



## LC WORK SCHOLARS

### Determining Applicant Eligibility

The purpose of this document is to define the process for determining applicant's eligibility for LC Work Scholars. This process is used during the open application for LC Work Scholars—once per semester or as needed.

#### **ELIGIBILITY:**

##### **State Residence:**

- Students must be Idaho State Residents, as verified/determined by the Registrar's Office  
*This may change at a later date depending on the funding sources.*
- Currently, all funding is received from the state of Idaho through an appropriation from the Idaho legislature.

##### **Enrollment Status:**

- Students must be full-time undergraduates enrolled in and maintaining at least 12 credit hours through LCSC during service period.
  - Post-baccalaureate students are not eligible for the program
  - Prior to 3/1/18: *Enrollment Status section previously read "Students must be full-time undergraduates enrolled in and maintaining at least 12 credit hours through LCSC"*  
*This was originally edited to accommodate LCSC Cd'A Center transfer students.*
- Must achieve sophomore status (26+ credit hours) or higher by the time they begin working as a Work Scholar
- Enrolled in a 2 or 4-year degree program (career-technical or academic programs)

##### **Financial Need**

- Applicants to LC Work Scholars must demonstrate a financial need by being either PELL eligible or by having an Estimated Family Contribution (EFC) that is 1.5 x PELL Eligibility EFC or less.
- Students must have a current FAFSA on file with the Financial Aid Office to make this determination.
- Recognizing that PELL eligible students may have other resources available to them - Eligibility for LC Work Scholars may be subject to review if student receives resources in excess of \$3750 per semester (\$7500 per year) from scholarships, grants (other than PELL), outside agencies, etc.
- Students cannot receive federal, state or JOB work-study payments while serving as a Work Scholar.
- If a student is accepted into the LC Work Scholars program and chooses to receive the LC Work Scholar scholarship, they will lose their eligibility to receive LCSC merit-based scholarships (Presidential, Provost, Dean, etc.), LCSC Foundation funded merit-based scholarships, and the Laura Moore Cunningham Scholarship. In this way, scholarship funds may be disbursed more broadly.
- In situations where eligibility is unclear: Eligibility may be reviewed by the LC Work Scholars Eligibility Committee.
- **Questions regarding eligibility due to Financial Aid are referred to the Financial Aid Office**

**GPA Requirement = cumulative GPA of 3.0 or above**

- Current Work Scholars must maintain a cumulative GPA of 3.0 or above. (*Current Work Scholars who fall below the 3.0 Cumulative GPA will be placed on a “Recovery Semester,” See Maintaining eligibility for more details.*)
- Cumulative GPA is aligned with the “Graduation Honors” policy (accessed 6.26.2018: <http://www.lcsc.edu/graduation/graduation-honors>)

*“Walking honors are for students who complete requirements in May or August and participate in Spring commencement. These honors are calculated using all credits earned (both LCSC credits as well as all transfer credits) by the end of the Fall term prior to Spring commencement.”*

- In cases where a student’s overall cumulative GPA does not meet the minimum requirement of a 3.0 (including transfer credits); students may request an appeal from the LC Work Scholars Program Office for determining cumulative GPA based on LCSC only credits, accounting for a minimum of the last 57 credits earned (4-year programs) or 28 credits (2-year programs). The purpose of this policy is to accommodate students who have either performed poorly in their schools prior to transferring to LCSC or who have decided to come back to college after a break in their education. For instance, students who failed out, or didn’t have a successful first attempt at college.
  - To determine this, the LC Work Scholars office will first look at a minimum of the last 57 credits and calculate cumulative GPA
  - If cumulative GPA of 3.0 is not achieved within the last 57 credits, then the office will consider all LCSC credits earned.
  - **Determining Cumulative GPA:** (During Student Application Process)

<b>Enrolled in 4-year Bachelor Degree Program</b>	<b>Enrolled in approved 2-year AS/AAS Degree Program</b>
Student must have an official 3.0 cumulative GPA	Student must have an official 3.0 cumulative GPA
-OR-	-OR-
Must have 3.0 cumulative GPA for a minimum of the last 57 credits at LCSC	Must have 3.0 cumulative GPA for a minimum of the last 28 credits at LCSC
If a student is using 57 credits rule, then: <ol style="list-style-type: none"> <li>1. Minimum of the last 57 credits must be taken at LCSC and may not include the current semester.</li> <li>2. Students must submit a letter of explanation.</li> <li>3. Students must also submit a letter of support from either a professor, advisor, employer, or LCSC staff.</li> </ol>	If a student is using 28 credits rule, then: <ol style="list-style-type: none"> <li>1. Minimum of the last 28 credits must be taken at LCSC and may not include the current semester.</li> <li>2. Students must also submit a letter of explanation.</li> <li>3. Students must also submit a letter of support from either a professor, advisor, employer, or LCSC staff.</li> </ol>

**Questions regarding eligibility due to cumulative GPA are referred to the Registrar’s Office.**

The Registrar’s Office will confirm cumulative GPA.