



Meeting was called to order by President Phil Liggins at 9 am. 21 Members present

Guest Speaker:

Tony Fernandez, LCSC President

- 2 new faculty from China (Mongolia) are visiting campus. They are from a normal school and will be teaching at LCSC in chemistry and biology.
- LC will have lots of capital improvement projects going on in the near future.
 - Spaulding Hall renovation is beginning now with staff and faculty moving from the hall to other places on campus. This is paid through the permanent building fund and college funds.
 - The college is asking for alterations and repairs on the Center for Arts and History, Library and Sam Glenn.
 - New student housing building is being asked for through the permanent building fund and will be subsidized through a loan made by the college.
 - The athletic field on 6th street will begin soon. This will be a place for students to recreate and have fun. Will take removal of house foundations. May require 6th street be closed for staging.
 - Harris field will have the grandstands replaced and the field will have improvements. He hopes this will allow LCSC to remain as the venue for NAIA for five years instead of the usual three.
 - Carry Salonen will be leaving LCSC and her position has been reassigned the name of Executive Assistant to the Chief Executive Officer. Applications from on campus and off campus will be accepted. The position closes in 2 weeks and will open tomorrow.
 - LCSC has developed a stronger relationship with Clearwater Paper and with Lewiston School District. There are plan in the works to build a CTE building with EDA funds that will house both high school and college programs.
 - Tony thanked all the professional staff for their contributions to the college.

Minutes of the September 15, 2016.

Discussion:

Phil spoke about a request for the CRC group to begin reviewing and meeting earlier than normal. Sue Hasbrouck stated the President has not yet recommended the groups begin meeting; no meeting has yet been held.

It was moved by Kevin Reynolds the minutes be approved as submitted, seconded by Jerry Hindberg. They were approved unanimously.



Phil Liggins asked the membership to review the minutes of the previous meetings in advance to save time during meetings going over them.

Committee Reports:

Carrie Kyser reported all previous members of the committees have committed to remaining on the committees for this FY except the Winter Revels Committee that needs 1 additional person. John Bender volunteered to be on the committee.

PSO Mentors

Charlette Kramer was not able to attend this meeting. There was no update.

Compensation Review Committee

No update or activity as of yet.

Professional Development

Julie Crea reported on the leadership institute. She also reported that Steve Branting will present again this year and is always interesting.

Functional Area Committee (FAC)

Has not yet started, no report.

LC Cares

No report.

PSO Employee of the Year Committee

Phil reported that Lori Stinson has indicated her office would buy a running plaque for the names of PSO employee of the year. She has not indicated where she would like it to be housed. Discussion was held and PSO recommends it be on the wall in SUB 143 with the rest of the plaques. Phil will let Lori know of the recommendation.

Professional Staff Hearing Board

Nothing to report.

Winter Revels

Julie Crea asked for new people on campus to represent on this committee. It is a fun committee to be on and the event is always great.

PSO Donations

Dawn would like to meet with the treasurer of PSO to discuss when requests for donations come in. It was suggested there should be a deadline and all donations should in some way benefit PSO employees. Linda Stricklin will look at the donation requests from last year and talk with Dawn.



Vice Chairperson Report

Charlette Kramer was unable to attend. No report.

Treasurer's Report

PSO entered the year with \$701.18.

There has been \$201 in revenue from gifts and donations.

Balance of \$902.18 as of the 19th of September.

Julie Crea asked what gifts and donations-the \$201 represents PSO member donations.

Digital Communications Report

Carrie Kaiser brought the revised web site up and pointed out some new additions. Phil Liggins complimented the new site and membership thought it looks great.

Chairperson Report

206-2017 PSO Focus-Phil reports his focus in on compensation review and making salary increases not perks a focus. He asked for feedback from the membership.

Enrollment Strategy-nothing to report.

New Business

No new business was brought up. Carrie Kaiser stated there was a survey last year about meeting times/dates and it was decided to let the officer's determine meeting times. Phil stated he set up the schedule based on last year's schedule.

Phil spoke to an officer's meeting in which it was discussed the PSO should have a closer involvement with CSO on matters that concern both groups to gain a stronger voice on those issues. Sue Hasbrouck agreed.

Drawing

3- \$10.00 coffee card winner names were drawn

Julie Crea

Muna Crook

Debra Lyber

Phil Liggins moved to adjourn the meeting at 9:30, Kevin Reynolds seconded the motion and the meeting was adjourned.

Respectfully Submitted by Linda Stricklin 09/21/2016