



September 10, 2018

3:00-4:00pm

SUB 143

Minutes

Meeting called to order by Chair Kevin Reynolds at 3:02 pm.

Special Guest – President Pemberton

President Pemberton covered reminders and updates; to include themes of communication and connection.

The President's Cabinet will be expanded, and will meet weekly hereafter. The President's Council will also be expanded, to include Human Resource Services, Functional Area Committee, and Career & Advising. Meetings will be held monthly, tentatively set for Wednesdays at 9am.

With Kathy Martin's pending retirement, the allocation of roles will be redistributed to include Government and Community Relations being moved to Marketing and Communications, under the leadership of Logan Fowler.

President Pemberton is planning on hosting a social for the PSO and CSO officers at her residence.

The budget strategy is implementing new procedures for new hires, all positions are under review and must go through processes to determine the viability of funding as well as ways to ensure that best practices are in place to align with the budget strategy.

President Pemberton invites all staff and faculty to engage around campus, to include Tuesday sessions that are first-come, first-serve in her office at 2pm. Ask and Answer lunch sessions will be announced soon. They will take place in the SUB Solarium with no-agenda opportunities to sit down together.

President Pemberton addressed her goals for community interaction, to allocate her time 60-70% to campus and State Board of Education expectations, and the remaining 30% for community outreach.

President Pemberton concluded by thanking the PSO for having her as their guest speaker, and how happy she was to be at LC.

Approval of Minutes

The minutes of the April 24, 2018 meeting were reviewed. Carrie Kyser motioned for the minutes to be approved and seconded by Joan Bowen. All approved.

Committee Reports

LC Cares – No report.

Compensation Review Committee – No report.

Functional Area Committee – No report.

PSO Mentors – Vikki Swift-Raymond reported that there was a successful mentor training in August.

PSO Employee of the Year –No report.

Professional Development – Erin Haley, chair reported that they will resume meetings shortly, and are still soliciting anyone interested in teaching a professional development courses, or suggest new ones.

Professional Staff Hearing Board – No report.

Winter Revels – Erin Haley, chair announced that they were actively recruiting for members. Winter Revels will be held on December 7th this year, and anyone interested in becoming involved should contact Erin.

PSO Donations – No donation requests had been received. Erin Haley reminded PSO members that they can donate directly from their paychecks, and that the form is available at HR.

Vice Chair Report

Cindy Patterson presented the information on the following, with additions from Vikki Swift and Kathy Martin:

- Sept. 12 @noon- Warrior Wellness Walk
 - Sept. 12 @ 8 pm – Comedian – Jessi Campbell
 - Sept. 15 – 125th Anniversary CDA Lake Cruise
 - Sept. 17 – 20 – Multicultural Awareness Week
 - Sept. 19 – Warrior Yoga
 - Sept. 20—Keith Peterson at Center for Arts & History 5-7pm
 - Sept 20 – 23 – Nez Perce County Fair
 - Sept 26 – Comedian – Sam Comroe
 - Oct 5-6 – Downtown Artwalk
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- Please view the event calendar at www.lcsc.edu/event-calendar

Treasurer's Report

Erin Haley reported a revenue total of \$377 for the months of June, July and August for a current balance total of \$1410.69.

Digital Communication Report

Dawn Lesperance reported on calendar invites for the PSO meeting, asking if that was the preferred method of communication for dates. All were agreeable to the current format and have no wishes for change at this time. Dawn stated that she will attach the minutes and agenda to the calendar invite in the future.

Chairperson's Report

Kevin Reynolds reported on his participation at the President's Council Retreat, being tasked with coming up with ideas to help student retention. Kevin also mentioned that he was ready to have a great year, and one of his number one priorities was to update the bylaws, which had not been updated since 2005.

New Business

Derek Knoll announced that a conversation with Carrie Kyser and the realization that many PSO members are currently attending Idaho State University, an online support group has been created. For anyone interested, there has been an announcement on the Intranet or get in contact with Derek or Carrie.

Drawings

\$10.00 in WarriorBucks will go to:

- Bert Sahlberg
- Angela Meek
- Joan Bowen

Adjournment

The meeting was adjourned at 3:47 pm.

Respectfully submitted by Erin Haley.