



## Dual Credit Teacher Professional Development - Tracking Form

The National Alliance of Concurrent Enrollment Partnerships (NACEP) requires that Dual Credit programs provide annual discipline-specific professional development for Dual Credit teachers.

Use this form to document the professional development offered and teacher participation.

### Professional Development Guidelines:

- The PD can happen at any time but should be completed by the end of the academic year.
- The PD can be offered in any format (webinar, online discussion forum, Zoom presentation, face-to-face session, etc.).
- The PD can cover any topic that is meaningful, interactive and addresses discipline content, delivery, assessment, or research.
- Alternate (non-LC) professional development activities may be used as long as they are approved by the division.

### Professional Development Suggestions & Ideas

- Assessment review
- Best practices for student engagement
- Best practices for remote instruction
- Readings in the field
- Discussion of current research
- Grading practices
- Professional Organization lectures/seminars
- Center for Teaching & Learning options

Division \_\_\_\_\_ Discipline(s) \_\_\_\_\_

Date(s) of professional development \_\_\_\_\_

Facilitator(s) \_\_\_\_\_

What format was used for the professional development? Ex: webinar, online discussion forum, Zoom presentation, face-to-face session, pre-recorded module, etc.

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**Provide a brief description of the professional development offered to Dual Credit teacher(s):**

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**Participants**

List the Dual Credit teachers who participated in the professional development:

**Name** \_\_\_\_\_ **High School** \_\_\_\_\_

**Name** \_\_\_\_\_ **High School** \_\_\_\_\_

**Name** \_\_\_\_\_ **High School** \_\_\_\_\_

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**Name** \_\_\_\_\_ **High School** \_\_\_\_\_

**Name** \_\_\_\_\_ **High School** \_\_\_\_\_

Faculty Liaison Name \_\_\_\_\_

Faculty Liaison Signature \_\_\_\_\_ Date \_\_\_\_\_

*Submit completed form to Early College Programs.*