

**LCSC FACULTY ASSOCIATION**  
**MEETING Minutes (Approved Aug 30<sup>th</sup> 2012)**  
Thursday, April 26, 2012, 3:15pm, WCC

1. Call to Order by **Ruth Lapsley at 3:18pm**

2. Consent Agenda

- a. Approval of the Faculty Association minutes from 4/12/12 (see attached)
- b. Treasury Report (as of 4/20/12):

- Faculty Association Account:	Starting Balance:	\$ 2,717.72
	Payroll Donations:	+ 96.50
	Expenses	- 0.00
	Ending Balance:	<u>\$ 2,814.22</u>
- Faculty Benevolence Account:	Starting Balance:	\$ 4,992.80
	Payroll Donations:	+ 68.50
	Disbursements:	- 1,600.00
	Ending Balance:	<u>\$ 3,461.30</u>

**Ruth Lapsley explained the purpose of the faculty benevolence fund and encouraged faculty to contribute a few bucks per month to this fund that was set up years ago by Diana Ames. Thanks to the benevolence committee a number of faculty have received gifts during difficult times. There was a move to approve the consent agenda from Rhett Diessner seconded by Joni Mina, there was no discussion, all voted in favor. The consent agenda was approved.**

3. Regular Agenda

- a. President's Report

**President Fernandez addressed the faculty with a few items from the SBOE meeting that affect faculty. The board approved the 4% tuition increase; this was the lowest increase among the Idaho institutions. These fees will be used for the 2% increase to all employees via fund shifting. The SBOE decided to take no action on the health insurance; there will be an increase from the current \$1250 to 1700 per year. The SBOE gave the college Presidents the ability to declare holidays.**

- b. Provost's Report

**Carmen Simone addressed the Faculty Association, she thanked the faculty for all their work during her first year at the institution.**

- c. Chair's Report

**There is new information regarding health benefits faculty are encouraged to check this and act fast as there is only a two week time period in which to make changes.**

- d. Chair-Elect's Report

**Brian Foncesbeck addressed the meeting. There is a secretary for the Senate (Misty Urban). We are still looking for a Chair Elect for next year, this is your chance to give back to the institution. Brian stressed that the Chair Elect position is not very onerous in the fall and then ramps up in the Spring. Please talk to Brian about this opportunity to serve.**

4. New Business

- a. Approval of the Student Graduation List (see separately attached list - voting required)

**The list was distributed A motion to approve the list came from Harold Crook seconded by Diana Ames. There was no further discussion, all voted in favor. The graduation list is approved.**

b. Presentation of Faculty Emeriti Plaques by President Fernandez to Diana Ames, Gwen Taylor, and Jann Hill

**Usually recognition is at graduation but individuals have indicated that they will not be present hence we are bestowing these honors in front of the faculty. Individuals received a plaque and a medallion to wear with their academic regalia. Diana Ames, Gwen Taylor, and Jann Hill were presented with these honors and received a standing ovation from the faculty.**

c. Changes to Sabbatical Policy (see separately attached - voting required). These changes were passed by the appropriate committees in AY 09-10 but were lost during all the interims. Last fall the changes were presented to Provost Carmen Simone, who recommended a few additional word changes. We would like to ask Faculty Association to approve these minor changes so the policy doesn't sit idle for a third year.

**These changes were made a few years ago and then became stalled during the administrative transitions of the last two years. The changes clarify the process for sabbaticals removing language that is not applicable or to clarify.**

**Sean Cassidy asked if the agenda could split the votes into two votes as one seems to be describing reality whereas the other language is removing the expectation that leave would be granted in as timely a manner as possible. Laura Earles explained that this new language is a compromise and the committee would like to see these changes approved. Ed Miller moved to approve as presented, seconded by Laura Bracken. Sean Cassidy asked the Provost to explain why she wanted one sentence removed. Carmen Simone took the floor, she explained that coming in as a brand new person the present language looked to be unnecessarily harsh. Craig Steenberg stated that once every 21 years seemed to be the average time period between sabbaticals. The Provost stated that she is committed to sabbaticals. There was more lively discussion. Upon calling for the vote there were three oppositions and two abstentions, the motion to accept the changes was carried by a majority. It should be noted that the committee will continue to look at this policy next fall.**

5. Continued Business

a. Faculty Association/Faculty Senate Officer Voting Results

Chair-Elect	
Secretary	Misty Urban (HUM)
Gen Ed Committee Member for 5 Years	Susan Odom (NHS)
STPRC Committee Member for 3 Years, Tenured	Marilyn Heckendorn (NHS)
STPRC Chair for 1 Year, Tenured	Chris Norden (HUM)
SPRC Chair for 1 Year	Don Heath-Simpson (TI)
SPRC Committee Member for 1 Year - Asst. Prof.	Jay Kimble (TI)
SPRC Committee member for 1 Year - Full Prof.	Stan Wilson (TI)
Hearing Board Member for 2 Years	

**We still need to fill the hearing board member at the next Faculty Association meeting**

6. End-Of-Year Business

a. Awarding Gift Cards to Past Officers (Brian Foncesbeck, Wendy Shuttleworth, Lynne Bidwell and Ruth Lapsley)

- b. Passing of the Gavel from Out-Going Faculty Association/Senate Chair Ruth Lapsley to Chair-Elect Brian Fannesbeck

**The gavel was officially passed to Brian Fannesbeck.**

7. Good of the Order: none

8. Adjournment

**There was a move to adjourn from Lynne Bidwell seconded by Harold Crook, the motion was carried. The meeting adjourned at 3:58pm**

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**FACULTY ASSOCIATION DRAFT MINUTES FROM APRIL 12, 2012 (vote to approve):**

**LCSC FACULTY ASSOCIATION  
MEETING draft minutes**

Thursday, April 12, 2012, 3:15pm, MLH 100

1. Call to Order by **Ruth Lapsley at 3:17pm**

2. Consent Agenda

- a. Approval of the Faculty Association minutes from 2/7/12 and 3/1/12 (attached at end)
- b. Treasury Report (as of 4/10/12):
  - Faculty Senate Balance: \$ 2,717.72
  - Faculty Benevolence Balance: \$ 4,992.80

**A motion to approve the consent agenda with minor corrections to the minutes from 3/1/12 came from Eric Martin; seconded by Brian Fannesbeck. There was no further discussion. All voted in favor. The consent agenda is approved.**

3. Regular Agenda

a. President's Report

**There is a SBOE meeting in Moscow next week; the big agenda item is student fees. We have requested a 4% raise, 2.5 % of this will go to the raises approved by the state. It is anticipated that we will see a 1.5% increase in operating budget. Next week we will have a good idea of our budget. There are new federal regulations on student health insurance. Presently students pay \$1200; quotes to meet the new guidelines are \$6-800 more.**

**Tony Fernandez assured the faculty that the technology security breach at workforce training had no impact on the rest of campus as the servers are separate.**

**Laura Bracken asked the extent of the student fee increase for next year, the president responded that 16% seems to be the figure with the raise and health insurance.**

b. Provost's Report

**Carmen Simone thanked the faculty in advance for their work for upcoming last few weeks of the semester.**

c. Chair's Report

**None**

4. New Business

a. Professor Emeriti (see attached - voting required)

**There are three faculty up for Emeritus status: Dr. Jann Hill, Dr. Gwen Taylor and Diana Ames.**

**Carol Nelson spoke in support of both Dr. Jann Hill and Dr. Gwen Taylor emphasizing the Division support for these nominations.**

**Dr. Jann Hill has 23 years of service in the Education Division; at retirement Dr. Hill is Division Chair. Dr. Hill was praised for her contributions to the curriculum and teaching excellence as well as for her leadership role.**

**Dr. Gwen Taylor began her career at LCSC in 1995 and coordinated the Elementary Education program for twelve years. Her knowledge of children's literature has resulted in service on numerous national committees. Countless children, teachers and colleagues have benefitted from her extensive knowledge of the field.**

**The Education Division treated the Faculty Association to a wave of support for their nominees from the rear of MLH 100.**

**Amy Canfield spoke on behalf of Diana Ames. Diana was credited with the gift of presenting anthropology in an approachable manner. She has a record of exemplary service although her official job as an instructor does not require a service component. Notably Diana started the faculty benevolence committee and has served as Faculty Chair. Diana will be sorely missed by all.**

**Ed Miller moved that the Faculty Association vote by acclamation, this was seconded by many and approved by a resounding voice vote of "ayes". As requested it is recorded that all three nominees were unanimously approved for emeritus status.**

b. Faculty Association/Faculty Senate Officers (see attached--voting required)

**Ruth Lapsley encouraged faculty to vote on the provided ballot. Ruth Lapsley also encouraged faculty to provide nominees for the hearing board. Brain Fannesbeck pleaded with the faculty to nominate a candidate for Chair Elect. He stressed that the Chair Elect position is not too onerous. In recent years Natural Sciences, Education and T & I have not been represented in this role. The current Chair stressed that it is a special experience which provides a chance to experience education in the State of Idaho. It was also stressed that there is a half time release and an extra month of salary. The past Chairs, Harold Crook and Joni Mina, stressed that it is a chance to make a statement for LCSC.**

c. Changes to Grievance Policy (see separate attachment--voting required. These were

"housekeeping" changes to clean up the language used in the policy. The changes were approved by the Administrative Procedures committee and by the Faculty Senate.)

**A vote was needed to approve these minor changes to the language of the policy. There was a move to approve from Harold Crook, seconded by Joni Mina. There was no further discussion, all voted in favor. The changes are approved.**

d. Gifts for Faculty Association/Faculty Senate Officers (voting required)

**Harold Crook moved to approve these expenses, seconded by Eric Martin. There was some discussion as to the merits of gift cards, actual gifts or monetary gifts. Ruth Lapsley explained that the gift cards were specific to the interests of the individuals receiving them. All voted in favor; the expenses are approved.**

e. Idaho Federation of Teachers (IFT) Statement on Compression ( see attached--a vote is sought to support presenting this document to LCSC administration)

**This statement was composed by Faculty Association members who are IFT members. The CRC and Budget Liaison committee have also been investigating this issue. Erik Martin moved to approve the statement; seconded Laura Earles. Lively discussion followed as the members of the association tried to craft the document to the satisfaction of all. Tony Fernandez reassured the faculty that the administration understood the concerns being raised. The motion to accept the final statement was carried.**

5. Good of the Order

**Brain Christenson reminded faculty of the Senior Research Symposium May 2-4. This year's event is dedicated to the memory of Dr. Jim Tartar.**

**Ruth Lapsley informed the Faculty Association that payroll deductions can now be used to pay for parking permits.**

6. Adjournment

**There was a move to adjourn from Harold Crook, seconded by Erik Martin. All present voted in favor. The meeting was adjourned at 4:05pm**