



April 24, 2018
2:00 – 3:00 pm
SUB 143

Minutes

Meeting called to order by Chair Carrie Kyser at 2:01 pm.

Special Guest – Todd Kilburn, Vice President for Finance & Administration

Todd shared updates on a few campus projects.

There is a bit of concern on the deadline for Spalding Hall being met, but should be finished on time or close to on time. There is currently a plaster issue and DPW has to make the decision on whether or not an extension will be given. More information will be available after a Thursday meeting.

A preliminary design for the new CTE building can be seen at www.lcsc.edu/giving by clicking on the Career Technical Building link. Meetings are currently ongoing with the city on how to pay for things like streets, sidewalks, fire hydrants, etc.

A 3% compensation increase has been approved by the state and LC is currently in the process of implementing the raises. The process will be similar to last year. It has also been recommended that the Compensation Review Committee be moved to a year-round committee.

RRF's: There will be an increase in tuition & fees for fall; however, there is only a little leftover and decisions about where it will be applied will be done in fall, when we see total enrollment.

Todd concluded by thanking Carrie for her assistance on the Presidential Search Committee.

Approval of Minutes

The minutes of the March 15, 2018 meeting were briefly reviewed and it was moved by Dawn Lesperance they be accepted with a second by Johanna Bjork. Vote was unanimous to approve.

Committee Reports

LC Cares – Charlette Kremer reported that the Art of Giving booth will be accepting food donations at Art Under the Elms. Donations already given will be made into sculptures by student clubs that attendees will be able to make donations to vote for their favorite.

Compensation Review Committee – No report.

Functional Area Committee – No report.

PSO Mentors – Vikki Swift-Raymond reported that there will be PSO Mentor refresher training in June or July. She is always looking for more volunteers if anyone would like to consider being a PSO Mentor.

PSO Employee of the Year – Courtney Toth was awarded the PSO Employee of the Year award at the April 6 ceremony.

Professional Development – Dawn Lesperance reported that the committee is looking at possible new PDT offerings in personal growth and enrichment. She also mentioned they are looking at implementing a badge system.

Professional Staff Hearing Board – No report.

Winter Revels – No report.

PSO Donations – Dawn Lesperance reported she is working on the basket for Art Under the Elms that was approved last meeting. Raffle tickets to win the basket will be available at the Art of Giving booth.

Vice Chair Report

Liz Weldy was not in attendance, so Carrie Kyser presented the following upcoming calendar information along with additions from the group:

- Insurance Open Enrollment will be April 30 – May 18
 - Flexible spending accounts – must re-enroll each year
 - Medical plan switches
 - Dental plan dependent additions
- Rock the Finals – Wednesday the 25th and Thursday the 26th at the Library. 6-9 pm, snacks and prizes will be offered.
- Presidential Retirement Events
 - Retirement Picnic – May 9, 2:30-4:30 pm, Administration Lawn
 - Retirement Party – May 29, 4-6 pm, President’s House
 - Must RSVP for these events
- Wednesday April 25 at 10:30 a therapy dog will be available in front of the Library
- A snack cart will be available at the Library during Dead Week
- Art Under the Elms is this weekend
 - Begins noon on Friday
 - \$3 admission for entire weekend
 - Still looking for volunteers
- Dean of Professional Studies candidates will be on campus April 25-27
- Tree Planting Ceremony will be held Friday, April 27 at 2:45 pm
- Medicare 101 seminar will be held Thursday, April 26 from 2:30-4:30 pm
- First time home owners seminar will be held Thursday, April 26 at 11 am and 3 pm
- Home Town Pep Rally – May 19
 - Free admission
 - Downton Lewiston
 - Kid’s Fair
 - Details be finalized, more info to come

Treasurer's Report

Travis Osburn reported a revenue total of \$107 from the March meeting to April 1 and expenditures of \$30 (drawings from meeting) with a current balance total of \$1223.68.

Digital Communication Report

Rebecca Fromdahl thanked everyone for the donations to the Warrior Pantry.

Chairperson's Report

Carrie reported on the following items:

- President Search – Dr. Cynthia Pemberton has been appointed the new President. Her first day will be July 2.
- Elections Results for the 2018-2019 PSO Officers:
 - Chair – Kevin Reynolds
 - Vice-Chair – Cindy Patterson
 - Secretary/Treasurer – Erin Haley
 - Digital Communications – Dawn Lesperance
- PSO Social – Will be at Antonio's on May 22 or 24 (Carrie is waiting on a call back from Antonio's to see which date works best for them)
- Carrie concluded by thanking everyone as this would be her last PSO meeting as Chair

New Business

Todd Kilburn shared with the group that insurance premiums would be going up for the next year, however, there would also be a premium holiday during November and December.

Drawings

\$10.00 in WarriorBucks will go to:

- Julie Crea
- Kim Wolf
- Kevin Reynolds

Adjournment

The meeting was adjourned at 2:40 pm.

Respectfully submitted by Travis Osburn.