



October 8, 2018  
3:00-4:00pm  
SUB 143

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## **Minutes**

Meeting called to order by Chair Kevin Reynolds at 3:09 pm.

### Special Guests – Dr. Lori Stinson and Dr. Grace Anderson

Dr. Stinson and Dr. Anderson presented on the upcoming accreditation scheduled for October 29<sup>th</sup>-31<sup>st</sup> on LCSC campus.

Dr. Stinson handed out cards that covered the mission statement of LCSC, as well as the 2019-2023 Strategic Plan goals and explained the expectations of the visit. Staff are encouraged to interact and answer questions that are posed to them, as they will be at various locations on campus. They have asked to meet with professional staff, the date set is Monday, October 29<sup>th</sup> with the time still to be determined.

Dr. Anderson explained the parameters of what accreditation is, to include inventory of resources, enrollment, exit exams, benchmarks, hit indicators for core themes, recognizing the goal of meeting all core themes and mission fulfillment.

Dr. Stinson and Dr. Anderson concluded that this will be an opportunity for all to engage with the accreditation team at various points during their visit and be prepared to answer questions that they may have.

### Approval of Minutes

The minutes of the September 10, 2018 meeting were reviewed. Joan Bowen motioned for the minutes to be approved; seconded by Angela Meek. Motion passed.

### Committee Reports

LC Cares – Char Kremer said that they need to get going for this to be successful. Volunteers are wanted.

Compensation Review Committee – Soliciting feedback from PSO members regarding adding emeritus status to staff members.

Functional Area Committee – No report.

PSO Mentors – No report.

PSO Employee of the Year –No report.

Professional Development – Erin Haley, chair reported that there are new offerings uploaded to the PDT website daily, and encouraged members to look at the offerings. If there were any questions or concerns, feel free to get in contact with her.

Professional Staff Hearing Board – No report.

Winter Revels – Erin Haley, stated that the kickoff meeting will be October 9<sup>th</sup>, in SUB 225 at 2pm. Anyone interested in participating was welcome to attend.

PSO Donations – PSO donation request for \$200, for MLK Day. After a brief discussion regarding the funds available in the PSO account, Dawn Lesperance made a motion to approve the donation request, Char Kremer seconded. Motioned passed.

Bylaws Committee—looking for members to be involved.

#### Vice Chair Report

Cindy Patterson presented the information on the following:

Oct. 9 – Ask & Answer with the President @ Noon in the SUB  
Oct. 10 – Warrior Wellness Walk @ Noon  
Oct. 16 – 21 Homecoming Week  
Oct. 16 – Mammograms & Massages  
Oct. 17 – Crafts In the Library  
Oct. 19 – Presidential Investiture – need to RSVP  
Oct. 19 – Picnic With the President  
Oct. 19 – All Campus Photo  
Oct. 19 – Kickball on Library Lawn  
Oct. 19 – Warrior Warmup – Activity Center Deck @ 5:00 pm  
Oct. 19 – Lip Sync Battle  
Oct. 19 – Library Open House – 2:00 – 4:00  
Oct. 24 – Warrior Wellness YOGA @ 4:00 pm  
Oct. 25 – Health & Benefits Fair – 10:30 – 1:30

- Please view the event calendar at [www.lcsc.edu/event-calendar](http://www.lcsc.edu/event-calendar)

#### Treasurer's Report

Erin Haley reported a revenue total of \$109 for the month of September from payroll deductions, for a current balance total of \$1519.69.

### Digital Communication Report

Dawn Lesperance reported that her latest focus was on incorporating Zoom into the PSO meetings, with Tessa Jilot from the Coeur d'Alene campus being the first participant. Dawn is researching the feasibility to allow for remote attendance when members are traveling for work, and the possibility to record the meetings to put on the PSO website.

### Chairperson's Report

Kevin Reynolds reported on his participation at the President's Council, working on tasking set by President Pemberton regarding student retention.

### New Business

No new business.

### Drawings

\$10.00 in WarriorBucks will go to:

- Tessa Jilot
- Jeannette Klobetanz
- Erin Haley

### For the Good of the Order:

Tessa Jilot expressed her approval for making the Zoom session happen.

Char Kremer reminded all that voter registration closes Friday, remember to register.

### Adjournment

The meeting was adjourned at 3:49 pm.

Respectfully submitted by Erin Haley.