



March 15, 2018
9:00 – 10:00 am
SUB 143

Minutes

Meeting called to order by Chair Carrie Kyser at 9:02 am.

Special Guest – Debi Fitzgerald, Director, Center for Arts & History and Continuing Education

Debi gave a brief overview of the Center of Arts & History and Continuing Education. The Center has 10-13 rotating exhibits a year. The current exhibits are “Women Redefined: A Look at Women’s Activism in History (developed by students in Dr. Amy Canfield’s HIST 424 class) and a Regional Art & Design Faculty Exhibit. These exhibits close on March 17 with an Artists Reception which will also honor Colleen Mahoney for her recent Women in Leadership Award. The upcoming exhibit will be a of student artwork from local colleges and high schools during the Dogwood Festival.

Continuing Education offers non-credit personal enrichment courses. Two catalogs a year of offerings are published each year as well as a summer flyer. Staff get a discount for a course once each semester.

The [Dogwood Festival](#) is a month long event with activities throughout the valley. The featured event is Art Under the Elms on the LC campus. A calendar insert will be coming soon in the Tribune. T-Shirt pre-sales end on the 16th. Tickets for the 28th Annual [Confluence Grape & Grain](#) on April 20th are on sale now. [Show & Shine](#) registration will start next week. Proceeds from [Art Under the Elms](#) (which is actually a fundraiser) go towards [Continuing Education](#) funding and those interested in volunteering can do so now at the CAH website.

Approval of Minutes

The minutes of the February 13, 2018 meeting were briefly reviewed and it was moved by Dawn Lesperance they be accepted with a second by Erin Haley. Vote was unanimous to approve.

Committee Reports

[LC Cares](#) – Charlette Kremer reported that LC Cares will again be working with Art Under the Elms to hold the Send Hunger Packing art food drive. The [LC Warrior Pantry](#) will be a recipient of donations this year.

Compensation Review Committee – Allen Schmoock reported that the committee’s final report was submitted by the February deadline and can be viewed on the CRC (www.lcsc.edu/crc) webpage. Vikki

Swift-Raymond reported that part 2 is now being worked on which includes a new campus philosophy to compensation and possibly a campus determined minimum wage. More information will be coming.

Functional Area Committee – Liz Weldy reported that committee finalized their report which was presented by Travis Osburn to the Administration. Travis reported that the Administration was appreciative of our time and efforts and thanked us for our suggestions. The report will be available on the PSO website soon.

PSO Mentors – Vikki Swift-Raymond reported that there will be PSO Mentor training this summer. She also thanked the current members as she is receiving a lot of positive feedback on the program. She is always looking for more volunteers if anyone would like to consider being a PSO Mentor.

PSO Employee of the Year – Carrie Kyser reported that voting closed yesterday with a better response rate than usual. The recipient's name has been forwarded on to the Provost's Office.

[Professional Development](#) – Erin Haley reported that the committee has been actively meeting to discuss where they are going. They are looking into moving courses into quarters, updating the website and new offerings.

Professional Staff Hearing Board – No report.

Winter Revels – Erin Haley requested that if anyone had any ideas for next year's event to forward them on to her.

PSO Donations – Dawn Lesperance presented a new request from the LC Warrior Pantry to donate a themed gift basket for raffling as part of the Dogwood Festival's Art of Giving food drive. Dawn requested \$50 to be approved and that she would put the basket together. Kevin Reynolds motioned to give \$50 towards a gift basket, Angela Meek seconded. Motion as approved.

Vice Chair Report

- Liz Weldy presented the following upcoming calendar information along with additions from the group:
- Campus Interviews for the Presidential Search will be held March 19-23.
- Artist's Reception at the Center for Arts & History on March 17.
- Pow Wow as part of Native American Week on March 16.
- Steve Branting's "[Blood, Sweat and Cheers: Lewis-Clark State Athletics \(1893-1970\)](#)" PDT course will be on March 21.
- Women's History Month presentations:
 - "Anita: Speaking Truth to Power" – CAH, March 20 at 6pm
 - "Social Change and the Future of the #MeToo movement" – CAH, March 22 at 12pm
- Warrior Wellness Walk next Wednesday.
- 3rd Annual [Rock the Walk](#) Warrior Walkathon starts on April 2.

Treasurer's Report

Travis Osburn reported a revenue total of \$107 in February (donations) and expenditures of \$280 (drawings from meeting and Kid's College donation) with a current balance total of \$1146.68.

Digital Communication Report

[Nominations for 2018-2019 PSO Officers](#) can are now being accepted on the website through March 21. Follow up emails for nomination acceptance will then follow and election voting will begin on April 2.

Chairperson's Report

Carrie shared a teaser of the [Digital Communications Officer video](#) and indicated the full video would be available to view on the PSO website.

We did not win the PSO vs CSO food drive contest, however over 800 pounds for the LC Warrior Pantry was raised in 5 days. PSO received a thank you from the LC Warrior Pantry and Carrie thanked all PSO members for their participation and urged us to be ready for next year, we need to take the trophy back.

Carrie proposed the idea for a retirement gift for President Fernandez. She volunteered to do a pen and ink drawing of the President's House for them and have PSO purchase the frame. A motion will be made next meeting to approve the purchase.

[President Search Committee](#) Update – The final five candidates will be on campus next week, one each day. The campus interview schedule is posted on the website. Carrie encouraged everyone to make it to the staff sessions (short presentation and Q&A time). There will also be community meetings in the evenings. A survey for feedback will be coming soon and Carrie indicated you could also email comments to her to pass along. The committee will then meet to make their final recommendation to the State Board of Education who makes the final decision.

Next Meeting Speaker and Topics – The next meeting will be on April 17 at 2pm in SUB 143. Todd Kilburn will speak on construction project updates.

New Business

Amanda Gill from the [College Advancement Office](#) talked briefly on payroll deductions. In 2017 166 faculty/staff from over 40 areas of the institution donated \$36,000. She mentioned that if any area could benefit from giving, offices could set up payroll deduction as long as they have a local account. There is also an updated Payroll Deduction Form to be used. A PDT course on how to do fundraising is being considered. There are lots of ways to give and if you have questions feel free to contact Amanda.

Celeste McCormick asked the question of who missed treats at the PSO meetings. Conversation indicated they had gone due to lack of volunteers. It was suggested that a sign-up sheet be created for next year. Amanda Gill and Charlette Kremer volunteered to bring treats for the April meeting.

Charlette Kremer mentioned there would be a March For Our Lives positive/peaceful rally at Brackenberry Square from 10-12 on the 24th.

Derek Knoll mentioned that the [Work Scholars](#) applications is currently open and closes on the 22nd. Eligibility requirements are available on their website.

Debi Fitzgerald mentioned the Center for Arts & History also has paid internships available if anyone knows of interested students.

Drawings

\$10.00 in WarriorBucks will go to:

- Angela Meek
- Amanda Gill
- Kevin Reynolds

Adjournment

The meeting was adjourned at 10 am.

Respectfully submitted by Travis Osburn.