



LEWIS-CLARK STATE COLLEGE

Contractor/Vendor/Outside Business: Give this form to your insurance agent/broker. Please direct additional questions to Lewis-Clark State College Risk Management: (208) 792-2240

LCSC CERTIFICATE OF INSURANCE REQUIREMENTS **FROM OUTSIDE CONTRACTORS/VENDORS:**

1. **Commercial General Liability.** Coverage with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.
2. **Workers Compensation.** Including employer's liability with limits of not less than \$500,000 bodily injury by accident-each accident/\$500,000 bodily injury by disease-policy limit/\$500,000 bodily injury by disease-each employee.
3. **Automobile Liability.** If they use their own vehicles in the scope of their business than auto liability coverage with limits of not less than \$1,000,000 for each accident.
4. **All policies, except Workers' Compensation, shall name Lewis-Clark State College, 500 8th Avenue, Lewiston, Idaho 83501 as an additional insured.** A copy of the Additional Insured Endorsement must be attached to the certificate verifying that the insured's Policy(s) has been endorsed as required.

(LCSC reserves the right to modify coverage and or limits.)

Hold Harmless and Indemnity Language. Include an Indemnity Clause in the contract, agreement or MOU: (Name of business) shall **hereby agree to release, forever discharge and hold harmless the State of Idaho, and Lewis-Clark State College,** their administrators, directors, coordinators, employees, or their agents from liability for any injuries or property loss or damage even if arising out of the negligence on their part. This release, however, does not extend to loss or damage arising out of intentional acts by, or from gross negligence of, the administrators, directors, coordinators, employees, or agents of Lewis-Clark State College.

Please note: Lewis-Clark State College is prohibited by Idaho State law to provide other organizations indemnity and hold harmless language.