



Social Work Field Process Information

Following admission to the program, students prepare for their following year's field education by receiving an invitation to join a Canvas course where they will be guided, by modules, on how to 1) Prepare for Field Education and 2) Secure an Internship. Module 1 includes directions on how to submit necessary medical documentations. This first module is due **December 1st**.

CastleBranch

The Social Work program utilizes Castlebranch, an outside company, to track required student immunization and medical records. Directions for setting up your account with Castlebranch are listed in the Field Process Canvas course. Castlebranch charges a **\$35** fee for your account. Students are responsible for this fee.

Required Medical Documentation

You will be required to upload the following medical documents to CastleBranch:

- Measles, Mumps, and Rubella (MMR) vaccination record
- Varicella (Chicken Pox) vaccinations or positive antibody titer
- Tuberculosis (TB) skin test or negative blood result
- Proof of health insurance

There is detailed information on CastleBranch regarding what documents to upload. The information provided above is so students can know what to expect to submit on CastleBranch and plan accordingly.