

## Lewis-Clark State College FERPA Tutorial – Online

The *Family Educational Rights and Privacy Act* (1974) is a federal law designed to protect the privacy of education records and is enforced by the Family Policy Compliance Office of the U.S. Department of Education. As an employee of Lewis-Clark State College, you may have access to student education records and, therefore, it is imperative that you understand FERPA and its regulations.

The online FERPA tutorial will provide you with a brief overview of the Act and successful completion of the lesson is the pre-requisite for obtaining access to Ellucian Colleague and WarriorWeb.

1. Access WarriorWeb at <https://warriorweb.lcsc.edu/>
2. Click on “FERPA Tutorial” in the upper right corner.
3. Proceed through the tutorial and submit your LCSC ID number when you are finished.

**LEWIS-CLARK**  
STATE COLLEGE

Log In | Main Menu | **FERPA Tutorial**

LC Mail | Search for Courses and Sections

**Welcome Guest!**

Scheduled Outages:  
Fri September 10 5:00-8:00am  
Wed September 15 2:00-8:00am  
Fri September 17 5:00-8:00am  
Fri September 24 5:00-8:00am

Go to the [Academic Calendar](#)

If you need help using WarriorWeb, please visit the [IT Help Desk](#)

What's my User ID? | What's my password? | Get Help with WarriorWeb | Person Proxy Login | e-Learning for Students | Accessibility | Privacy Policy

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WarriorWeb

### Lewis-Clark State College Directory Information Policy

This information **CAN** be released without written consent (directory information).

- Student name
- Address listings
- Telephone listings
- Photograph
- E-mail address
- Dates of attendance
- Enrollment status
- Class level
- Previous colleges attended
- Major/minor field of study
- Degree types and dates
- Club and athletic participation records
- Height and weight of members of athletic teams
- Scholarships Awarded
- College Leadership Position
- High-School attended/hometown
- Satisfactory academic standing/ honor roll or other recognition lists

This information **CANNOT** be released without written consent (non-directory information)

- Date of birth/age
- Social security number
- Student ID number
- Class schedule/roster
- Unsatisfactory academic standing
- Grades
- GPA (term and cumulative)
- Transcript
- Gender

If you have questions regarding FERPA, please contact the Registrar's Office at (208) 792-2223 or [registrar@lcsc.edu](mailto:registrar@lcsc.edu)