



Faculty Association Meeting

Approved Minutes

August 15, 2019

Silverthorne Theater

Present: Leif Hoffmann, Randy Erickson, Jenni Light, Provost Lori Stinson, Christa Davis, Rhett Diessner, Harold Crook, Lynne Bidwell, Andy Tuschoff, Darcy Kincaid, Alicia Robertson, Bryce Kammers, Peter Remien, Amy Minervini, LaChelle Rosenbaum, Nina Peterson, Luella Loudenback, Samantha Franklin, Darci Graves, Manee Moua, Chelsy Sheppard, Andena Hibbard, Debora Lemon, Katie Roberts, Marcy Halpin, Amanda Van Lanen, Kerensa Allison, Marlowe Daly-Galeano, Kylee Britzman, Laura Earles, Renee Harris, Erin Fay, Fred Chilson, Mary Flores, Lauren Connelly, Nancy Lee Painter, Scott Wimer, Lorinda Hughes, Sarah Graham, Sean Cassidy, Gwen Sullivan, Teri Rust, Leanne Parker, Royal Toy, J.R. Kok, Rob McDonald, Sue Hasbrouck, Karen Andrews, Billy Lemus, Doug Cruthirds, Ayodeji Arogundade, Luther Maddy, Jenny Scott Debbie Goodwin, Jill Thomas-Jorgenson, Grace Anderson, Celeste Ellis, Elizabeth Scarano, Ruth Kilburn, Jenna Chambers, Chelsea Cronin, Michelle Pearson-Smith, Kyle Ferguson, Ian Tippets, Louis Sylvester, Eric Martin, Ben Morton, Michelle D'Arcy-Evans, Ed Miller, Brian Drexel, Alan Hain, Alex Bezzerides, Eric Stoffregen, Rollie Hallen, Kim Devich, Rachel Jameton

- I. Call to Order @ 4:30pm
 - a. Introduction to new Security Chief JoAnn Gilpin
- II. Consent Agenda: *Motion to approve by Eric Martin 2nd by Rhett Diessner, Approved unanimously.*
 - a. Approval of Faculty Association minutes from April 25, 2019: *Motion to approve by Laura Earles, 2nd by Lynne Bidwell, Approved unanimously.*
 - b. Draft Minutes for August 15, 2019 meeting: *Approved unanimously.*
 - c. Treasury Report as of July 31, 2019
 - i. Benevolence = \$4,479
 - ii. Local = \$3,970

⇒ Consider donating to Faculty Association; Benevolence Fund, etc; faculty is encouraged to contact either any member of the benevolence committee or their Division Chairs about anyone in need of benevolence funds. Faculty reminded that the payroll deduction form for contributing to the Benevolence Fund and/or the Faculty Association is located on the Faculty Senate page.
- III. Update to Policy 1.102 Operational Guidelines for Faculty Governance – request to vote on adding the following phrase to the responsibilities of the faculty association chair”: **“m. represent Faculty in both commence activities (Coeur d’Alene and Lewiston)”**. *Motion to approve by Brett Morris, 2nd by Rhett Diessner, Approved unanimously.*



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- B. Officers.** Each year by the end of spring semester, the Faculty Association shall elect a Chair and a Chair-Elect from the Faculty to take office the day following spring graduation. The Chair and the Chair-Elect are also Chair and Chair-Elect of the Faculty Senate. Also, each year a Secretary from the Faculty shall be appointed by the Chair, subject to confirmation by the Faculty Association.
1. Responsibilities of the Chair are to:
 - a. be the official leader and voice of the Faculty Association;
 - b. represent the Faculty Association at 1) any meeting of the Idaho SBOE held on the LCSC campus 2) the annual meeting of the Idaho SBOE that includes the setting of tuition and fees 3) the annual presentation by LCSC to the Joint Finance-Appropriations Committee during Education week of the Idaho state legislature. Attendance at additional SBOE meetings is at the discretion of the Chair upon discussion with administration;
 - c. preside at Faculty Association meetings which she or he calls;
 - d. preside at or appoint the Chair-elect to preside at all meetings of the Faculty Senate;
 - e. be an ex-officio member of all committees with voice, but without vote;
 - f. appoint the Secretary of the Faculty Association, subject to confirmation by the Faculty Association;
 - g. call regular meetings of the Faculty Senate during the academic year;
 - h. ensure a quorum of 50% plus one (1) Faculty Senate members are present prior to conducting official business;
 - i. perform all other duties pertaining to this office, as they arise;
 - j. act as a Chair of the Chairs for the standing committees of the Senate;
 - k. chair the Faculty Senate Cabinet and the Budget, Planning, and Assessment Committee;
 - l. attend meetings of the President's Council.
 - m. represent Faculty in both campus commencement activities (Coeur d' Alene and Lewiston)
 2. Compensation to the Chair:
 - a. The Chair shall receive a stipend equal to one (1) month's salary, which is to be paid over the term of the Chair's regular contract payment.
 - b. The Chair shall receive a 50% release time from normal teaching duties during his or her term.
 - 1) Upon the mutual agreement of the Chair, Provost, Chair's Division Chair, Chair-elect, and Chair-elect's Division Chair, the Chair and Chair-elect may elect to receive



IV. Committee Elections

- a. Motion to approve Jenni Light (DONSAM) as new member to the STPRC committee. *Motion to approve by Randy Erickson, 2nd by Michelle Pearson, Approved unanimously.*
- b. Petition committee: there were three nominations – Jennifer Gardner (Education), Polly Knutson (BTS), and Jill Thomas-Jorgenson (Business) – for one open position on the committee. The position is for a three-year term. Paper ballots were passed out and Jennifer Gardner was voted in as the new member of the committee.

V. Update on the LCSC Faculty Leadership Institute

- a. Jenni Light and Rachel Jameson spoke on the new Faculty Leadership Institute. They are working together to get this new committee going that they hope will open up new opportunities for faculty. The programs will begin during the FA19 semester with one small workshop currently planned. In the spring, they will reach out to any faculty who are interested in being a part of the committee. Although the committee will be a small group, all faculty will be invited to the workshops offered.

VI. Faculty representation needed (two faculty members for approximately two years) for Complete College American Institutional Team

- a. Provost Stinson gave an update on the program. She shared that when the initiative begun there was an expectation that faculty would participate in the program. They are currently looking for a couple of faculty to join the program and become involved. There is a link to details on what this would entail on the Provost website. Interested faculty members are encouraged to contact Provost Stinson and copy Faculty Association chair Hoffmann on it.

VII. Reaching out to community members, i.e. Idea 1: Community Day, Idea 2: Establish a faculty speaker's bureau – anyone interested to form a task group?

- a. Leif Hoffmann discussed forming a new task group that develops ideas to reach out more to community members, in an attempt to introduce our faculty to more people in the community and creating a more positive perception of academic in general. Ideas mentioned included asking community members to come into classes, have a campus community day, work with outreach centers, etc. to decrease barriers. The next step in the program, if successful, would hopefully lead to discussions about funding, etc. He is looking for individuals to begin this exploratory idea.

VIII. Good of the Order

- a. Provost Stinson reminded everyone that the congregation line up for Friday begins @ 8:15am

Motion to adjourn by Harold Crook, Approved unanimously. Meeting adjourned at 4:49pm