



2020-2021 Officers:
Chair: Cindy Patterson
Vice-Chair: E. Rosita Nabarrete
Secretary/Treasurer: Liz Weldy
Digital Comm: Autumn Greene

PSO Meeting Minutes

November 18th, 2020

3:00pm; via Zoom:

<https://lsc.zoom.us/j/95474046607?pwd=aXZTOGhrWkVrUW5zQm94cFZoSkdBdz09>

Password: 878466

- 1) Call to order: At 3:02pm the meeting was called to order.
- 2) BINGO FUN! Angela Meek organized an online bingo game for key words used during the PSO meeting. Laura Bernatz and Liz Weldy were the winners of the Bingo game.
- 3) Approval of minutes from October 21st, 2020. Dawn Lesperance made a motion to approve the October 21st, 2020 minutes. Angela Meek seconded the motion. Motion to approve passed.
- 4) Speaker: Dr. Andy Hanson was not able to attend the meeting as a special speaker.
- 5) Committee Sign-Ups & Reports
 - a) LC Cares- Patrick O'Shaughnessy & Alaina Porquis-Alaina Porquis reported that there are boxes all around campus so that individuals can donate toys or clothes for those in need on campus. She asked that the items are not used and brand-new with tags still on them. If you know anyone on campus who is in need of these items, then email Alaina to make their season brighter. Angela Meek asked if anyone is checking the boxes, and Alaina said they are being checked periodically by the division that houses them. December 17th is the last day to donate the items.
 - b) Compensation Review Committee- Cindy Patterson & Rosita Nabarrete-Cindy reported a kickoff meeting will take place on Friday, November 20th, 2020. More to come.
 - c) Functional Area Committee- Kim Wolff, Cindy Patterson, Erin Cassetto, & Liz Weldy-Cindy reported the three volunteers so far. Erin Cassetto agreed to be the fourth member of the committee. There is nothing yet to report.
 - d) PSO Mentors-No report.
 - e) PSO Employee of the Year-No report.
 - f) Professional Development-Vikki Swift-Raymond & Kati Wilson-These two members have volunteered to serve on the committee. No report.
 - g) Professional Staff Hearing Board- Cindy Patterson, Liz Weldy, Kevin Reynolds, Tessa Jilot, and Angela Meek will continue to serve on this committee.
 - h) Winter Revels-The campus will not have the usual Winter Revels celebration. Instead, the President planned on Dec. 11th at 2pm-3pm in the Centennial Mall will be a festive

“Who-Ville” inspired fun. This will be socially distanced surprise. Mark your calendars!

- i) PSO Donations-No report.
- 6) Vice Chair Report
- a) Calendar of Events
 - i) Rosita gave staff a reminder for Tuesdays @ 2 every week with the President. Check Monday Message email for a link to the Zoom meeting. Admissions is having two Discovery events this Friday and Saturday. More than ten students are registered for the event, so they had to split to follow health guidelines. New event guidelines have been posted and they can be seen on the event page on the Admission’s website. Remember to stay safe during the holidays and students will change to remote learning after the Thanksgiving break. Registration for LCSC classes is still open and available.
Rosita also mentioned how Admissions will host an FB live on Dec. 8th at 6pm for a question-and-answer video with Dr. Andy Hanson and Dr. Cynthia Pemberton on the LC Admissions FB page. Dec. 8th. They will discuss what the Spring semester will look like with Covid. If you can attend to answer any questions that come up, that would be helpful.
- 7) Secretary/Treasurer’s Report- LC Cares submitted a request to PSO for a donation of \$200 to go towards the current new clothes/new toys drive. Angela Meek made the motion to approve the donation of \$200 to LC Cares from PSO. The motion was seconded by Kevin Reynolds. Motion passed for PSO to donate \$200 towards LC Cares for their current toy/clothing drive. Liz Weldy and Cindy Patterson will let Amanda Greco know to see how we process the donation.
- 8) Digital Communication Report-No report besides a reminder that January 15th, 2021 the college’s new website will launch.
- 9) Chairperson’s Report
- a) Presidents Council-Ashley Edwards presented at President’s council on how to respond to an Active Shooter situation. Cindy Patterson gave a synopsis as a reminder for employees. Be thinking about if you had an Active Shooter in your building. What would your defense mechanisms be? Be thinking about those scenarios so that staff can plan. It’s different for all of us. Cindy highly encouraged PSO members to be thinking about planning in the event an active shooter situation would happen. Review your own office space to devise a plan on what might be the best for you individually and/or your office as a whole.
 - b) Every week a song will play at Harris Field on Fridays at 2:30pm. Last week’s song was Imagine by John Lennon. Stay tuned and visit Harris Field on Fridays at 2:30pm to hear the next song. This is a chance for staff to take a break and hear some music.
 - c) Human Resources is hosting a “Learn and Latte” to explore the benefits available at LC State for employees. Contact Vikki in HR if you have any questions. Meeting will probably be by Jitterz coffee shop in the SUB. Next meeting is scheduled for Dec. 11th, 2020.
 - d) Tulip planting is a fun thing that has started. Nov. 16th through Nov. 27th on campus. Physical plant has campus maps on where to plant. Call extension 2247 if you are interested. They can

give you a tool to open the ground and put the tulip in the ground while also covering the dig too. Multiple places are available for planting around campus. A fun thing to do and see during the Spring.

- e) Students will transition to remote learning after Thanksgiving. Enjoy the holidays and enjoy your Thanksgiving. Cindy thanked everyone for helping students and the campus. Check-in with people across campus just to say HI. CTE groundbreaking was cold but facility is fantastic. If you haven't had a chance to have a tour, Cindy recommends going to tour the building. Autumn mentioned the Ugly Sweater contest is coming up on Dec. 15th at 11:30am on the stage.

10) Drawings for \$10 Warrior Bucks went to Kevin Reynolds, Jess Waddington, and Rosita Nabarrete.

11) Adjourn- Kevin Reynolds made a motion to adjourn the meeting at 3:37pm and seconded by Angela Meek. Happy Holidays and see everyone another time!!

List of Attendees:

Angela Meek

Liz Weldy

Rosita Nabarrete

Jess Waddington

Kevin Reynolds

Cindy Patterson

Autumn Greene

Dawn Lesperance

Laura Bernatz

Muna Crook

Autumn Greene

Kim Evans

Michelle Nelson

Sam White

Kim Tuschhoff

Erin Cassetto

Grace Anderson

Kimberly Wolf

Donna Callahan

Courtney Robinson

Carrie Kyser

Tessa Jilot

Celeste McCormick

Jerry Hindberg

Alaina Porquis

Debra Lybyer

Schuyler Daugherty