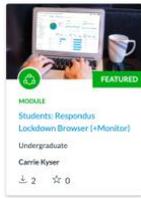


# Import RLDB Module for Students

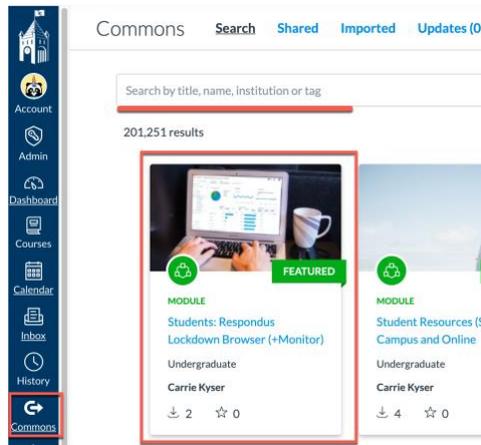


To provide your students with the information and download link for Respondus LockDown Browser or Respondus LockDown Browser + Monitor, import the “Students: Respondus LockDown Browser (+Monitor)” module from Commons.

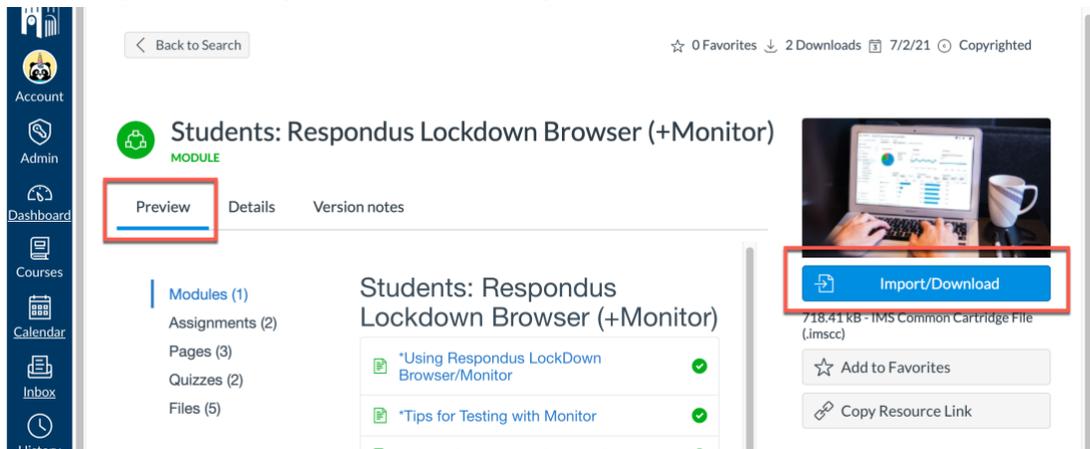
- Log into Canvas, and in the left-hand global navigation bar, select Commons.



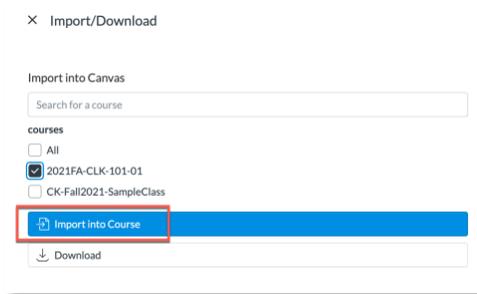
- The “Students: Respondus LockDown Browser (+Monitor)” should display first as it is a feature item for our institution. If you do not see it, use the search bar.



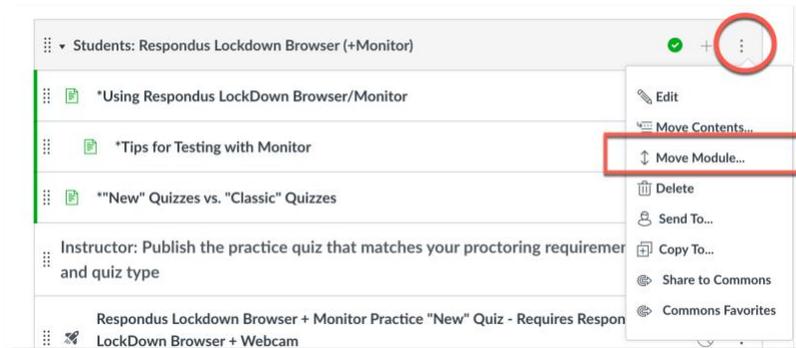
- Click on the Commons item to open the content. You can preview the content here. When you are ready download, click Import/Download.



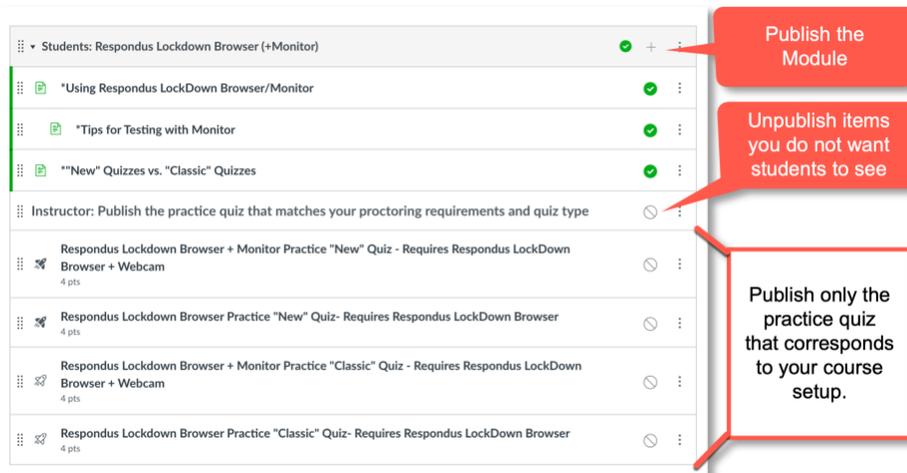
- Select the class or classes where you need the content. (You can import the module into multiple courses at one time).
  - Click on “import into Course”. You will see a message that your import has started.



- Go a class where you imported the module.
- Go to modules from the course navigation menu.
- The imported module will be the very last module.
- You can move the module by using the drag/drop feature, or you can click on the kebab, select move module, and select the locat



- Be sure to publish the module.
  - Unpublish information you do not want your students to see.
  - Publish only the Practice Quiz for the setup in your course.



- Go to the LockDown Browser item in the course menu.
  - Ensure that LockDown Browser and Proctoring are Required or Not Required according to what is needed for the sample quiz (note, during import these features often get turned off, and it is important to check)

The screenshot shows the Respondus Training interface for a course titled 'Respondus Training'. The left sidebar contains a navigation menu with items like Account, Admin, Dashboard, Courses, Grades, Rubrics, Syllabus, Discussions, Assignments, People, Pages, Files, Collaborations, Outcomes, Unicheck, and Settings. The 'LockDown Browser' item is circled in yellow. The main content area is titled 'Respondus Training > LockDown Browser' and features a navigation bar with tabs for 'LockDown Browser', 'Dashboard', 'Getting Started', 'Video Tutorials', 'Guides & Support', and 'Other Systems'. Below this is a table of quizzes with columns for 'Required' and 'Proctoring' status. Two yellow arrows point to the 'LockDown Browser' and 'Proctoring' columns in the table.

Quiz	Required	Proctoring
Respondus Lockdown Browser + Monitor Practice "Classic" Quiz - Requires Respondus LockDown Browser + Webcam	Required	Respondus Monitor
Respondus Lockdown Browser + Monitor Practice "New" Quiz - Requires Respondus LockDown Browser + Webcam	Required	Respondus Monitor
Respondus Lockdown Browser Practice "Classic" Quiz - Requires Respondus LockDown Browser	Required	Not Required
Respondus Lockdown Browser Practice "New" Quiz - Requires Respondus LockDown Browser	Required	Not Required
Sample Exam - Requires Respondus LockDown Browser	Required	Not Required
Test Quiz - Requires Respondus LockDown Browser + Webcam	Required	Respondus Monitor