

HRS
NEWSLETTER
December 2021



Upcoming Celebration Days:

Christmas Day	December 25, 2021
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Campus is closed from 12/24/2021 – 12/31/2021. Please contact Payroll at 208-792-2204 for I-Time Coding Information

Thanks to all who participated in Gobbles of Gratitude! Here are some of the positive things our employees are thankful for:

The wonderful lights on campus.

I am thankful for all the great staff and friends I've made!

Thank you HRS for being a wonderful team who keeps work fun!

I am thankful for all of our employees who never quit giving.

I'm thankful for my MATH crew. Awesome coworkers make every day better.

Thank you Julie, for being such a supportive and positive leader.

THANKFUL for my LCSC friends & Family.

Amanda how she brightens everyone's day.

Thankful for the incredible staff, faculty and groundskeepers for their daily service and labor.

Friendly strangers!

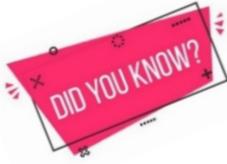
I am thankful for my coworkers.

I am thankful for the laughs we share every day in the office.

I am thankful for all my amazing colleagues, who always go the extra mile!

Thank you HRS Team! You always find fun & creative ways to boost morale 😊

I love seeing all the friendly faces in the hall every day!



December 15-21 is National “Tell Someone They are Doing a Good Job” week!

Check out December’s list of Wellness and PDT Opportunities

Check out the [PDT](#) and [Wellness](#) websites to register for this month’s Warrior Wellness and Professional Development events! We are always adding new workshops, events, etc.!



Performance Evaluation Season!

As you all know, it is Performance Evaluation season! The Performance Evaluation forms can be found on the [Performance Management](#) page of the HR Website.

All employees were sent an email from BambooHR where they will be able to view their past evaluations, performance objectives, etc. **These must be completed by January 31, 2022.**



If you are having issues completing the evaluations, please feel free to join one of our Zoom Q&A Sessions.

Date	Time	Zoom Link
12/13/2021	3:00 pm – 4:00 pm	https://lscs.zoom.us/j/83025017839
01/10/2022	10:00 am – 11:00 am	https://lscs.zoom.us/j/83025017839
01/27/2022	3:00 pm – 4:00 pm	https://lscs.zoom.us/j/83025017839

Performance Evaluation Micro-Module

Angela Kraft from DHR will be doing a personalized one-hour Performance Evaluation “micromodule” through Zoom for LC State supervisors on December 7th at 2:00 p.m. THIS IS A GREAT REFRESHER! Please encourage your employees to register online at <https://www.lscs.edu/hr/pdt>



HOLIDAY PARTY APPETIZERS AND MOCKTAILS WITH MAGEN FAIRLEY

12/9/21 3:00 - 4:30

Jumpstart your holiday party planning with the Hospitality Management program here at LC State! The instructor of our Culinary Arts program, Magen Fairley, will be providing a hands-on experience for faculty and staff. Participants will be paired and learn how to create 3 holiday appetizers and a “mocktail” free of charge!

***Registration limited to 20 attendees!
RSVP at www.lcsc.edu/hr/wellness**



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LC CARES TOY & CLOTHES DRIVE

**Donations accepted until
December 10th**



**Scan the QR code to view
this year's wish list!
Donation boxes can be
found throughout campus!
*Donations must be new
with tags***



Monetary donations can be made to
LCSC ATTN: LC Cares or brought to the Admin
Building Room 102



12/1-12/23

**MAKE IT SNOW KINDNESS
AT LC STATE!**

Prance over to the table by the HR Office in the Admin. Building and write a note on a snowflake mentioning a kind act a coworker did for you, or something you appreciate about LC State!
Place your snowflake on the garland hanging in the Admin. Building!

Here We Come A-Caroling LC Winter Revels 2021

December 10 • at the LC State Fountain Area • 3pm to 5pm

Join the Foundation, the Alumni board members and all LC State employees to celebrate the holidays!

Caroling • Warm Beverages • Cookies
Gift Basket Drawing
Ugly Sweater Contest at 4pm



Please RSVP by 5pm, Friday, December 3rd
LC Employees who RSVP will get one ticket for the basket drawing.



Make the holidays merry and bright by prioritizing your well-being! Use the following tips, ideas, and strategies to keep you and your loved ones healthy this holiday season.



Keep it Simple

One of the fastest ways to holiday burnout is to set high, unrealistic expectations for yourself. Make your plans simple and your activities doable.



Create a Holiday 'Bucket List'

Create a 'bucket list' of fun, realistic things to do this holiday season. Ideas might include watching a favorite holiday movie, decorating cookies, donating to charity, looking at Christmas lights, etc.



Pace Yourself

The holiday season lasts for several weeks. Break your holiday preparations into small steps so you can accomplish a little each week. Also, do not forget the first tip and 'keep it simple' to prevent holiday burnout.



Reflect on Past Holidays

Think back to moments you have treasured during past holiday seasons, and try to recapture the essence of what made those times special even though it might not be exactly the same.



Look Forward with Optimism

Setting goals challenges us to aim for higher fulfillment and self-improvement. Give yourself something to look forward to next year. Set small, realistic resolutions, and ask others to help you stay accountable.



Talk to Someone Who Cares

If you feel bogged down by a case of the holiday blues, do not suffer through the season. Reach out and talk to someone you trust.

*Source: [Tips for Coping with Holiday Stress This Year](https://www.guidanceresources.com/) by ComPsych Guidance Resources (<https://www.guidanceresources.com/>)
GuidanceResources® is ComPsych's online access to timely, expert information on thousands of topics, including relationships, work, school, children, wellness, legal, financial and free time. Visit [GuidanceResources.com](https://www.guidanceresources.com/) (<https://www.guidanceresources.com/>), click the Register tab, and enter your Organization Web ID: SOIEAP.



LC State New Employees – November 2021

**Mark McNabb Controller Controller's
Office**

**Jennie Hall Director College
Advancement**



**November 2021
W.O.W Award
Winner:**

Ed Holthaus



Ed, Campus Electrician, is someone who figures out how we can get something done rather than why we can't. He is innovative, resourceful and talented.

Thanks, Ed!

Day	Name
1	Laura Wilson
2	Corey Pedersen
3	Nina Peterson
4	Jessica Savage
4	Matthew Breach
5	Rebecca Snider
6	Travis Osburn
7	Alisha Alexander
8	Tracy Flynn
9	Christina Brando-Subis
9	Nikki Vandermeer
9	Rebecca Snodgrass
10	Rachel Jameton
11	Michael Edgehouse
12	Danny Howard
12	Debora Lemon
13	Jessica Waddington
13	Lori Stinson
13	Wendy Blakeley
14	Cindy Breckenridge
16	Jane Baldwin
17	Leanne Parker
17	Marcy Halpin
18	Kimberly Brown
18	Laura Bernatz
18	Lori Ruddell
19	Brooke Hallman
19	Maria Hattrup
20	LaChelle Rosenbaum
22	David Walker
22	Marc Riendeau
23	David Ceske
23	Robert Spencer
25	Luther Maddy, III
27	Eric Stoffregen
28	Robert Orr
29	Scott Brainard
30	Bailey Pointer
31	Karen Schmidt
31	Peter Van Mullem

