

## **LCSC Faculty Association Agenda November 29, 2012**

### **Approved Minutes (Approved on 2-7-13)**

1. Call to Order **by Brian Fennesbeck at 3:15pm**

2. Consent Agenda

- a. Approval of 8/30/12 minutes
- b. Treasury Report (as of 11/13/12)
  - i. Faculty Association – 1, 231.81
  - ii. Benevolence – 2,446.80

**There was a move to approve the consent agenda from Matt Brady, seconded by Ed Miller. There was no further discussion. All voted in favor; the consent agenda was approved.**

3. Regular Agenda

- a. President's Report **President Tony Fernandez**

**President Fernandez gave the Faculty Association an update on the strategic plan. The steering committee has developed a first draft with four goals. Teams will be assigned to develop objectives and strategies to meet those objectives. This will be delivered to the President prior to Christmas. After break the narrative, goals, objectives and strategies will be available for input from the campus community. The final version of the strategic plan should be ready after Spring break and will determine the goals of the college for the next five years. President Fernandez asks the faculty to look critically at the upcoming drafts and forward input to the planning committee; he stressed the importance of this to our institution and asks that we contribute.**

- b. Provost's Report **Provost Carmen Simone**

**Provost Simone told the FA that the accreditation year three report is being assembled; it should be ready to share at the beginning of the Spring semester.**

**The Provost announced that four sabbaticals have been given for next year and thanked the President for his support.**

- c. Chair's Report **Brian Fennesbeck**

**Brian thanked the Provost and President for supporting the sabbaticals and recognizing the importance of these both for faculty and for the benefit for the college as a whole.**

**The Chair's report is attached. Brian summarized the items listed on this report.**

4. New Business

- a. Winter Revels' Committee request **Karen Andrews**

**Karen Andrews reported that the Faculty Association has typically contributed to this event. Brian Fennesbeck told the FA that a sum of \$200 is being offered. There was a motion to approve this from Matt Brady, seconded by Chris Riggs. There was no further discussion, upon voting all were in favor. Winter revels will receive \$200 from the FA account. The Faculty was reminded to RSVP for Winter Revels by Dec 3<sup>rd</sup>.**

- b. Presentation of Student Advisement Model (**Debra Lybyer & Vice President Andy Hanson**)

**Vice President Andy Hanson addressed the FA regarding the central advising model being developed to**

increase retention and success of students. Changes in federal requirements for financial aid make it more important that students are not taking “unnecessary” classes. The CCI model and the “60 by 20” initiative also impact these changes to our advising practices.

Debra Lybyer informed the FA that about 40% of colleges use a similar model often known as the “split model”.

Registrar Nikol Luther took the floor and told the FA that once students have completed application forms they will be sent one of two documents: transfer students will be told to contact the Division whereas other students will be instructed to attend a STAR session. Depending on the level of remediation required the students will be put into a block schedule. Students thus advised can not deviate from the block they have been allocated. Andy Hanson was asking Division Chairs to inform student services as to which classes students should be put into depending upon their Math or English remediation. If students will not accept the block scheduling they will be encouraged to go elsewhere.

Laura Bracken suggested that students have a “study block” in their schedules when they would be on campus and able to take advantage of office hours, math lab etc. Alex Bezzerides said that he would like students to have completed their developmental classes before entering core classes for example Biol 175.

Debra Lybyer reminded the FA that orientation is currently “required” but that there is no means of enforcing this requirement. Student Services will be asking the faculty senate to make this a “hard” requirement without which students cannot enroll in their first semester. Student Services will be preparing students for their chosen field ensuring that they have considered the various options available to them and that they know what they are getting into. Students will work on developing a career plan. During this first semester students will want to interact with their Divisions. Student Services will be asking Divisions how they would like to encourage this interaction. Laura Bracken asked about undeclared majors, would they be pushed too quickly to make decisions? Debra replied saying that we do not currently push students to declare majors. Ed Miller asked how the advising tool would account for our schedules, rotating classes etc. Nikol Luther said that Division Chairs have been asked to provide information regarding likely course offerings. Laura Bracken wondered what would happen in the summer when a number of students need a class at a certain time in a block but we often have to hire adjuncts to teach these classes and they may not be able to teach at a given time. Andy Hansen replied saying we will do the best to accommodate but at this point we can only try. Chris Norden agreed that students do not have sufficient time for classes and work many hours but some of this is due to financial planning issues. Andy Hansen hopes that this new advising model will provide more time to discuss these issues with students. Debra Lybyer told the FA that the Freshman seminar class which may address this issue. Andy Hansen suggested that we could attach some of these learning experiences to, for example, a developmental math class.

Dave McCullough commented that he would love a template for study skills, guides etc that he could use in class. Lynne Bidwell asked if we would be seeing more non-traditional students, Andy responded saying he did not know the answer to this question.

##### 5. Good of the Order

Barbara Barnes addressed the FA regarding courses with a possible “diversity” designation. At this stage we have the diversity statement. Barbara would like to compile a list of courses with considerable diversity content. A request will be sent to the Division Chairs. Heather Van Mullem said there was a list that came out of the Gen Ed committee a while ago. Brian Christenson informed the FA that social work has a list.

Ruth Lapsley told the Faculty Association that Bob Thorson is recovering and welcomes visitors to help him stay connected. Samantha Thompson-Franklin asked if Bob was getting Email, Ruth replied in the

**affirmative.**

**Dates to Note:**

- **Craft Faire Sat 8-3**
- **Faculty dev grants for Spring Feb 1**
- **Senior symposium May 8-10.**

**6. Next meetings:**

Faculty Senate, December 13, SUB 143 315p

Faculty Association February 7, 315p, WCC

**There was a move to adjourn from Matt Brady, seconded by Chris Norden. There was no further discussion, all voted in favor. The meeting was adjourned at 4:20pm.**