



Faculty Senate
Draft Minutes
March 25, 2021
3:15pm
Virtual Meeting

Present: Kylee Britzman, Lauren Connolly, Erin Fay, Sue Hasbrouck, Natalie Holman, Leif Hoffmann, Lorinda Hughes, Bryce Kammers, Tracey Koch, Eric Martin, Julee Moore, Spencer Payton, Alicia Robertson, Clay Robinson, Eric Stoffregen, Royal Toy, Heather Van Mullem, Scott Wimer

Guests: Grace Anderson, Sarah Graham, Andy Hanson, Debbie Kolstad, Billy Lemus, Jenni Light, Cynthia Pemberton, Lori Stinson

- I. Call to Order @ 3:16pm
- II. Introductions
- III. Approval of Senate Meeting minutes from February 25, 2021

Motion to approve the minutes made by Clay Robinson, 2nd by Alicia Robertson, minutes approved (13 yes, 2 abstention).

IV. Remarks:

- i. President Pemberton
 - 1. There will not be a Spring all campus meeting due to other forms of communication.
 - 2. Information shared about CEC and potentials for pay increases returning this year. *CEC amounts reported as 2% from each year adjusted for merit-based performance and other factors.*
 - 3. Questions:
 - a. Is it possible to assign larger classrooms than needed to ensure social distancing?
 - i. Anything is possible and everything can change.
 - b. Can we use COVID funds to buy air filtration systems for classrooms?
 - i. The funds can be spent in this way and many spaces have been updated. We are looking at the portable units as a possibility, but current research about the efficacy of portable units are in question.
 - c. Leif Hoffmann: Boise State University: According to media reporting, all “Foundation” Classes have been suspended – however, if the issue was only with one class, why have all classes been suspended?
 - i. Provost Stinson: <https://www.kivity.com/news/boise-state-cancels-50-plus-diversity-classes-after-claims-student-was-degraded-for-beliefs#:~:text=Boise%20State%20University%20announced%20Tuesday,Divarsity%2C%20according%20to%20the%20university>
- ii. Provost Stinson
 - 1. We are trying to work on some super classrooms. 3 – 4 campus spaces where we can really prepare them for virtual remote / distance. Priority for use will be for those faculty who are willing to do modified face-to-face. These improvements are paid for by the second batch of CARES funds.



2. Commencement: The Monday message included a letter that went out to the students. There will be three different graduation ceremonies; one for each school. All faculty are expected to attend the graduation ceremony of one's school; however, faculty can also attend the other ceremonies given that many might have students graduating in other programs.

V. Division Updates

VI. Old Business

- i. Canvas Setting Option: Would faculty find it helpful if e-Learning automated the course publication (like it was in Bb) instead of faculty doing it individually the Friday before classes?

Motion to have e-Learning open Canvas courses Friday before term begins made by Bryce Kammers, 2nd by Eric Martin, motion passed (14yes, 2 no, 1 abstention).

VII. New Business

- i. Academic integrity – what about test material, completed work, lectures being posted on third-provider websites?
- ii. Items being sold on third party websites... do we need to update the copyright policies or student code of conduct policies?; The 'course hero' website was shared as an example of where material has been uploaded and is available for sale.
 1. Request made to have Andy Hanson and the student affairs committee take a look at this item to see if changes need to be made to the student code of conduct.

VIII. Committee Reports

- I. Budget, Planning and Assessment
- II. Curriculum – Proposal of the “Discontinuance of the Engineering AS” degree is expected to be brought forward to senate at the next meeting
 - i. A new BS in Cyber management is expected to be reviewed by the curriculum committee and then later by senate this semester
- III. Faculty Affairs – Lorinda Hughes
 - i. A simple reminder that a division/group application cycle for Faculty Development money will be announced soon. Faculty Affairs committee will review all applications and make recommendations to the Provost.
- IV. General Education – Sarah Graham
 - i. Gen Ed committee has an Assessment Summary coming out to the Division Chairs in the next week.
- V. Student Affairs – Jenni Light
 - i. Update on work on SCE policy Draft SCE policy. Get information back on the new policy to your Student Affairs faculty. Put things in writing if possible.

IX. Good of the Order

- I. Eric Stoffregen – The new faculty senate webpage looks great. One question: Link to the Zoom session and password to the Zoom is on the website. It seems to be pointless to have the password accessible. After brief discussion, it was decided to keep it like this for right now.
- II. eLS Advisory committee – Provided draft of proposal to create this committee.
- III. Hearing Board – announcing policy clarification proposal regarding selection of candidates – adding the word “generally” with respect to staggering member terms in front of the phrase “ No more than three (3) new board members shall join the board in any given year” in the corresponding policies. After discussion, decision was made to switch the wording proposal from adding “generally” to change the word “shall” to



- “should” in the policies. This proposal will be provided for a vote at the next faculty association meeting on April, 22, 2021.
- i. Vote for Division Chair alternate at next senate meeting – candidate so far Chris Riggs
 - ii. Vote for one of the Faculty Association faculty members on the hearing board at the next FA meeting – candidate so far Leif Hoffmann
- IV. Parking fee – update - JoAnn Gilpin, Director of Security, replied when asked if we had received complaints from neighbors about students, faculty or staff parking on the residential streets or in front of their houses, reported one complaint last semester about a car blocking a driveway. Otherwise, there are no neighbor complaints on file this academic year. If we want to register notes as complaints, then the recipient needs to take the notes to Security with a description of where their car was parked when the note was placed (e.g., street address). This would allow the campus to do some outreach and/ or to collaborate with the City of Lewiston on a solution. This is a way of turning ‘hearsay’ into more factual, actionable data.
- V. **Director of CAH Campus Presentations, Friday March 26th**
<https://lsc.zoom.us/j/96063886594>
Dr. Renee Holt, 9:00am-10:00am-Dr. Renée Holt
Katy McAlary, 10:30 am-11:30am-
Emily Johnsen, 1:30pm-2:30pm
- VI. **CTL Director Position Search:** Center for Teaching & Learning director candidate, Dr. Marlowe Daly-Galeano, will deliver a campus presentation via Zoom (<https://lsc.zoom.us/j/84307379756>) on Thursday, April 1, at 3:15 p.m. She will discuss her vision for the future of LC State’s CTL.
- VII. **Commencement Newsletter** (was attached to the Monday Message)- Within the letter there is an **April 1 deadline** for graduates to indicate their participation in one of the three ceremonies. Only those who have replied by the April 1 deadline will be sent the four (4) admittance tickets for their family to come to the outdoor commencement. This applies to spring 2021 graduates, fall 2020 graduates, and those spring 2020 grads who wish to walk.
- VIII. **Open Educational Resources** with Harold Crook April 1, 2021 - Noon – 1 pm; Live in the actual CTL!
OER Discussion at the CTL
Open Educational Resources (OERs) can play a significant role in reducing costs for our students. Sometimes they are excellent. Sometimes they are crappy. And, sometimes they can be adapted without too much trouble. Faculty members don't wish to have OERs forced upon them, but most of us are interested in ways to make our classes more affordable and possibly even enhance the effectiveness of our teaching. This hour discussion will address the following:
A video overview of the pilot textbook loaner project, involving some of Sarah Graham, Eric Martin, and Harold Crook's Gen Ed classes.
An introduction to the Open Textbook Network (OTN) available to all faculty through the University of Minnesota.
General discussion about OERs – pros, cons, kvetching.
- IX. **9th Art of Giving** – Spread the word and if anyone interested to volunteer on both or either Monday, April 19, 2021 or April 20, 2021 at 3:30pm, contact Leif Hoffmann (lshoffmann@lsc.edu); consider donating money as well; posters will be sent out in the days ahead.

Motion to adjourn the meeting made by Sue Hasbrouck, 2nd by Natalie Holman, motion passed (20 yes).