

**Faculty Association
Lewis-Clark State College**

Approved Minutes

October 26, 2017

3:15pm

Williams Conference Center

Present: Kerensa Allison, Ayodeji Arogundade, Julie Bezzerides, Lynne Bidwell, Johanna Bjork, Jenna Chambers, Jennifer Cromer, Harold Crook, Rhett Diessner, Laura Earles, President J. Anthony Fernandez, Kate Flower, Brian Fannesbeck, Rachelle Genthos, Andrew Hanson, Leif Hoffmann, Sterling Hiebert, Rachel Jameton, John Kok, Jenni Light, Eric Martin, David Massaro, Robert McDonald, John Morrison, Teresa Nash, Joshua Rogers, Teri Rust, Rebecca Snider, Samantha Thompson-Franklin, Amanda VanLanen

I. Call to Order on Thursday, October 26th, 2017 at 3:15 p.m. by Amanda VanLanen

II. Consent Agenda

a. Approval of association minutes from 8/17/17 meeting.

b. Treasury Report as of September

i. Benevolence \$4090

ii. Local \$503

iii. Faculty are encouraged to contribute to help make these accounts healthier. Even \$1-2 per paycheck would be beneficial.

Motion to approve consent agenda by Eric Martin, seconded, approved unanimously.

III. Remarks

a. New IRB director Grace Anderson will start on November 27nd.

b. PG 17-19 Classroom Scheduling has drafted a policy. The provost will talk more about this at the next senate meeting.

c. Presidential Search Update

Amanda Van Lanen will be the faculty representative. AGB will be on campus November 13th and November 15th, information about specific times for listening session will be sent out to faculty as soon as they are available.

d. Strategic Plan

Strategic plan expires this year. Development of the new plan is in progress. Currently, the vice presidents have worked on goals and presented these goals to the president's council. Next step is to take the plan to constituency groups for input. Senate will be taking on the strategic plan to review and provide faculty input. The senate will then send the plan back to the vice presidents. In January, faculty will be asked to review and comment. If there are specific questions or input regarding this plan, ask Amanda Van Lanen or your senators. The strategic plan will be presented to the State Board of Education in April.

IV. Invited Reports

a. Adult Learner Initiatives/Fall Enrollment - Andy Hanson, VP for Student Affairs

Fall Enrollment – LCSC is down by 4.5% in enrollment. FTE is down 1.6%. President Fernandez reported to State Board of Education the biggest loss is represented in the junior class. This is reflected through a decrease in transfer students, students who are not returning due to obtaining credits for their AA degree, or as indicated in surveys students who are taking time off to work but intend on returning in the future. Transfer students from community colleges or credits for different institutions accounted for 20% of the decrease in enrollment. Our intent is to start to reexamine or identify ways for students to enter or return to LCSC, and identify how we serve adult learners, such as looking at how we can structure ourselves so students are able to participate in education.

A committee on Adult Learners was made comprised of faculty/staff/& students to review where our weaknesses are by reviewing infrastructure, programs, marketing, etc. to identify an initial report in the middle of November. The goal is to begin implementing strategies affecting enrollment in the middle of next Fall. There will be a faculty review of strategies to help gain insight in March, and by April, a long-term sustainable plan will be developed. Goal is to be friendly to all adult learners. This will be the first of 2-3 initiatives.

Q&A

1. Regarding the PACE program. Students have dropped out because a required course is not offered a specific semester. These students are then unenrolled at the college level for sitting out the semester, and would need to go through the extra step to activate their student status again to take courses. Are there ways to avoid the extra steps to prevent them from having to reapply to be a student? Vice President Hanson stated he would have a separate conversation regarding the PACE group.
2. Who are the committee members? Karen Andrews – Business division, Marti Hoyt - CDA faculty member, Jennifer Weeks, Justine Garner, CDA staff member, a student representative from CDA.
3. Is enrollment down in CDA? CDA took the largest loss in enrollment. There are two designated staff members in CDA to work on enrollment.
4. U of I's numbers are better due to dual credit students. What are our dual credit numbers and are they included in our total enrollment? Our dual credit numbers are up from Spring 2017. BSU has reported the best growth overall in the state.

5. Will there be opportunity for faculty input? The plan is to come back to faculty to vet the plan and to have faculty support and buy in. It will need to be placed on faculty/senate agenda.

b. State Board Meeting – President Tony Fernandez

The recent State Board Meeting in October did not involve too much information specifically related to LCSC. There will be some budgetary items addressed at the meeting in December. The governor’s task force recommends implementing outcome-based funding for next year. It may be requested to ask each institution to request line items and about half of what is asked for could be funded. Outcome-based funding would identify several areas of measurement for the last three years competing against numbers from your own institution such as total number of graduates, percentage of student retention, and progress towards degrees.

Q&A

1. New information regarding the 125th anniversary celebration? An e-mail was just sent out prior to the meeting by Logan Fowler regarding the celebration. A large committee is working on our 125th anniversary celebration to highlight LCSC and a website posted detailing LCSC history. This anniversary will include significant fundraising and support across LCSC.
2. What is the status of Spalding Hall: President Fernandez has been reviewing weekly reports. The Department of Public works has a representative that comes in every week to report progress back to Boise. As Spalding is an old building, small issues has popped up, such as pockets of asbestos and pillars/parts of the foundation needing replaced. Things are progressing well, and the hope is to open next year. Dean Flores is in charge of the furniture for the building. She has been receiving faculty input regarding furniture for the offices.

V. New Business

a. SPRC vote - Darcy Kincaid and Andy Kuther

SPRC convenes when CTE divisions have promotions. The goal is to add two people to the committee.

Motion to approve by Harold Crook, seconded, and approved unanimously.

b. First Reading of revisions to Policy 1.102 on Faculty Governance

Because a new division was added (Movement and Sport Sciences), a review was needed of Policy 1.102 to ensure all 10 divisions were accounted for. A review of faculty governance policy has demonstrated no changes were need to wording with regards to inclusion of all divisions with exception for STRPC policy. The

changes in wording to Policy 1.102 with regards to STRPC policy and structure of the committee was presented. The second reading of Policy 1.102 will occur at the next faculty association meeting and will need to be approved by 2/3 majority vote. There is no action or motion required at this time. If there are any questions or potential issues, e-mail Amanda Van Lanen.

Q&A

1. Was the intent of this committee to be representational of the divisions or to stay with a smaller group of faculty members? Wording was changed to be representational of all the divisions to ensure that each division can help clarify applications and understanding of scholarship and service needed for the specific divisions.

VI. Old Business – none scheduled

VII. Good of the Order

LC Cares committee is looking for volunteers for the holiday drive. A question was asked if this was associated with the food pantry. There are boxes permanently located in the admin building, the SUB (the main distribution point), and Sam Glenn. Faculty are observing students regularly gathering resources from donations to these boxes. Students can apply via a short form to obtain donations such as food or fresh vegetables from the LC garden.

Dr. Jenni Light: What is the status on the instructional plan? It has been posted on the provost's website. Everyone is encouraged to review as we look at growth. If there are questions, discuss with division chair.

Dr. Jenni Light: Informed that relocation of the Sand Box in the SUB has been requested by the SUB director. Some faculty are utilizing this tool for their courses. The Sand Box does need to have someone take over its oversight as well. It was requested that potentially President Fernandez and Vice President Hanson look into the details about why it is needing to be moved. President Fernandez asked for a specific timeframe the sand box should be located in the SUB. This will be further investigated.

Dr. Leif Hoffman: Wednesday, November 1st, in SAC 115 at noon a lecture on "Constitution and Religion" will occur. Reminder that Halloween is the 500th anniversary of the Reformation. Snacks will be provided, and all are welcome to attend.

Reminder that the next faculty association meeting will occur after the all campus meeting in January.

Motion to adjourn the meeting by Laura Earles. Seconded and approved unanimously.

Meeting adjourned at 3:45 p.m.