Lecture, Color Run, the Center for Arts & History exhibit ("Rooted in the Palouse"), volleyball, baseball, our historic [Avista NAIA World Series](#) contract announcement, and the Symphony, it was a wonderful week to be a Warrior!

Cynthia Pemberton, Ed.D.

President

Announcements

Advisor Updates/Training Sessions:

This year's advisor updates/training sessions will include an introduction to LC State's new early-intervention system, Retention Alert. You'll learn how this new tool can help you identify students who may need additional support and connect them with the resources they need to stay on track. All sessions will be offered live in RCH 202 and via [Teams](#) (meeting ID: 225 117 898 798 603; passcode: rM9xv6Eb). Due to technical difficulties during the first week of trainings, it would be helpful if you could let The Advising Center know if you plan to attend by emailing tac@lcsc.edu. If you experience any trouble accessing the Teams meeting, please email tac@lcsc.edu, and a personal invitation will be sent to you. Available session: Wednesday, Oct. 7, 4-5 p.m.

AI Policy:

LC State has approved a new policy governing use of AI tools like Claude, ChatGPT, and Microsoft Copilot for institutional business. Full policy is available at on the [policies page](#) and for questions contact helpdesk@lcsc.edu. Key points:

- Approved tools only, via SSO – AI platforms must be accessed through LC State-managed licenses (SSO login), not personal accounts. Only Claude, ChatGPT, and Copilot are currently approved.
- To obtain an SSO license, please submit a [chargeback form](#).
- Requesting additional AI tools – All tools using AI must also meet our Vendor Management Policy via review by ITS.
- To initiate this review, follow the [Software/Systems Purchases](#) instructions on the ITS website prior to committing to the tool. This includes "free" items.

- Please initiate this process for any items currently in use that have not completed this review.
- Know what you can enter – Restricted and Confidential data may never be entered into or accessed by AI tools.
- Be aware that many AI tools can have add-ons that access full user account files, emails, etc., once initiated.
- Human review always required – AI can assist and inform, but a human must review and approve any AI-influenced work, especially for high-stakes decisions (hiring, student outcomes, financial matters).

Feedback:

If you have a workplace concern, a question about where to turn, a compliment you'd like to pass along, or just something that's on your mind, the HR office has developed a new webpage: www.lcsc.edu/hr/employee-concerns. The page lays out all the reporting options available to you, including ways to reach out confidentially or completely anonymously if you prefer. It also includes reporting options through the State of Idaho, so everything is in one spot and easy to find. As always, you're also welcome to reach out to anyone in the HR office directly.

Heating:

Physical Plant intends to start the central boilers this week. The system provides heat to the Administration Building, SUB/CSL, Talkington Hall, Expedition Hall, Reid Centennial Hall (RCH), and the Music Building. Start-up at RCH will also require testing of the new steam valves installed through the deferred maintenance program. Physical Plant has a limited number of space heaters that can be checked out to stave off the cooler morning temperatures and are available on a first-come, first-serve basis. As a reminder, please plug space heaters directly into a wall outlet, and ensure they have tip-over protection. Do not plug them into outlet strips, surge protectors, or extension cords as this creates a fire risk. Contact Physical Plant at ext. 2247 for more information or to request a space heater. Physical Plant is also happy to inspect any space heaters you may have purchased to ensure they are operated safely.

Human Resource Services (HRS):

- **Employee Benefits & Resource Fair Rescheduled:** Due to scheduling conflicts shared by several vendor partners, the fair will be moved from Halloween to mid-April 2027, aligning it with the annual Open Enrollment period. HRS appreciates your understanding, and is confident the spring timing will make the event even more valuable. A date will be shared as soon as it's available. Thank you for your enthusiasm and support.
- **Oct. 8 Library Class:** Looking to strengthen your research skills or learn more about the resources available through the library? Join us for an online Professional Development Training focused on Library resources and research assistance on Oct. 8. [Learn more.](#)

- **Oct. 14, 28 Excel Class:** Join instructor Doug Cruthirds for a hands-on, three-part Excel series designed to take you from the basics all the way to expert-level skills. Each session builds on the last, making this the perfect opportunity to close knowledge gaps, discover time-saving tools, and walk away with skills you'll use every single day. All sessions will be held at Workforce Training in Clearwater Hall, located downtown. Register now: www.lcsc.edu/hr/pdt. Remaining sessions: Intermediate Excel: Oct. 14, 2-5 p.m.; Advanced Excel: Oct. 28, 2-5 p.m.
- **Oct. 15 Self-Defense Class:** This hands-on class will cover practical self-defense techniques that can be adapted for all ages, abilities, and fitness levels. No previous experience is needed. [Learn more](#).

Key Audits:

Public Safety will be conducting key audits. Campus employees with one or more keys to buildings, offices, or other campus spaces will be contacted by Public Safety and asked to bring their metal keys to the Public Safety office in MLH 110. During the audit, the inventory of metal keys as well as Salto (electronic key) access will be reconciled with the list kept by Public Safety. Key audits are required by the State of Idaho and help ensure the campus community, facilities, and assets are secure. For more secure areas, it may be necessary to renew supervisor-approved access authorizations after the audit.

Light Up Campus – Adopt-a-Lamppost:

The week of Oct. 26-30, groups can volunteer to help set up lights for the Light Up Campus display, to be lit Oct. 30. This is done early so that students can enjoy the lights ahead of departing for winter break. All lights and ladders will be provided, and it will take each group about 30-45 minutes to complete. After the winter season, a week will be designated to take down the same lights you installed. Adopting a lamppost will allow our lighted display to grow this season. To volunteer a group, please email the day and time you would like to volunteer to Debbie at dqkolstad@lcsc.edu.

Parking & Safety:

For the last year, LC State has been working on a strategy to increase parking while also maintaining its commitment to the safety of the campus community. LC State and the City of Lewiston have entered into two agreements that will support the parking and safety goals.

- The first is an agreement to continue to permit Clearwater Hall residents to park their vehicles overnight in a designated city parking lot. LC State sells parking passes to those students and assists in conducting safety patrols in that parking lot. With the new agreement, LC State will share some of the revenue for the parking passes sold for that lot and will partner with the city on potential improvements. You may recall that the city has an ordinance forbidding overnight parking in city lots without special permits. The new agreement includes LC State

students who possess the proper parking permit in the exception to the ordinance.

- The second is an agreement in which LC State will enforce permitted parking on [selected sections of streets](#) that are surrounded by LC State property. This includes the section of 6th Street starting from 11th Avenue and extending to 8th Avenue along with the 600-block of 9th Avenue. Parking enforcement for these areas will be in alignment with campus parking guidelines such that LC State parking permits will be required to park in those spots from 8 a.m. to 5 p.m., Monday-Friday, while classes are in session during the fall and spring semesters. This will go into effect starting the spring 2027 semester. Furthermore, we plan to work with the city to improve [the crosswalk on 6th Street](#) near the P1FCU Activity Center. And, the city is considering an ordinance that would reduce the speed limit on 6th Street to 15 miles per hour. The safety of the hundreds of students, faculty, staff, and members of the community who cross 6th street to access the campus remains a priority and these safety measures will greatly assist in supporting this priority.

Student-Athlete Eligibility:

At its fall meeting, the NAIA Council of Presidents advanced a legislative proposal to expand student-athlete eligibility to five seasons of competition. This change would lengthen the NAIA's current policy by one season, allowing students-athletes to participate in a fifth season within 10 terms of attendance. Student-athletes would be required to have completed 96 credits to be eligible for a fifth season. More information will be available soon.

Vector Solutions Training:

The annual Vector Solutions compliance training is available and must be completed by Oct. 30. Employees were sent a notification when the training became available. We encourage you to complete your assigned courses before the deadline to help ensure our institution remains compliant. If you have any questions about the training requirements or accessing the platform, please contact Human Resource Services.

Warrior Giving Day 2027 Prep:

If your program/school/division is interested in participating/raising money during Warrior Giving Day 2027, please complete the [intake form](#) by Nov. 27.

Work Scholars & Worksites:

The LC Work Scholar application for students and worksites is open for spring 2027, closing on Oct. 16. Contact the [Financial Aid Office](#) at 208-792-2224 or lcworkscholars@lcsc.edu with questions.

- Work Scholars work 10 hours a week and receive a paid tuition scholarship, a biweekly stipend, and valuable professional work experience. To be eligible, students must be full time, have a cumulative GPA of 3.0 or higher, be of sophomore status or higher, be an Idaho resident, and show need of their

completed FAFSA (Pell Eligible). Applications can be completed on [Handshake](#) and more information can be found [here](#).

- Worksites across campus, or from the community, can partner with LC State to provide students with opportunities to grow as professionals. Worksites receive 150 hours of high-quality work per semester while helping guide students to grow their skills and professional network. Participating worksites meet with students at regular intervals throughout the semester to ensure they are on track to succeed. Worksite applications can be completed [here](#), and more information can be found [here](#).

Events

Keep up on events and activities through the [Campus Calendar](#) and the [Do More App](#)

Oct. 6 – PBFAC Presentation:

President Pemberton will give a presentation before the Permanent Building Fund Advisory Council (PBFAC) at the Capitol in Boise on Tuesday, Oct. 6, at 1:20 p.m., Pacific.

Oct. 8 – Career & Internship Fair:

On Thursday, Oct. 8, from 10 a.m.-2 p.m., LC State will host its annual Career & Internship Fair. This is a signature event that provides LC State students the opportunity to explore internship, employment, and graduate school options. Embedded in this event is a special visitation program called “[High School Career Expo](#),” wherein regional high school students and their teachers or counselors are invited to campus to meet some of the employers participating in the fair and learn about LC State’s programs. Approximately 50 businesses and graduate schools are expected to attend this year’s fair. This is an opportunity to show students the value and power of credentials earned at LC State and directly connects the education we provide to career opportunities. LC State looks forward to welcoming these future Warriors to campus.

Oct. 9-10 – Home Athletic Events:

Warrior volleyball faces Oregon Tech at 6 p.m. Friday and Southern Oregon at 4 p.m. Saturday at the P1FCU Activity Center. Learn more at www.lcwarriors.com.

Oct. 12 – Indigenous Peoples Day:

LC State’s Native American Club will hold an Indian Taco sale near the Student Union Building/Center for Student Leadership from 11:30 a.m.-1:30 p.m. In the afternoon, Nakia Cloud, LC State alumnus and Nez Perce language instructor, will offer a presentation focused on “Seasonal Rounds of the Nimiipuu” from 3-4:15 p.m. in SAC 112. Students, faculty, staff, and the general public are welcome to attend.

Oct. 14-15 – State Board of Education Meeting:

LC State will host the Idaho State Board of Education beginning at 1 p.m. on Oct. 14, and at 9 a.m. on Oct. 15. Details to come.

News & Features

Stay current on [LC State news](#)

- [NAIA, LC State agree to historic Avista NAIA World Series extension](#)
 - [LC State, Bettis Foundation establish second-largest single scholarship in school history](#)
 - [LC State adult learner named Idaho's Adult Education Student of the Year](#)
 - [LC State climbs to No. 6 in U.S. News & World Report rankings](#)
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Song for the Week: “[Alma Mater \(2026\)](#)”

