



November 12, 2018  
SUB 143

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## Minutes

Meeting called to order by Chair Kevin Reynolds at 3:00 pm.

### Special Guests – Erin Cassetto, Director of Student Employment

Erin spoke on the changes that will occur within Career & Advising, to include the movement of the career portion moving to Erin's department, to merge with Work Scholars and Employment Opportunities. Building upon foundational ideas that center around obtaining not only a degree, but experience as well to build a brand, connect and gain employment opportunities. The newly branded "Student Employment & Career Center" will be the launching point for the new program Handshake, which will facilitate opportunities that we be afforded to students, as well as others in higher education.

### Approval of Minutes

The minutes of the October 8, 2018 meeting were reviewed. Char Kremer motioned for the minutes to be approved; seconded by Joan Bowen. Motion passed.

### Committee Reports

LC Cares – Meeting today at 4:30pm in Grants Office, still needing volunteers.

Compensation Review Committee – First meeting will be held November 13<sup>th</sup> at 4pm.

Functional Area Committee – No report.

PSO Mentors – No report.

PSO Employee of the Year –No report.

Professional Development – Erin Haley, chair stated that she was opening recruiting for instructors and courses to be offered, was open to suggestions as well. Anyone interested in doing so could email her with the details.

Professional Staff Hearing Board – No report.

Winter Revels – Angela Meek summarized the committee's progress, alluding to the theme to be revealed this week. RSVP is required to be eligible to win prizes, and the setup this year will be different than previous years, more with the idea of mingling instead of being seated.

PSO Donations – No requests.

Bylaws Committee—looking for members to be involved.

#### Vice Chair Report

Erin Haley presented on behalf of Vice-Chair Cindy Patterson, to include events happening on and off campus that would be of interest to PSO Members.

The event calendar is available at [www.lcsc.edu/event-calendar](http://www.lcsc.edu/event-calendar)

#### Treasurer's Report

Erin Haley reported a revenue total of \$133 for the month of October from payroll deductions, for a current balance total of \$1652.69.

#### Digital Communication Report

Dawn Lesperance reported that the zoom sessions for Coeur d'Alene PSO members have more attendees. The PSO Website has been corrected and also has an updated picture of the PSO officers.

#### Chairperson's Report

Chair Kevin Reynolds spoke of the desire to have better communication between PSO, CSO and the Faculty Senate. Representing Faculty Senate was Jenny Light, who then spoke on some of the projects and ideas that Faculty Senate was working on, such as a single-sign on for campus.

#### New Business

No new business.

#### Drawings

\$10.00 in WarriorBucks will go to:

- Carrie Kyser
- Erin Cassetto
- Travis Osburn

#### For the Good of the Order:

None.

#### Adjournment

The meeting was adjourned at 3:34 pm.

Respectfully submitted by Erin Haley.