



*Connecting Learning to Life*

**STRATEGIC PLAN  
FY 2021-2025**



**April, 2020**

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## MISSION STATEMENT

Lewis-Clark State College prepares students to become successful leaders, engaged citizens, and lifelong learners.

### Core Theme One: Opportunity

Expand access to higher education and lifelong learning.

### Core Theme Two: Success

Ensure attainment of educational goals through excellent instruction in a supportive learning environment.

### Core Theme Three: Partnerships

Engage with educational institutions, the business sector, and the community for the benefit of students and the region.

## VISION STATEMENT

Idaho's college of choice for an educational experience that changes lives and inspires a commitment to lifelong learning and civic engagement.

Goal 1: Strengthen and Optimize Instructional and Co-curricular Programming

Objective A: Optimize course and program delivery options<sup>1</sup>

*Performance Measure 1: Number of online and evening/weekend programs.*

Definition: The number of degrees or certificates offered online or during evening or weekend hours.

Benchmark: Based upon current planning processes, LC State anticipates adding online degrees/certificates and evening & weekend programs of study within the next academic year (FY 21).

Course Delivery Methods	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 21 (2020-21)	FY 23 (2022-23)
Online <sup>2</sup>	New Measure			36	40		
Benchmark	No Prior Benchmarks				37	42 <sup>3</sup>	42
Achievement					MET		
Evening/ Weekend	New Measure			0	7 <sup>4</sup>		
Benchmark	No Prior Benchmarks				2	6	6
Achievement					MET		

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<sup>1</sup> Consistent with Core Theme One: Opportunity. Expand access to higher education and lifelong learning.

<sup>2</sup> List of online programs available here: [http://catalog.lcsc.edu/programs/#filter=.filter\\_42](http://catalog.lcsc.edu/programs/#filter=.filter_42)

<sup>3</sup> The following programs degrees are planned to be offered entirely online the next year: Justice Studies (AA, BA/BS) & Psychology (BA/BS).

<sup>4</sup> The following programs/credentials are offered during evenings &/or weekends: Web Design & Development (cert., AAS, BAS), Business Administration (BA/BS), & Interdisciplinary Studies (BA/BS).

*Performance Measure 2: Proportion of courses in which course content is delivered online*

Definition: The proportion of courses in which course content (e.g., syllabi & student grades) is delivered using an online learning management system (LMS).

Benchmark: One hundred percent (100%) of courses have content available to students through the LMS.

Web Enhanced Courses	FY16	FY17	FY18	FY 19 (2018-19)	FY 20 (2019-20)	FY 21 (2020-21)	FY 23 (2022-23)
% Sections	New Measure			Inventory current courses content on LMS	69% <sup>5</sup>		
Benchmark	No Prior Benchmarks					100%	100%
Achievement							

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<sup>5</sup> Seventy one percent (71%) of sections were reviewed. Metric shows the proportion of sections reviewed with course content posted on LMS.

Objective B: Ensure high quality program outcomes<sup>6</sup>

*Performance Measure 1: Licensing & certification*

Definition: The proportion of LC State test takers who pass, or their average test scores, on professional licensure or certification exams.

Benchmark: Meet or exceed national or statewide averages.

Licensing/Cert. Exams			FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2022-23)
Professional Degrees	NCLEX Registered Nurse <sup>7</sup>	LC State	94%	93%	99%	94%	96% <sup>8</sup>	Exceed National Average
		Benchmark: Nat'l Ave.	83%	85%	85%	86%	87% <sup>8</sup>	
		Achievement	MET	MET	MET	MET	MET	
	NCLEX Practical Nurse <sup>7</sup>	LC State	94%	78%	100%	91%	100%	Exceed National Average
		Benchmark: Nat'l Ave.	84%	87%	87%	85%	Not Yet Available	
		Achievement	MET	NOT MET	MET	MET		
	ARRT Radiology	LC State	90%	100%	95%	89%	Not Yet Available	Exceed National Average
		Benchmark: Nat'l Ave.	87%	89%	89%	89%		
		Achievement	MET	MET	MET	MET		
	PRAXIS Teacher Education	LC State <sup>9</sup>	168	168	168	170	Not Yet Available	Meet State Average Scores
		Benchmark: State Ave.	168	172	170	168		
		Achievement	MET	NOT MET	NOT MET	MET		
	ASWB Social Work	LC State	73%	87%	78%	Not Yet Available	Exceed National Average	
		Benchmark: Nat'l Ave.	77%	78%	69%			
		Achievement	NOT MET	MET	MET			

<sup>6</sup> Consistent with Core Theme Two: Success. Ensure attainment of educational goals through excellent instruction in a supportive learning environment.

<sup>7</sup> Test results for first time test takers reported for April through March.

<sup>8</sup> Partial Year reported (April-Sept. 2019).

<sup>9</sup> Excludes tests 5003, 5004, and 5005, which are required for elementary certification, but which test background subject area content that is not taught in the Division of Teacher Education programs or majors connected to certification.

Licensing/Certification Exams		FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2022-23)	
Workforce Training <sup>10</sup>	Pharmacy Technician	LC State	100%	100%	--% <sup>11</sup>	--% <sup>11</sup>	Available Fall 2020	Exceed National Average
		Benchmark: Nat'l Ave.	57%	58%	58%	57%		
		Achievement	MET	MET	NOT MET	MET		
	Paramedic <sup>12</sup>	LC State	88%	Cohorts complete every other year	89%	Cohorts complete every other year	Available Fall 2020	Exceed National Average
		Benchmark: Nat'l Ave.	83%		73%			
		Achievement	MET		MET			
	Electrical Apprenticeship Idaho Journeyman	LC State	90%	90%	100%	100%	Available Fall 2020	Exceed Statewide Average
		Benchmark: State Ave.	67%	79%	77%	75%		
		Achievement	MET	MET	MET	MET		

Objective C: Optimize curricular & co-curricular programming through *Connecting Learning to Life* initiative<sup>13</sup>

*Connecting Learning to Life* has been reenergized as a presidential priority focusing on bringing to life, across and throughout curricula and/or co-curricular engagement, LC's grounding mantra, "connecting learning to life"; and by doing so, make experiential and applied learning a signature hallmark of an LC State education. 'Connecting' experiences fall under *applied learning*<sup>14</sup> or *experiential learning*<sup>15</sup>. Many

<sup>10</sup> Workforce Training at LC State also offers Certified Nursing Assistant (CNA) training requiring exit exam certification. However, a change in statewide contract with vendor does not stipulate that the vendor report the test results back to the institutions. CNA will be brought back as part of this performance measure if/when those records become available.

<sup>11</sup> To protect student privacy, statistics not reported when composed of less than five individual students aggregated.

<sup>12</sup> Written exam results only.

<sup>13</sup> Consistent with Core Theme Two: Success. Ensure attainment of educational goals through excellent instruction in a supportive learning environment.

<sup>14</sup> Applied learning = hand's on application of theory.

<sup>15</sup> Experiential learning = the process through which students develop knowledge, skills, and values from direct experiences outside a traditional academic setting.

students will complete applied or experiential learning within their chosen majors. Others may reach outside their major for hands-on, co-curricular experiences.

*Performance Measure 1: Curricular programming of applied and experiential learning opportunities*

Definition: Courses, programs of study, majors, minors and certificates that serve as avenues of applied or experiential learning opportunities.

Benchmark: All programs of study offer graduates opportunities for applied &/or experiential learning. Long-term goals include the development of signature certificates and new, interdisciplinary degree options through which “academic” and career-technical courses may be woven together.

Curricular Applied & Experiential Learning	FY15 - FY18	FY 19 (2018-19)	FY 20 (2019-20)	FY21-22	FY 23 (2022-23)
Apprenticeships	New Measure	Develop inventory of applied & experiential learning: Identify Courses & Programs of Study/Majors, Minors, Certificates.  No gaps were identified: All programs of study included curricular applied and experiential learning.	Developed <i>Signature Certificates</i> that knit together academic and Career & Tech. Edu (CTE) coursework.	Market the availability of <i>Signature Certificates</i>	100% of LC State graduates participate in applied &/or experiential learning via curricular <u>or</u> co-curricular experiences.
Directed Study					
Field Experiences					
'Hands-on' courses					
Internships, Practica & Clinicals					
Performance Arts					
Service Learning					
Undergraduate Research					

*Performance Measure 2: Co-Curricular programming of applied and experiential learning opportunities*

Definition: Co-curriculum programming engaging students in applied &/or experiential learning outside of their chosen program’s curriculum. Examples displayed in the table below.

Benchmark: 100% of LC State graduates participate in applied &/or experiential learning.

Co- Curricular Applied & Experiential Learning	FY16 - FY18	FY 19 (2018-19)	FY 20 (2019-20)	FY21-22 (2020-22)	FY 23 (2022-23)
Intramural athletics	New Measure	Develop inventory of co-curricular applied & experiential learning	Expanded peer mentor program. In fall 2019, 22 peer mentors assisted new entering students.	Expand implementation of co-curricular transcript & tracking software.	100% of LC State graduates participate in applied &/or experiential learning via
Intercollegiate athletics					
Club Sports					
Leadership in clubs or organizations					



Co- Curricular Applied & Experiential Learning	FY16 - FY18	FY 19 (2018-19)	FY 20 (2019-20)	FY21-22 (2020-22)	FY 23 (2022-23)
Peer mentorship		Reprioritize/re org. resources & staff to support co-curricular programming: Center of Student Leadership Student Employment & Career Center	This program will continue.  Elements of co-curricular transcript & tracking software were launched with minor delay. Continue to expand functionality of software.	Report on Gaps  Expand & Implement additional opportunities of <i>Connecting Learning to Life</i>	curricular <u>or</u> co-curricular experiences.
Reserve Officer Training Corps (ROTC)/Military Education					
Residence life leadership					
Student government					
LC Work Scholars					
Work study/experience including tutoring					
Study abroad					

## Goal 2: Optimize Student Enrollment, Retention and Completion

Objective A: Increase the college’s degree-seeking student enrollment<sup>16</sup>

*Performance Measure 1: Direct from high school enrollment*

Definition: The FTE of degree-seeking, entering college students (measured at fall census) who graduated from high school the previous spring term.

Benchmarks derived from financial modeling of institutional viability and expansion<sup>17</sup>. Based upon financial modeling of campus viability, LC State would like to be 3,000 total FTE or experience a growth of 10% from current FTE by FY 25, necessitating a 1.6 percent increase annually. How that campus wide goal extrapolates to direct high school enrollment is articulated in the table below.

Direct from High School Enrollment	FY16 (Fall '15)	FY17 (Fall '16)	FY18 (Fall '17)	FY 19 (Fall '18)	FY 20 (Fall '19)	FY 21 (Fall '20)	FY 23 (Fall '22)
FTE	421	436	479	422	420		Available Fall '22 Census
Benchmark	New Measure – No Prior Benchmarks				429	436	449

<sup>16</sup> Consistent with Core Theme One: Opportunity. Expand access to higher education and lifelong learning.

<sup>17</sup> More information on LC State’s financial modeling of institutional viability and expansion can be found here: <http://www.lcsc.edu/budget/budget-resource-tools/>

Direct from High School Enrollment	FY16 (Fall '15)	FY17 (Fall '16)	FY18 (Fall '17)	FY 19 (Fall '18)	FY 20 (Fall '19)	FY 21 (Fall '20)	FY 23 (Fall '22)
Achievement					NOT MET		

*Performance Measure 2: Adult enrollment*

Definition: The FTE of degree-seeking students (measured at fall census) who are above the age of 24.

Benchmarks derived from financial modeling of institutional viability and expansion<sup>17</sup>. Based upon financial modeling of campus viability, LC State would like to be 3,000 total FTE or experience a growth of 10% from current FTE by FY25, necessitating a 1.6 percent increase annually. How that campus wide goal extrapolates to adult enrollment is articulated in the table below.

Adult Learner (>24) Enrollment	FY16 (Fall '15)	FY17 (Fall '16)	FY18 (Fall '17)	FY 19 (Fall '18)	FY 20 (Fall '19)	FY 21 (Fall '20)	FY 23 (Fall '22)
FTE	760	773	709	631	608		Available Fall '22 Census
Benchmark	New Measure – No Prior Benchmarks				641	651	671
Achievement					NOT MET		

*Performance Measure 3: Online Headcount*

Definition: The headcount of degree-seeking students (measured at fall census) who are taking courses online (both entirely online and partly online schedule of courses).<sup>18</sup>

Benchmarks derived from financial modeling of institutional viability and expansion<sup>17</sup>. Based upon financial modeling of campus viability, LC State would like to be 3,000 total FTE or experience a growth of 10% from current FTE by FY 25, necessitating a 1.6 percent increase annually. How that campus wide goal extrapolates to online headcount is articulated in the table below<sup>19</sup>.

<sup>18</sup> Same definition as that used on the IPEDS Fall Enrollment Survey.

<sup>19</sup> This Benchmark assumes that a 10% growth in FTE would also equate a 10% growth in headcount.

Online Headcount	FY16 (Fall '15)	FY17 (Fall '16)	FY18 (Fall '17)	FY 19 (Fall '18)	FY 20 (Fall '19)	FY 21 (Fall '20)	FY 23 (Fall '22)
HC	1,444	1,663	1,557	1,483	1,368		Available Fall '22 Census
Benchmark	New Measure – No Prior Benchmarks				1,507	1,531	1,578
Achievement					NOT MET		

*Performance Measures 4: Direct transfer enrollment*

Definition: The FTE of degree-seeking, entering transfer students (measured at fall census) who attended another college the previous spring or summer terms.

Benchmarks derived from financial modeling of institutional viability and expansion<sup>17</sup>. Based upon financial modeling of campus viability, LC State would like to be 3,000 total FTE or experience a growth of 10% from current FTE by FY 25, necessitating a 1.6 percent increase annually. How that campus wide goal extrapolates to direct transfer enrollment is articulated in the table below.

Direct Transfer Enrollment	FY16 (Fall '15)	FY17 (Fall '16)	FY18 (Fall '17)	FY 19 (Fall '18)	FY 20 (Fall '19)	FY 21 (Fall '20)	FY 23 (Fall '22)
FTE	207	211	173	149	171		Available Fall '22 Census
Benchmark	New Measure – No Prior Benchmarks				151	174	179
Achievement					MET		

*Performance Measure 5: Nonresident enrollment*

Definition: The FTE of degree-seeking students (measured at fall census) who are not residents of Idaho.

Benchmarks derived from financial modeling of institutional viability and expansion<sup>17</sup>. Based upon financial modeling of campus viability, LC State would like to be 3,000 total FTE or experience a growth of 10% from current FTE by FY 25, necessitating a 1.6 percent increase annually. How that campus wide goal extrapolates to nonresident enrollment is articulated in the table below.

Nonresident Enrollment	FY16 (Fall '15)	FY17 (Fall '16)	FY18 (Fall '17)	FY 19 (Fall '18)	FY 20 (Fall '19)	FY 21 (Fall '20)	FY 23 (Fall '22)
Asotin Co. Resident FTE <sup>20</sup>	177	183	164	150	149		Available Fall '22 Census
Benchmark	New Measure – No Prior Benchmarks				152	155	160
Achievement					NOT MET		
Nonresident FTE	409	395	359	329	319		
Benchmark:	New Measure – No Prior Benchmarks				334	339	350
Achievement					NOT MET		

Objective B: Increase credential output<sup>21</sup>

*Performance Measure 1: Certificates and degrees<sup>22</sup>*

Definition: The unduplicated count of degrees/certificates awarded at each degree-level.<sup>23</sup>

Benchmarks developed to align with the Idaho State Board of Education’s K-20 Strategic Plan<sup>24</sup>. Analysis conducted by the Chief Research Officer identified the number of associates and baccalaureate degrees as needing to grow by eight percent by 2025<sup>25</sup>, necessitating a one percent increase annually<sup>26</sup>.

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<sup>20</sup> Asotin County residents pay a unique tuition & fee rate. More information about tuition & fee as they pertain to residency status available here: <http://www.lcsc.edu/tuition-aid/>

<sup>21</sup> Consistent with Core Theme Two: Success. Ensure attainment of educational goals through excellent instruction in a supportive learning environment.

<sup>22</sup> State Board of Education postsecondary system wide measure.

<sup>23</sup> Consistent with IPEDS Completions Survey definitions.

<sup>24</sup> Goal 2, Objective A, Performance Measure I: “Percent of Idahoans (ages 25-34) who have a college degree or certificate requiring one academic year or more of study”.

<sup>25</sup> Analysis presented to the Board on Dec. 19<sup>th</sup>, 2018, and included in Board materials containing found here: <https://boardofed.idaho.gov/meetings/board/archive/2018/1219-2018/02WORKSESSION.pdf?cache=1552074006132>

<sup>26</sup> Exact amount of growth required to remain in alignment with statewide goals is 1.14%, annually.

Certificates & Degrees	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2022-23)
Certificates	22	18	21	15		
Benchmark: Maintain	New Benchmark Methodology			21	21	25
Achievement				NOT MET		
Associates	351	414	425	347		
Benchmark: +1% annually	New Benchmark Methodology			430	436	455
Achievement				NOT MET		
Baccalaureates	541	528	587	626		
Benchmark: +1% annually	New Benchmark Methodology			594	646	705
Achievement				MET		

*Performance Measures 2: Graduates<sup>27</sup>*

Definition: The unduplicated count of graduates by degree-level.<sup>28</sup>

Benchmarks developed to align with the Idaho State Board of Education’s K-20 Strategic Plan<sup>24</sup>. Analysis conducted by the Chief Research Officer identified the number of associates and baccalaureate degrees as needing to grow by eight percent by 2025<sup>25</sup>, necessitating a one percent increase annually<sup>26</sup>.

Graduates	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2022-23)
Certificates	18	14	20	15		
Benchmark: Maintain	New Benchmark Methodology			20	20	20
Achievement				NOT MET		

<sup>27</sup> State Board of Education postsecondary system wide measure.

<sup>28</sup> Graduates of multiple degree-levels are counted in the category of their highest degree/certificate awarded.

Graduates	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2022-23)
Associates	248	300	410	325		
Benchmark: +1% annually	New Benchmark Methodology			415	420	433
Achievement				NOT MET		
Baccalaureates	541	528	573	616		
Benchmark: +1% annually	New Benchmark Methodology			580	622	641
Achievement				MET		

*Performance Measures 3: Graduation Rate - 150% normative time to degree attainment<sup>29</sup>*

Definition: The proportion of first-time, full-time entering students who attain a degree or certificate within 150% normative time to degree<sup>30</sup>.

Benchmarks developed to align with the Idaho State Board of Education’s K-20 Strategic Plan<sup>24</sup>. Analysis conducted by the Chief Research Officer identified the number of associates and baccalaureate degrees as needing to grow by eight percent by 2025<sup>25</sup>, necessitating a one percent increase annually<sup>26</sup>.

First-Time Full-Time Cohorts	Degree Attained w/in 150% Time	FY16 (2010 Cohort)	FY17 (2011 Cohort)	FY18 (2012 Cohort)	FY 19 (2013 Cohort)	FY 20 (2014 Cohort)	FY 21 (2015 Cohort)	FY 23 (2017 Cohort)
Entered as Bacc.- Seeking	Bacc.	27%	23%	33%	32%			
	Benchmark: +1% annually	New Benchmark Methodology		24%	25%	33%	34%	36%
	Achievement	No Prior Benchmark		MET	MET			
All First-Time, Full-Time Students	Bacc., Assoc, & Certificates	30%	28%	40%	38%			
	Benchmark: +1% annually	New Benchmark Methodology		29%	30%	39%	40%	42%

<sup>29</sup> State Board of Education postsecondary system wide measure.

<sup>30</sup> One hundred and fifty percent (150%) normative time to degree is six years for baccalaureate degrees, three years for associate degrees, and one and a half years for a one year certificate. Calculations used IPEDS definitions.

First-Time Full-Time Cohorts	Degree Attained w/in 150% Time	FY16 (2010 Cohort)	FY17 (2011 Cohort)	FY18 (2012 Cohort)	FY 19 (2013 Cohort)	FY 20 (2014 Cohort)	FY 21 (2015 Cohort)	FY 23 (2017 Cohort)
	Achievement	No Prior Benchmark		MET	MET			

*Performance Measure 4: Graduation Rate - 100% normative time to degree attainment<sup>31</sup>*

Definition: The proportion of first-time, full-time entering students who achieved a baccalaureate or associate within 100% normative time to degree.

Benchmarks developed to align with the Idaho State Board of Education’s K-20 Strategic Plan<sup>24</sup>. Analysis conducted by the Chief Research Officer identified the number of associates and baccalaureate degrees as needing to grow by eight percent by 2025<sup>25</sup>, necessitating a one percent increase annually<sup>26</sup>.

100% Baccalaureate Grad Rate	FY16 (2012 Cohort)	FY17 (2013 Cohort)	FY18 (2014 Cohort)	FY 19 (2015 Cohort)	FY 20 (2016 Cohort)	FY 21 (2017 Cohort)	FY 23 (2019 Cohort)
First-Time, Full-Time, Cohort <sup>32</sup>	10%	18%	21%	23%			
Benchmark: +1% annually	New Benchmark Methodology		22%	23%	24%	25%	27%
Achievement			NOT MET	MET			

*Performances Measure 5: Retention rates*

Definitions:

The retention or proportion of **first-time, full-time, baccalaureate-seeking students** who start college in summer or fall terms and re-enroll (or graduate) by the following fall term of the subsequent academic year.

The retention of the **entire degree-seeking student body**. The proportion of the total degree-seeking headcount of the prior academic year (summer, fall, spring) who graduated or returned to attend LC State by the following fall of the subsequent academic year.

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<sup>31</sup> State Board of Education postsecondary system wide measure.

Benchmarks derived from financial modeling of institutional viability and expansion<sup>17</sup>. Based upon financial modeling of campus viability, LC State would like to be 3,000 total FTE or experience a growth of 10% from current FTE by FY 25, necessitating a 1.6 percent increase annually. How that campus wide goal extrapolates to degree-seeking student retention is articulated in the table below.

Retention	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2021-22)
<b>First-Time, Full-Time, Baccalaureate-Seeking, Students</b>	58%	57%	63%	60%		
Benchmark: +2% annually <sup>33</sup>	New Measurement			61%	63%	67%
Achievement				NOT MET		
<b>All Degree-Seeking Students</b>	74%	73%	75%	75%		
Benchmark: +2% annually	New Measurement			77%	79%	83%
Achievement				NOT MET		

*Performance Measure 6: 30 to Finish<sup>34</sup>*

Definition: Percent of undergraduate, degree-seeking students, who started their attendance in the fall (or prior summer) term, completing 30 or more credits per academic year, excluding those who graduated midyear and those students who started their enrollment during spring semester.

Benchmarks derived from financial modeling of institutional viability and expansion<sup>17</sup>. Based upon financial modeling of campus viability, LC State would like to be 3,000 total FTE or experience a growth of 10% from current FTE by FY 25, necessitating a 1.6 percent increase annually. How that campus wide goal extrapolates to degree-seeking student credit load is articulated in the table below.

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<sup>33</sup> Long-term benchmarks for FY 25 reflect 10% above the baseline, which is the historical four year average of first-time, full-time, degree-seeking retention (59%).

<sup>34</sup> State Board of Education postsecondary system wide measure.



30+ credits per AY	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2021-22)
%	23%	25%	38%	31%		
Benchmark <sup>35</sup>	New Benchmarking Method			30%	32%	36%
Achievement				MET		

*Performance Measure 7: Remediation<sup>36</sup>*

Definition: Percent of degree-seeking students who took a remedial course and completed a subsequent credit bearing course (in the area identified as needing remediation) within a year with a “C” or better.

Benchmarks developed to align with the Idaho State Board of Education’s K-20 Strategic Plan<sup>24</sup>. Analysis conducted by the Chief Research Officer identified the number of associates and baccalaureate degrees as needing to grow by eight percent by 2025<sup>25</sup>, necessitating a one percent increase annually<sup>26</sup>.

Remediation	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2021-22)
%	16%	21%	39%	51%		
Benchmark	New Benchmarking Method			20%	52%	55%
Achievement				MET		

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<sup>35</sup> Long-term benchmarks for FY 25 reflect 10% above the baseline, which is the historical four-year average of the percent of degree-seeking students who completed 30+ credits per academic year (28%).

<sup>36</sup> State Board of Education postsecondary system wide measure.

*Performance Measure 8: Math Pathways<sup>36</sup>*

Definition: Percent of new, degree-seeking freshmen who started in fall (or preceding summer) term and completed a gateway math course<sup>37</sup> within two years.

Benchmarks developed to align with the Idaho State Board of Education’s K-20 Strategic Plan<sup>24</sup>. Analysis conducted by the Chief Research Officer identified the number of associates and baccalaureate degrees as needing to grow by eight percent by 2025<sup>25</sup>, necessitating a one percent increase annually<sup>26</sup>.

Math Pathways	FY16 (Fall 2015- Su 2017)	FY17 (Fall 2016- Su 2018)	FY18 (Fall 2017- Su 2019)	FY 19 (Fall 2018- Su 2020)	FY 20 (Fall 2019- Su 2021)	FY 23 (Fall 2022- Su 2024)
%	50%	48%	53%	40%		
Benchmark:	New Benchmarking Method			53%	54%	58%
Achievement				NOT MET		

*Performance Measure 9: Workforce training enrollment*

Definition: Duplicated headcounts of students enrolled in Workforce Training programs at LC State.

Benchmarks set by Director of Workforce Training accounting for regional market demand and worker demographics.

Workforce Training Enrollments	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2021-22)
Duplicated Headcount	2887	3345	3563	3699		
Benchmark:	New Benchmarking Method			3,600	3,650	3,800
Achievement				MET		

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<sup>37</sup> Gateway math is defined institutionally as Math 123 and above.

*Performance Measure 10: Workforce training completion*

Definition: Completions of LC State’s Workforce Training courses<sup>38</sup>.

Benchmarks are a proportion of the enrollments each fiscal year (FY) and set to maintain the high proportion of completions observed historically.

Workforce Training Completions	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2021-22)
Duplicated Completions	2680	3,113	3,420	3,468		
Benchmark: Maintain	93%	93%	96%	94%	94%	94%
Achievement				MET		

Goal 3: Foster Inclusion throughout Campus and Community Culture

Objective A: Expand inclusive practices programming<sup>39</sup>

*Performance Measure 1: Number of faculty and staff participating in inclusive practices programming annually.*

Definition: Duplicated headcount of attendees at events designated as inclusive practices programming for faculty and staff. Examples of inclusive practices programming include many of those offered at LC State’s Center for Teaching & Learning<sup>40</sup> and those coordinated by the President’s Commission on College Diversity<sup>41</sup>.

Benchmark: Steady increase in faculty & staff participation.

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<sup>38</sup> Completions measured by course because most Workforce Training offerings are designed as singular courses.

<sup>39</sup> Consistent with Care Theme Three: Partnerships. Engage with education institutions, the business sector, and the community for the benefit of students and the region.

<sup>40</sup> Center for Teaching & Learning, Inclusive Practice Certificate: <http://www.lcsc.edu/teaching-learning/ideas-and-inspiration/inclusive-practices/>

<sup>41</sup>More information on LC State’s diversity statement can be found here: <http://www.lcsc.edu/diversity/diversity-vision/>. More information about events that promote college diversity can be found here: <http://www.lcsc.edu/diversity/>

Faculty Staff Participation		FY16 - FY18	FY 19 (2018-19)	FY 20 (2019-20)	FY 21 (2020-21)	FY 23 (2021-22)
Center for Teaching & Learning	Inclusive Practices Certificate	New Measure	Inventory inclusive programing	24		Benchmark established once baseline inventory and tracking complete.
	Diversity Programming	New Measure	Inventory inclusive programing	167 <sup>42</sup>		
President's Diversity Commission	Events Programming	New Measure	<u>Inventory of programing:</u> <ul style="list-style-type: none"> <li>• Multicultural Week</li> <li>• Idaho Human Rights Day</li> <li>• Native American Awareness Week</li> <li>• Veterans Day Luncheon &amp; Recognition</li> <li>• 9-11 Moving Tribute</li> <li>• Constitution Day</li> <li>• Women's History Month</li> </ul>	186		

*Performance Measure 2: Number of participants in community enrichment activities*

Definition: Duplicated headcount of attendees at events designated as community enrichment activities. Examples of inclusive practices programming include many of those offered at LC State's Center for Arts & History<sup>43</sup>.

Benchmark: Steady increase in community participation.

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<sup>42</sup> Diversity Programming at the Center for Teaching & Learning also included 14 workshops and five equity observations.

<sup>43</sup> Center for Arts & History: <http://www.lcsc.edu/cah/>

Community Participation	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2021-22)
<b>Duplicated Headcount</b>	New Measure			Plan: inventory inclusive programs to include following year. Tracking to be implemented with programming.		Benchmark established once baseline inventory and tracking complete.

#### Goal 4: Increase and Leverage Institutional Resources to Achieve Enrollment, Employee Retention and Campus Planning Objectives

Objective A: Diversify revenue streams to allow for investment in campus programs and infrastructure<sup>44</sup>

##### *Performance Measure 1: New, ongoing revenue streams*

Definition: New, revenue-generating initiatives.

Benchmarks: Implement new, annual giving initiatives (general and employee campaigns). Expand events revenue opportunities and outcomes. A careful consideration of campus areas and auxiliaries is taking place in an attempt to monetize them to a more cost-neutral status.

Revenue Projects <sup>45</sup>		FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 21 (2020-21)	FY 23 (2021-22)
LC State Foundation	Employee Giving Campaign <sup>46</sup>	New Measure		39%	41%	Ongoing	Impact Measured
	Annual Day of Giving	New Measure/Event		Plan	Plan	Measure Impact	Impact Measured
	Foundation Fee				Implemented as of Jan. 1 <sup>st</sup> , 2020		

<sup>44</sup> Consistent with Core Theme Three: Partnerships. Engage with education institutions, the business sector, and the community for the benefit of students and the region.

<sup>45</sup> Project list will grow as additional revenue streams crystalize.

<sup>46</sup> One year lag from measurement to reporting, therefore FY20 depicts results for FY19.

Revenue Projects <sup>45</sup>		FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 21 (2020-21)	FY 23 (2021-22)
Monetize Auxiliaries <sup>47</sup>		New Measure		Plan	Cost-neutral financial modeling: Fee-based units move toward increased self-sustain- ability	Implement- ation Ongoing	Impact Measured

*Performance Measure 2: Federal, state, local and private grant funding*

Definition: Grant funding dollars.

Benchmark: \$100,000 growth annually, which is approximately 2% of the historical (four year) average.

Grant Funding	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2021-22)
Federal	\$567,072	\$895,530	\$1,221,834	\$1,506,459		Institutional Financial Diversification
State & Local <sup>48</sup>	\$2,593,586	\$2,534,164	\$2,671,345	\$2,825,307		
Private	\$64,370	\$133,075	\$41,565	\$44,800		
Gifts	\$967,320	\$1,174,116	\$3,951,746	\$1,337,379		
Total	\$4,192,348	\$4,736,885	\$7,886,490	\$5,713,945		
Benchmark: +\$100,000 annually <sup>49</sup>	New Measure: No Prior Benchmarks			\$5,235,809	5,335,809	

<sup>47</sup> Within the parameters of State Board of Education Policy I.J., available here: <https://boardofed.idaho.gov/board-policies-rules/board-policies/general-governing-policies-procedures-section-i/use-of-institutional-facilities-and-services-with-regard-to-the-private-sector/>

<sup>48</sup> This item includes state scholarships awarded to the student, for the Opportunity Scholarship, and therefore may be resistant to change from institutional effort. FY 18 dollars include \$223k in state scholarships and \$625k in opportunity scholarships.

<sup>49</sup> Benchmark reflects \$100,000 above the baseline, which is the historical four year average of total grant funds (\$5,135,809).

Grant Funding	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2021-22)
Achievement				MET		

Objective B: Bring all employee compensation up to policy/median benchmarks<sup>50</sup>

*Performance Measure 1: The number of employees not meeting compensation benchmarks.*

Definition: The percent of employees whose compensation does not meet or exceed policy/median benchmarks as outlined in Idaho’s compensation schedule for classified staff, College and University Professional Association (CUPA) for professional staff, and the American Association of University Professors (AAUP) for faculty.<sup>51</sup>

Benchmark: Decrease the percent of employees not meeting these benchmarks by 5%, annually.

Benchmarks for employee compensation based upon the number of years in their current position:

- Employees in current position for 6-10 years: All at greater than or equal to 80% of policy/median.
- Employees in current position for 11-15 years: All at greater than or equal to 90% of policy/median.
- Employees in current position for 16 years or more: All at 100% of policy/median.

Compensation: % Staff not meeting benchmarks	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2022-23)
<b>% of Total Staff</b>	New Measure			58%	55%	Bring all employees to benchmarks based upon years of service
<b>Benchmark: -5% annually</b>	No Prior Benchmarks				53%	
<b>Achievement</b>					NOT MET	
<b>% of Staff 6-10 years' service</b>	New Measure			39%	35%	All at greater than or equal to 80% of policy/median
<b>Benchmark: -5% annually</b>	No Prior Benchmarks				34%	
<b>Achievement</b>					NOT MET	

<sup>50</sup> Consistent with Care Theme Three: Partnerships. Engage with education institutions, the business sector, and the community for the benefit of students and the region.

<sup>51</sup> Employee compensation data captured June of every fiscal year.

Compensation: % Staff not meeting benchmarks	FY16 (2015-16)	FY17 (2016-17)	FY18 (2017-18)	FY 19 (2018-19)	FY 20 (2019-20)	FY 23 (2022-23)
% of Staff 11-15 years' service	New Measure			58%	59%	All at greater than or equal to 90% of policy/median
Benchmark: -5% annually	No Prior Benchmarks				53%	
Achievement					NOT MET	
% of Staff >16 years' service	New Measure			73%	66%	All at 100% of policy/median
Benchmark: -5% annually	No Prior Benchmarks				68%	
Achievement					MET	

### Key External and Internal Factors

The following assumptions about external and internal factors will impact the institution as the 2019-2023 Strategic Plan is implemented.

Lewis-Clark State College...

1. Will continue to be a moderately selective admission institution with a greater than 95% acceptance rate, serving a substantial number of first generation students, admitting students with various degrees of college preparation.
2. Will serve both residential and non-residential students, including those who commute, take online courses, are place-bound, and are working adults.
3. Has established the near-term goal to serve 3,000 FTE, in an environment where unemployment is low, the number of regional high school graduates is declining, and the Idaho “go-on” rate is less than 50%
4. Will continue to forge strategic partnerships with other institutions, agencies, businesses, and organizations and the community at large for mutual benefit.
5. Will play an active role in fulfilling the recommendations derived from:
  - a. The Governor’s 2017 Higher Education and Workforce Development taskforce.
  - b. Huron consulting report released in the fall of 2018.
6. Will continue to promote its brand and share its successes with multiple audiences, including prospective students.
7. Will continue to recruit diverse faculty, staff and students.
8. Relies on ongoing efforts to maximize operational efficiencies (e.g., program prioritization and internal resource reallocation); and increasing and leveraging grants, private fundraising to complement tuition revenue and reduced state support.



9. Will continue to assess its programs and services (program performance – program prioritization) to determine their efficacy and viability.
10. Will and is engaging meaningful campus master planning to assess current and future physical plant and physical infrastructure needs.
11. Will advocate for increased state funding in support of LC State’s mission, core themes, and strategic goals.

## Evaluation Process

LC State’s Strategic Plan was originally developed for the 2013-2018 timeframe. In light of the college’s updated mission and core themes, the waning utility of the college’s old strategic plan, and a successful NWCCU accreditation evaluation, institutional goals and objectives have been rewritten. A representative committee developed new strategies and objectives to guide the work of the college. The new goals and objectives were proposed in the 2018-2022 strategic plan, submitted for Board review during the March 2018 meeting and adopted during the June 2018 meeting. The current Strategic Plan 2021-2026 is composed of these goals and objectives. Since Board review, they have been operationalized through relevant performance measures. System-wide performance measures are comingled among institutional performance measures to undergird LC State’s commitment to “systemness”. Institutional performance will undergo annual Cabinet review. Changes will be made in alignment with objective performance review and subjective evaluation of the involved campus stakeholders.

## Red Tape Reduction Act

Administrative Rules are promulgated through the State Board of Education and this information is contained in the State Board of Education’s K-20 Strategic Plan. LC State Statute 33-3101 amendment (HB 395), may be viewed as review of an outdated law, and a reduction of “red tape” if approved.

## Addendum: Cyber Security

### National Institute of Standards and Technology (NIST) Cybersecurity Framework

Governor Otter’s Executive Order 2017-02 calls for:

*All state agencies to immediately adopt and to implement by June 30, 2017, the National Institute of Standards and Technology (NIST) Cybersecurity Framework in order to better foster risk and cybersecurity management communications and decision making with both internal and external organizational stakeholders.*

On March 16, 2017 Michelle Peugh of Idaho’s Division of Human Resources (DHR) sent an email attachment – authored by DHR Director Susan Buxton – to Ms. Vikki Swift-Raymond, Lewis-Clark State College’s Director of Human Resource Services (HRS). Director Buxton’s memo asked LC State to confirm that the college has adopted the NIST Cybersecurity Framework, per the governor’s executive order. On April 15, 2017 Lewis-Clark State College President J.

Anthony Fernández returned confirmation to Director Buxton that the college has adopted the NIST Framework.

### Implementation of the Center for Internet Security (CIS) Controls

Governor Otter's Executive Order 2017-02 calls for *"agencies to implement the first five (5) Center for Internet Security Critical Security Controls (CIS Controls) for evaluation of existing state systems by June 30, 2018."* Lewis-Clark State College has accomplished the following:

- On October 4, 2016 Lewis-Clark State College contracted with CompuNet to perform a "gap analysis" of LC State's security posture relative to all twenty CIS Controls. CompuNet's report was delivered to LC State on October 19, 2016.
- On January 16, 2017 Governor Otter issued his cybersecurity executive order 2017-02.
- On February 2, 2017 Lieutenant Governor Brad Little held a statewide meeting to organize all agencies in a coordinated response to the governor's executive order. Lewis-Clark State College attended the meeting remotely. The Lieutenant Governor turned the meeting over to Lance Wyatt, Acting Chief Information Security Officer within Idaho's Office of the CIO. Mr. Wyatt described the statewide process, where:
  - Each agency would complete a self-assessment of one CIS Control per month, extending through the next five months.
  - Each agency would document its self-discovery in a data repository provided by the state.
  - Each agency would attend a statewide meeting held approximately every two weeks, for coordination, facilitation, and problem solving.
  - At the end of the self-assessment process, agencies would collaborate on cybersecurity product selection that will aid in managing the first five CIS controls
  - Starting in summer 2017, each agency will begin remediation of perceived gaps in the first five controls, finishing the process prior to the governor's deadline of June 30, 2018.
- Lewis-Clark State College attended each of the state's cyber-security meetings during 2017,2018, and 2019.
- Lewis-Clark State College attended the statewide higher education IT Security Symposium at Boise State on August 11, 2017. The goal of the meeting was to provide a consensus perspective for implementing security within the context of higher education.
- LC State has completed the self-assessment process led by Lance Wyatt, Chief Information Security Officer. All relevant data have been entered on the state's Sharepoint repository designed for collecting these data.

- Based on the Department of Administration’s gap analysis, Lewis-Clark State College has implemented *Tenable Security Center Continuous View*, a product that addresses CIS controls 1-5.
- In July 2018, representatives of Idaho Office of the Governor announced two changes that expanded the governor’s original executive order:
  - The Center for Internet Security deployed version 7 of its twenty controls, and the state said that all agencies would start the entire process again using the new controls.
  - Instead of limiting the self-study to the five controls listed in the governor’s executive order, the Office of the Governor said that each agency will expand its study to include all 20 CIS Controls.
  - **Lewis-Clark State College was required to answer 4 items:**
    - **Policy Definition, e.g. Does LC State have a written policy.**
    - **Control Implemented, e.g. Does LC State have controls implemented.**
    - **Control enforcement: automated or technically manualized.**
    - **Control reported to State.**
  - **Two additional items were added to the self-audit**
    - **Compliance notes**
    - **Risk assessed justification**
- Lewis-Clark State College’s administration committed the college to the acquisition of suitable hardware - and implement appropriate processes - that combine to minimize cyber-related risks revealed by the college’s self-assessment. This resulted in the purchase and deployment of F5’s *Big-IP*.
- As of January, 2020, LC State has complied with the Governor’s directives, including the expansion in July 2018. The discovery process for Controls 15, 16, 19, and 20 were completed.
- **Based on the statewide meeting on January 22, 2020, the State of Idaho will be assessing the following on a monthly basis**
  - **Phishing training progress**
  - **Written policy breadth and depth**

#### Implementation of the Employee Cybersecurity Training

Governor Otter’s Executive Order 2017-02 calls for “*All executive branch agencies to require that all state employees complete the state’s annual cybersecurity training commensurate with their highest level of information access and core work responsibilities.*”

- In 2018, Idaho’s Department of Human Resources distributed training software for use by all employees in Idaho.
- In 2018 Lewis-Clark State College’s Department of Human Resource Services used DHR’s software licensing to create a mandatory training requirement for all college employees, which was completed March 30, 2018.
- In February 2019, Lewis-Clark State College’s Department of Human Resource Services used DHR’s software licensing to create a second year of mandatory training requirement for all college employees, which was completed by April 2019. Confirmation of training was required in order to be eligible for State of Idaho changes in compensation.
- In October 2019 DHR sent an additional mandatory training video called “Phishing Attacks on Companies.”

#### Implementation of the Specialized Cybersecurity Training

Governor Otter’s Executive Order 2017-02 calls for *“The State Division of Human Resources, in conjunction with all executive branch agencies, to compile and review cybersecurity curriculum for mandatory education and training of state employees, and to determine appropriate levels of training for various classifications of state employees.”*

In December 2017, LC State’s Associate Director charged with cybersecurity completed SANS SEC566 “Implementing and Auditing the Critical Security Controls.”

During 2019, LC State received cybersecurity training from SANS (*SysAdmin, Audit, Network, Security*), Tenable, F5, Cisco, and US-CERT (*US Computer Emergency Readiness Team*). In addition, several employees attended security training at *Interface Spokane*.

# CIS Controls™

Version 7: a prioritized set of actions to protect your organization and data from known cyber attack vectors.

**CIS Controls V7 separates the controls into three distinct categories:**

**Basic:**

Key controls which should be implemented in every organization for essential cyber defense readiness.

**Foundational:**

Technical best practices provide clear security benefits and are a smart move for any organization to implement.

**Organizational:**

These controls are more focused on people and processes involved in cybersecurity.

## Basic

- 1 Inventory and Control of Hardware Assets
- 2 Inventory and Control of Software Assets
- 3 Continuous Vulnerability Management
- 4 Controlled Use of Administrative Privileges
- 5 Secure Configuration for Hardware and Software on Mobile Devices, Laptops, Workstations and Servers
- 6 Maintenance, Monitoring and Analysis of Audit Logs

## Foundational

- 7 Email and Web Browser Protections
- 8 Malware Defenses
- 9 Limitation and Control of Network Ports, Protocols and Services
- 10 Data Recovery Capabilities
- 11 Secure Configuration for Network Devices, such as Firewalls, Routers and Switches
- 12 Boundary Defense
- 13 Data Protection
- 14 Controlled Access Based on the Need to Know
- 15 Wireless Access Control
- 16 Account Monitoring and Control

## Organizational

- 17 Implement a Security Awareness and Training Program
- 18 Application Software Security
- 19 Incident Response and Management
- 20 Penetration Tests and Red Team Exercises

Appendix 1: Crosswalk of State Board of Education Goals with Institutional Goals & Objectives

Institutional Goals & Objectives	State Board of Education Goals		
	Goal 1: Educational System Alignment	Goal 2: Educational Attainment	Goal 3: Workforce Readiness
Goal 1: Strengthen & Optimize Instructional and Co-curricular Programming			
Objective A: Optimize course and program delivery options			✓
Objective B: Ensure high quality program outcomes		✓	
Objective C: Optimize curricular & co-curricular programming through <i>Connecting Learning to Life</i> initiative			✓
Goal 2: Optimize Student Enrollment, Retention and Completion			
Objective A: Increase the college’s degree-seeking student enrollment	✓	✓	
Objective B: Increase credential output	✓	✓	✓
Goal 3: Foster inclusion throughout campus and community culture			
Objective A: Expand inclusive practices programming			
Goal 4: Increase and Leverage Institutional Resources to Achieve Enrollment, Employee Retention and Campus Planning Objectives			
Objective A: Diversify revenue streams to allow for investment in campus programs and infrastructure		✓	
Objective B: Bring all employee compensation up to policy/median benchmarks			