



March 11, 2019

SUB 143

Minutes

Meeting called to order by Vice Chair, Cindy Patterson, at 3:01PM.

Approval of Minutes

The minutes of the February 2019 meeting were reviewed. Johanna Bjork motioned for the minutes to be approved; seconded by Erin Cassetto. Motion passed.

Committee Reports

LC Cares – Char Kremer publicized the Art of Giving, in conjunction with Art Under the Elms. Food will be collected from the areas around campus, as well as, donation boxes at 2 area grocery stores. Bringing a can through the entrance to AUE will get you \$1 off admission.

Compensation Review Committee – Cindy Patterson reported that feedback is being sought for the CRC Philosophy. Email was sent out and members are encouraged to submit feedback to Chair Reynolds by Friday, March 15.

Functional Area Committee – Report given by Cindy Patterson. Thanks were extended to all who helped for the FY19 CRC cycle. Administration appreciated PSO's contribution and was glad to hear we felt our role in the process was important.

PSO Mentors – Vikki Raymond-Swift reported there are currently 19 PSO mentors, and more are being accepted. There are only 6 CSO mentors, so members are asked to encourage our counterparts to sign up. There will be a training 2019SU.

PSO Employee of the Year – Voting is closed and the winner has been submitted to Provost Stinson. Award will be given April 5th at the awards luncheon. Report by Dawn Lesperance.

Professional Development – Dawn Lesperance reported that new offerings were being posted to the PDT website. She encouraged people to reach out to Erin Haley if they had a training idea they thought the campus could benefit from.

Professional Staff Hearing Board - No report.

Winter Revels – Angela Meek reported that the WR committee would be beginning sooner this next season so a theme could be set and items purchased ahead of time for a reduced cost.

PSO Donations - No report

Bylaws – Angela Meek and Debra Lybyer have updated the bylaws. A link with those changes, as well as a list of specific changes, will be emailed out to PSO members within the week.

Chairperson's Report

Vice Chair Cindy Patterson talked about the ongoing PSO vs CSO food drive. A flyer and 'most wanted items' list was emailed to PSO members on 3/11/19. Donations of food items and money can be made directly to the pantry until 5pm on Friday, March 15.

Vice Chair Report

Cindy Patterson reported on events that were happening on and off campus that would be of interest to PSO Members. The full event calendar is available at www.lcsc.edu/event-calendar. Items of interest included Native American Awareness Week, Spring Break, and WarriorWellness events.

Also discussed was PSO Officer elections for FY20. Nominations are now open through March 22. Links for nominating individuals can be found on the PSO website. Voting will run from March 25 through April 5.

Treasurer's Report

Dawn Lesperance reported a current balance total of \$1,872.69, with deductions going towards WarriorBucks drawings. She encouraged those to donate via payroll deductions; the forms can be downloaded online, or picked up in the HR office.

Digital Communication Report

Website has been updated with Officer Nomination links.

New Business/Announcements

Johanna Bjork announced the following events in the library: Library Game Night on 3/12 from 6-8pm and Warrior Waffles on 3/13 from 11am-1pm. Additionally, Gandolf the support dog, will be on campus during 'dead week.'

Tessa Jilot gave a report of events at Coeur d'Alene Center. The new shared use building at NIC will be open May 2019 at which point Justene Garner and Stephanie Vickhammer will move from the Harbor Center. She also reported there have been, or will be, activities for students including LCSC Day @ NIC, transfer sessions, Grocery Bingo, and an advisor breakfast. Tessa also announced that CdA will have 3 Work Scholars in the coming academic year.

Drawings

\$10.00 in WarriorBucks will go to:

- Cindy Patterson
- Erin Cassetto
- Sheila Bond

Adjournment

The meeting was adjourned at 3:29 pm.

Respectfully submitted by Dawn Lesperance.