



### HOST FAMILY APPLICATION

#### PRIMARY CONTACT

Full Name \_\_\_\_\_ Date \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

May we contact you at work?  YES  NO Do you have a regular work schedule?  YES  NO

If so, what is it? (ex: *Mon – Fri 9 to 5*) \_\_\_\_\_

#### OTHER HOUSEHOLD MEMBERS

Please list all family members and other living in your home.

<u>Name</u>	<u>Relation</u>	<u>Gender</u>	<u>Date of Birth</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

#### FAMILY CHARACTERISTICS

<u>Pets</u>	How many	Breed/kind/size	Indoor	Outdoor
Dog(s)	_____	_____	_____	_____
Cat(s)	_____	_____	_____	_____
Other	_____	_____	_____	_____

#### Smoking

Does any family member smoke?  YES  NO Do they smoke indoors?  YES  NO  
Will you allow a student to smoke indoors?  YES  NO  
Will you accept a student who smoke if they only smoke outdoors?  YES  NO

#### Alcohol

How often is alcohol consumed in your home?  Regularly  Seldom  Never  
Will you allow a student of legal drinking age to drink in you home?  YES  NO  
Will you accept a student of legal drinking age if they only drink when out?  YES  NO

**Meals**

Do you usually have one "sit down meal" together as a family each day? \_\_\_ YES \_\_\_ NO

Which meals do you plan to prepare for your student? \_\_\_ Breakfast \_\_\_ Lunch \_\_\_ Dinner

Can the student use your kitchen to prepare some of his/her own meals? \_\_\_ YES \_\_\_ NO

**Firearms**

Does your family own firearms? \_\_\_ YES \_\_\_ NO

If you checked "YES" above, does your family keep firearms lock in a gun safe? \_\_\_ YES \_\_\_ NO

**Vaccinations**

Has everyone in your home received the MMR vaccine (Measles, Mumps & Rubella)?

\_\_\_ YES \_\_\_ NO \_\_\_ I prefer not to answer.

*Note: You are not required to disclose, and doing so will not preclude you from hosting. However, we are to inform our students if their host families do not disclose/have not been vaccinated.*

**Personality**

Which of the following descriptions best describes your family?

**Social Life**

\_\_\_ Outgoing – We enjoy people dropping by and like to engage in many family activities.

\_\_\_ Sociable – We invite friends over and do things regularly, but we like our private time, too.

\_\_\_ Quiet & Reserved – Our house is our sanctuary and we need privacy most of the time.

**Cleanliness**

\_\_\_ Rigorous – We like our home spotless; a place for everything, and everything in its place.

\_\_\_ Average – Some clutter is okay, but we prefer it clean.

\_\_\_ Relaxed – We are all busy and sometimes things are messier than we'd like.

**Sound Levels**

\_\_\_ Noisy – We like to hear music or TV most of the time, and we enjoy having family discussions.

\_\_\_ Flexible – We enjoy our quiet time, but we like to listen to music, watch TV and talk as well.

\_\_\_ Quiet – We are low-key and enjoy our quiet time.

**Personal Hours**

\_\_\_ Early to bed, early to rise

\_\_\_ Variable

\_\_\_ Night Owls

What are some of our family's hobbies and interests?

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Is there anything else about your family that you would like a prospective student to know?

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**YOUR HOME**

Type of home

House  Apartment  Condo  Other (describe) \_\_\_\_\_

Number of private bedrooms for students that include a bed, dresser & closet. \_\_\_\_\_

Number of bathrooms for student use.  shared with family  private for student

Can you provide a quiet study area for the student?  YES  NO

Please describe briefly (*desk in student's bedroom, separate study room, quiet time at dining table, etc.*).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What special amenities does your home offer?

Internet  Computer w/Printer  Cable/Dish TV  Other \_\_\_\_\_

If you currently do not have Internet access, are you willing to provide it?  YES  NO

How far do you live from the LCSC Campus? \_\_\_\_\_

If more than one mile, how will you provide your student transportation to and from the college?

\_\_\_\_\_  
\_\_\_\_\_

**EXPERIENCE & EXPECTATIONS**

Have you hosted international students before?  YES  NO How many? \_\_\_\_\_ When? \_\_\_\_\_

How many students would you like to house?  One  Two  Three  Other \_\_\_\_\_

Which do you prefer?  Male  Female  No preference

Which household chores will you expect from a student?

\_\_\_\_\_  
\_\_\_\_\_

What special requests, if any, do you have regarding a student who would be staying with you?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why do you want to host international students?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REFERENCES**

<u>Name</u>	<u>Relation</u>	<u>Phone number</u>
_____	_____	_____
_____	_____	_____

How did you hear about our Homestay Program?

\_\_\_\_\_

**ADMINISTRATION OF THE HOMESTAY PROGRAM**

**Background check:** If your application is approved, all household members 18 and older will be required to complete an “Authorization and General Release” form in order for us to run a background check. These background checks will be completed every two (2) years thereafter.

**Nondiscrimination:** As stated in LCSC’s Policy and Procedures Manual, “Lewis-Clark State College will not discriminate on the basis of race, color, religion, age, sex, national origin, disability, veteran status, or sexual orientation. This policy applies to all programs, services, and facilities, including applications, programs, admissions, services, and employment.” Since the Homestay Program is an LCSC program, hosts are required to comply by this policy. Failure to do so will result in your removal from the program.

**Payments:** While students may pay the host family directly, sometimes with sister school programs, other similar programs, or with particular students, LCSC may pay the host family directly. All host families paid by International Programs must complete a W-9 and be registered as independent contractors by LCSC.

**Placements:** If we have a placement for you, we will notify you with information about the student, and you can accept or decline the placement. Please understand that while we will make every effort to accommodate your preferences, we cannot guarantee that we will always be able to do so. We ask that our hosts be open-minded towards all students and nationalities, just as we expect our students to be open-minded towards their American hosts. Refusals to host students of a certain nationality could result in your removal from the program.

**Review:** We will be periodically reviewing host files to ensure that we have the most up-to-date information and that the hosting environment continues to be satisfactory for both students and hosts. A review may include requesting a new application, background check, and/or another home visit. Host families are required to update us of any changes to the family or residence that may affect the student (including, but not limited to, new residence, new family member, new pet, etc.).

**Taxes:** All host families are responsible for any taxes arising from hosting international students and may need to seek advice from a tax specialist.

***I understand that LCSC acts only as an agent to bring students and host families together. I will not hold LCSC or International Programs responsible for any problems arising between my family and the student(s). Even if a host is qualified and accepted by LCSC, there is no promise or guarantee that a student will be placed with that host family. I also agree to uphold the rules and policies stated in the Host Family Handbook.***

Signature: \_\_\_\_\_

Date: \_\_\_\_\_