

MEMORANDUM OF UNDERSTANDING
BETWEEN
COLLEGE OF SOUTHERN IDAHO AND LEWIS-CLARK STATE COLLEGE
3+1 Agreement – ELEMENTARY EDUCATION

This agreement is entered into this 2nd day of June, 2021 between Lewis-Clark State College, hereinafter “LC State” and College of Southern Idaho hereinafter “CSI” to offer qualified students a convenient and cost effective approach for earning the CSI Associate of Arts (AA) degree and the LC State Bachelor of Science degree in Elementary Education.

With mutual institutional respect, our two institutions enter into a curriculum coordination agreement. The objectives of the agreement are as follows:

- Offer CSI students the ability to complete an associate’s degree and a bachelor’s degree in Elementary Education with all courses offered online and/or onsite.
- Collaboratively advise students to enhance their education and streamline articulation between the two institutions.
- Jointly prepare students to take full advantage of the career opportunities in the field of Elementary Education.
- Provide an affordable and convenient pathway to complete degree programs.

Scope of the Program

1. All provisions of this agreement are confined to the offering of the Bachelor of Science degree in Elementary Education (the “Program”) from Lewis-Clark State College collaboratively with the College of Southern Idaho.
2. Students must complete the Associate of Arts degree in Elementary Education (or be within just a few classes of completing their Associate of Arts degree) prior to enrolling in any LC State courses offered as part of the Program. (Note: minimum 3.0 GPA)
3. Graduates of CSI who have previously completed the Associate of Arts degree program in Elementary Education can be considered for admission to the Program as long as the required prerequisite coursework for the Program has been completed.
4. Graduates of CSI who have enrolled at other institutions can be considered for admission to the Program, but must complete all required course credit hours or their equivalent for the AA degree in order to be awarded the bachelor’s degree from Lewis-Clark State College.
5. Students in the Program will be required to complete a minimum total of 126 credit hours for the Bachelor of Science degree from Lewis-Clark State College, configured in the following ways for each specific major with the list of approved courses attached.
 - a. Bachelor of Science and Associate of Arts degree in Elementary Education: Up to 64 credit hours from CSI for the AA degree (minimum of C- in all Phase I courses) and 52-54 credit hours from Lewis-Clark State College (minimum of B- in all Phase II, III, IV courses) and an additional 10 credits of upper division credits through CSI for a total of 126 credit hours to complete LC State’s degree in Elementary Education.
 - b. Lewis-Clark State College agrees to the following course equivalencies:

Phase I Courses – Grace of C- or Better Required

LC State Equivalency	CSI Course
ED-214	EDUC-201 and EDUC-202
ED-216	EDUC-211
ED-224	EDUC-215
GEOG-102	GEOG-200
MATH-157	MATH-157
RE-217	EARC-222

Phase II, III, and IV Courses – Grade of B- or Better Required

LC State Equivalency	CSI Course
SE-322	EDUA-231
ED-345	EDUC-204
ED-425	Module 1
ED-318	Module 2
ED-321	Module 4
ED-429	Module 3 transfers as 3 cr hr of ED-429 Module 5 transfers as 3 cr hr of ED-429

- c. Course equivalencies will be transcribed upon receipt of official transcripts.
 - d. In addition to courses in the Elementary Education major, LC State courses to be offered online will also include Endorsement Areas of Exceptional Child Generalist or Literacy. A grade of a B- or better is required in Exceptional Child Generalist or Literacy courses.
6. Students should apply for admission to LC State and LC State's Teacher Education Program at least one full semester prior to their desired start date for enrolling in any LC State courses. Students who are co-enrolled at both institutions are not guaranteed admission to LC State's Teacher Education Program and must submit an application to the program for admission consideration.
 7. CSI will charge tuition for their courses at their most current published rate.
 8. LC State will charge tuition for their courses at their most current published rate.
 9. Students in this Program will be restricted to enrolling only in the LC State courses offered online that fit within their degree of study.
 10. Financial aid will be initially processed and awarded through CSI. Once a student earns the Associate's degree and attains junior status, his/her financial aid will be subsequently processed by LC State through a separate, signed consortium agreement between LC State and CSI.
 11. LC State and CSI will be responsible for billing the student for the respective courses taken at each institution. Students who are delinquent in their payment of tuition and fees to either LC State or CSI will be blocked from further registration at both institutions until payment is received. LC State and CSI will promptly provide each other with all information regarding such delinquencies, as necessary to meet this mutual obligation.

Specific services CSI will provide to LC State:

1. CSI will provide LC State with classroom and office space and furnishings, including telephone and internet access at no charge, on CSI's main campus in Twin Falls, and off campus in each of CSI's off campus center locations. When alternate or additional space is needed, CSI will provide space agreed upon by both parties in conjunction with LC State's Twin Falls advisors.
2. CSI will assist LC State in the promotion and recruitment of students by distributing printed materials, providing mailing lists and contact information of interested students, and advising current and potential students of this degree program option.
3. CSI will include information on their website promoting this degree program option.
4. CSI will list LC State on its website, and in its catalogs, as an affiliated organization.
5. To the extent necessary to fulfill this agreement, CSI will provide LC State parking, access to common areas, and other services commonly provided to CSI faculty, staff and students.
6. CSI shall designate an individual to serve as a representative for the purpose of monitoring this Agreement and notify LC State of the person's name and contact information in writing prior to the upcoming semester.
7. CSI will provide students with access to all traditional services (including but not limited to Library, Testing, Recreation, Career, etc.).
8. CSI will facilitate the clinical experiences and internship placements of all candidates in Region 3, 4, 5, and 6, in compliance with LC State policies.
9. CSI will hire and pay qualified individuals, who have been trained by LC State, to serve as mentors of candidates in internship in Regions 3, 4, 5 and 6, in compliance with LC State policies. CSI will bill LC State each semester for actual costs.
10. CSI will designate a person to supervise, in compliance with LC State policies, all clinical experiences and internships that candidates complete in Regions 3, 4, 5, and 6.

Specific services LC State will provide to CSI:

1. LC State will provide advisors to meet with (face to face or virtual) and advise students.
2. LC State will provide Program information to CSI students seeking information on pursuing a degree with LC State in the CSI offices and other appropriate spaces located on CSI's campus.
3. LC State will develop and maintain a course cycle for CSI students admitted to LC State under the terms of this agreement.
4. LC State will list CSI as an affiliated organization on its website and other appropriate printed and electronic materials.
5. LC State will provide the Program entirely online at CSI's main campus and the minimum class size will be twelve (12) students.
6. LC State shall designate an individual to serve as a representative for the purpose of monitoring this Agreement. LC State shall notify CSI of the person's name and contact information in writing prior to the upcoming semester.
7. LC State will facilitate the clinical experiences and internship placements and supervision of all candidates in Region 1 and 2.
8. LC State will hire and pay qualified individuals to serve as mentors of candidates in internship in Regions 1 and 2.
9. LC State will train qualified individuals CSI has identified as mentors for candidates in Regions 3, 4, 5, and 6.

Term

1. The term of this agreement will commence on the date it is executed by both parties, and the term will continue from year-to-year until terminated in accordance with this agreement.
2. Either party may in its sole discretion terminate this agreement upon 180 days advance written notice to the other party. Termination by either party must be accompanied by a plan to allow all currently enrolled students to complete their program of study and obtain their degree under the terms of this agreement.

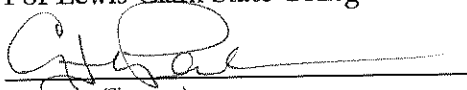
Additional Agreements

1. Both parties shall maintain all necessary and required accreditations with the appropriate accreditation agencies. In the event either party's accreditation is revoked or otherwise limited, this agreement may be terminated immediately upon written notice by the other party. In the event of such termination for loss of accreditation, all participating students shall be accommodated to the extent possible at the institution that remains appropriately accredited. Any additional costs of such accommodations shall be paid by the institution that lost accreditation.
2. LC State agrees to hold harmless, indemnify and defend, to the extent permitted by law, CSI, its officers, agents, trustees, employees and representatives (collectively "Indemnities") from and against all losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against one or more of the Indemnities, including reasonable attorneys' fees and expenses, arising out of the acts or omissions of LC State, its officers, agents or employees, under this Agreement.
3. CSI agrees to hold harmless and indemnify, to the extent permitted by law, LC State, its officers, agents, trustees, employees and representatives (collectively "Indemnities") from and against all losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against one or more of the Indemnities, including reasonable attorneys' fees and expenses, arising out of the acts or omissions of CSI, its officers, agents or employees, under this Agreement.
4. No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this agreement. LC State and CSI are separate and independent institutions of higher education and by this agreement both will continue to operate as separate institutions. The administrators of LC State and CSI are authorized to sign, prepare and implement plans of action and procedures necessary to affect this agreement.
5. In no event shall either party be liable for any incidental, indirect, special or consequential damages, including, but not limited to, loss of use, revenue, profit or savings.
6. Each party assumes full responsibility for the payment of all federal, state and local taxes it incurs as a result of this agreement.
7. This Agreement is executed by an authorized representative of each party in the representative's official capacity only and the representative shall have no personal liability under this Agreement.
8. Both parties shall not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law, rule or regulation.
9. Each party certifies that it maintains a written sexual harassment policy in conformance with the laws of the State of Idaho.
10. Each party certifies that it provides a Drug Free Workplace in compliance with the laws of the State of Idaho.
11. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Idaho regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in a court of competent jurisdiction.

12. Any modifications and amendments to this agreement must be in writing and signed by authorized agents of both parties.

IN WITNESS WHEREOF, the undersigned parties, by and through their duly authorized officers, have executed this agreement on the date written above.

For Lewis-Clark State College:



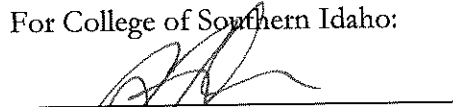
(Signature)

Dr. Cynthia Pemberton, President

7-28-2021

(Date)

For College of Southern Idaho:



(Signature)

Dr. L. Dean Fisher, President

8-2-2021

(Date)