



2021-2022 Officers:
Chair: Dawn Lesperance
Vice-Chair: Kristin Myers
Secretary/Treasurer: Autumn Greene
Digital Comm: OPEN

PSO Meeting Minutes

November 10, 2021 - 2:00pm

SAC 115 & Zoom

Join from PC, Mac, Linux, iOS or Android: <https://csc.zoom.us/j/87443980658> or live in SAC 115.

Call to order: Meeting called to order at 2:04pm by Dawn Lesperance.

- 1) Approval of minutes from October 13, 2021: Motion to approve the minutes was made by Kristin Myers and seconded by Vikki Swift-Raymond. Motion passes.
- 2) Committee Reports
 - a) LC Cares: Will hold a meeting on Friday November 11, 2021. They plan to adopt 4 LC State families this holiday season. If you would like to nominate someone please do via a [Qualtrics survey](#) that HR has sent out or contact Amanda Greco in HR. Only toys are being donated this holiday season, no food.
 - b) Compensation Review Committee: First meeting will be 11/11/2021 at 10AM. There will be a Qualtrics survey coming soon so pay attention for that. Please try to think outside of the box if submitting ideas for ways to LC State to give back to employees. One idea is a paid day off for birthdays. Cindy Patterson would like to encourage everyone to look at prior year CRC reports and recommendations to avoid duplicating things that have already been asked for.
 - c) Functional Area Committee: no report
 - d) PSO Mentors: Vikki Swift-Raymond reports there are currently 12 PSO mentors on campus. They are always looking for more mentors, if you are interested please reach out to Vikki in HR. You must have worked at the college for at least 1 year.
 - e) PSO Employee of the Year: no report
 - f) Professional Development: Please be aware that weekly emails regarding PDT's are being sent out from HR. A new PDT coming up on 12/7/2021 will cover the performance evaluation process as staff evaluations are a little new this year, this is only open to LC State employees. Another new PDF coming up on 12/9/2021 from 3-4:30PM is a holiday party with Magen Goforth from Hospitality Management. This is a hands-on experience where you and others will learn to create 3 appetizers and a mocktail. Details will be coming soon and you must RSVP by 12/06/2021 as space is limited.
 - g) Professional Staff Hearing Board: no report
 - h) Winter Revels: Angela Meek is the chair of Winter Revels. She reports the event is 12/10/2021 at 3-5PM in the fountain area on campus. The event will take place rain or shine. We will do caroling with Sarah Graham from the music department with caroling books available. Cookies and hot coco will be available for all. There will be a department/division gift basket raffle, please donate a basket if you can. The basket with the most votes will win a pizza party for that department/division. Raffle winners for the basket will be announced on 12/13/2021. There is potential for an ugly sweater contest so stay tuned for more information with that. Please plan to wear your ugly sweater to the event.



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- i) PSO Donations: Winter Revels committee has asked for a \$100 donation to fill a standing propane tank for the winter revels event that will take place outdoors. Kevin Reynolds made a motion to pass the request for Winter Revels and Kristin Meyers seconded it. Motion passed. \$100 will be donated to Winter Revels for the event.
- 3) Secretary/Treasurer Report
 - a) Balances: Balance as of 11/09/2021 is \$3,079.44. There were no expenses in month of October/November expect for the \$30 in warrior bucks for PSO winners. \$140 in total revenue for the month of October all from payroll deductions.
- 4) Digital Communication Officer Report
 - a) Resignation: Schuyler Daugherty has left LC State and moved back to Colorado with Holly Daugherty. Dawn Lesperance sent email asking for volunteers to fill the PSO Digital Communication officer position. Jess Waddington kindly volunteered for the position.
 - b) Appointment: Vikki Swift-Raymond made a motion to pass the appointment of Jess Waddington as the PSO Digital Communication officer for the remainder of the FY 21-22. This was seconded by Angela Meek. Jess Waddington is the new PSO digital comm officer.
- 5) Vice Chair Report
 - a) Calendar of Events: 11/12/21 and 11/13/21 will be LC State Discovery Day in the SUB from 12-1PM. There are LC State women's and men's basketball games this weekend where students have a chance to win a big T.V. There is new LC State swag in the bookstore for anyone interested. The Festival of Trees will be November 15, 2021 through December 15, 2021.
 - b) Committee Members: there are lots of openings for Committee members, please take a look and join any committee you would like.
- 6) Chair Report: Would like to thank everyone who dressed up and made the Friday before Halloween a blast here on campus. There were lots who dressed up and handed out candy to the younger kids on campus. It was a fun day! Locomotive park is looking for community volunteers to help put the lights up this year, if you are interested in volunteering contact Carrie Kyser.
- 7) New Business: no report
- 8) Drawings: Winners of \$10 warrior bucks are: Stephanie Lathrop, Travis Osburn, and Cindy Patterson
- 9) Motion to Adjourn: The motion to adjourn the meeting was made by Kristin Myers and seconded by Tiffany Pilon at 2:26PM.

List of attendees:
Dawn Lesperance
Kristin Myers
Autumn Greene



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Jess Waddington
Travis Osburn
Cindy Patterson
Stephanie Lathrop
Donna Callahan
Erin Cassetto
Alex Ball
Makenzie Hollingsworth
Kathy Moscrip
Muna Crook
Angela Meek
Michelle Nelson
Kim Wolf
Donna Callahan
Brooke Hallman
Liz Weldy
Kevin Reynolds
Wendy Wegner
Carri Kyser
Debra Lybyer
Lori Ruddell
Vicki Cooper
Tiffany Pilon
Sam White Temple
Emily Jerves
Vikki Swift-Raymond
Terry Taylor
Tracy Flynn
Kim Tuschhoff
Sheila Kom
Muna Crook
Tessa Jilot
Paul Reed