LEWIS CLARK STATE COLLEGE

Faculty Senate
Minutes
December 9, 2021
3:15pm
Zoom Meeting

Present: Kylee Britzman, Lauren Connolly, Harold Crook, Erin Fay, Kristy Gonder,
             Bill Hayne, Polly Knutson, Brian Kolstad, Eric Martin, Eric Stoffregen,
             Luke Thomas, Heather Van Mullem, Scott Wimer. Ex Officio: Fred Chilson,
             Isaiah Ewing, Leif Hoffmann, Cynthia Pemberton, Ted Unzicker
Officers: Lorinda Hughes, Sue Hasbrouck, Royal Toy
Guests: Marty Gang, Andrew Hanson, Alicia Robertson

I.   Call to Order 3:17pm

II.   Introductions

III.   Approval of Senate Meeting minutes from November 11, 2021

Motion to approve the minutes made by Eric Martin 2ⁿᵈ by Lauren Connolly, minutes approved.
(24 yes, 0 no, 0 abstention)

IV.   Comments/Updates:
   A. President Pemberton
      1. Updates SBOE Meeting Agenda items:
         1. College Place dorm is for sale. LCSC has requested permission to
            purchase at $5 million about 7% above appraisal.
      2. Questions from Monday message:
         1. What was the purpose in the choice for the new VP position? Answer: We
            are working to try to do systematic data integration using colleague & we
            are working to create bandwidth in administration.
         2. What will be the official title of the new VP position? Answer: VP of
            Institutional Research Effectiveness & Planning.
         3. Concern was expressed that LCSC is looking for a best-case mask
            optional approach with a new variant coming up.
         4. Concern was raised that that the registrar's office had been contacting the
            division chairs to raise the course cap for enrollment. Factors include:
            • under enrolled courses if the cap is raised,
            • changing a trend/procedure for enrollment, or
            • having a policy for course caps needing to be developed
            • Data are uneven in terms of where items are under enrolled or
              overenrolled.
            Answer VP Chilson: We are looking at enrollment and course offerings.
            One way we can do better is by not offering as many under enrolled
            classes. We have been using the waitlisting process. We are very aware of

the constraints for classes in various disciplines. We are all trying to work on this collaboratively.

    B. Vice President Chilson – No updates.

V. Campus Guests

    A. Marty Gang – Intranet update

        1. The intranet was in use as early as 2002. It has been neglected for service for several years as it is hosted on an outdated server that is no longer upgradeable and is a security risk.

        2. The cost to update the system is prohibitive and does not make sense when we are paying for the same services from other vendors.

        3. The plan is to retire the server this coming summer. In this spring, messages will go out to those the 'own' the information to assist moving the information off of the outdated hardware to other areas.

        4. Question: Will we still be able to access the information that is currently housed on the intranet? Answer: Yes, as long as the owners of the information retain it and house it in a new location.

        5. Question: Information prior to 2019 from IR&E was housed on the intranet, are you working with them to know where the data are being kept? Answer: We are looking at 3 repositories for data used by IR&E, 1 queryable, 1 current, 1 full lifecycle data set.

        6. Question: Would Slack for Education be a good solution? Answer: The current cost is prohibitively expensive for students, and we are already paying for the faculty tools through Microsoft's A3 license.

VI. Old Business – No old business

VII. New Business

    A. Faculty Association Room Renovation

        1. There is a room in the Art building labeled as Faculty Association. Should we consider investigating for renovation?

        2. Response: Since finding rooms that may be of sufficient size are difficult it would be prudent to investigate this space as well as others on campus since meeting rooms we have recently used are no longer available to us, and those that are available (Silverthorne Theatre) may not be the best venues for senate meetings. There is support form administration for meeting technology needs as well as accepting cost proposals for potential renovation needs.

    B. Future Meeting Format

        1. Do we see everyone on Zoom, or the majority in a room with some on Zoom?

        2. Discussion centered around the social benefits for face-to-face, benefits of seeing faces rather than masks on Zoom, and accessibility for both formats. Concern was expressed that the engagement in Senate has decreased over the past several years and that it may have been in-part due to the Zoom format.

        3. It was recommended that we revisit the format of the meetings each term and that the choice be either all face-to-face or virtual, as we may not have sufficient technology for a more split approach at this time. If we do choose a hybrid approach Senate needs to investigate better technology for this option.

A vote was held for Zoom meetings for Spring 2022 due to the continued impact of the mask mandate and COVID-19 issues.
(11 yes, 3 no, 1 abstention)

    C.   Number of Meetings for Spring 2022
1. A discussion was held regarding either continuing with two meetings per month or reverting to one meeting each month. We were reminded that the purpose was to increase communication across campus, keep the meetings short, and that the two meeting/month model was conceptualized to permit free discourse in on meeting and to have administration/guests present for the other.

A vote for two meetings a month led to a split vote (6 yes, 5 no, 1 abstention). The vote was adjusted to plan for two meetings a month but cancel if the second meeting was not necessary which resulted in a vote of (9 yes, 2 no, 1 abstention).

    VIII.   Division Reports/Feedback/Concerns
    IX.   Committee Reports
    A. Budget, Planning and Assessment: Lorinda: Feedback was solicited, and it was submitted to the CRC today.
    B. Curriculum:
1. Vote – Inactivation of Ed. Minor IT:
2. A discussion regarding the issues centering around the lack of communication that has persisted amongst faculty when it comes to curriculum inactivation/changes included notes regarding:
   - Divisions having discussions with faculty about a single program without having larger discussions unless it impacted additional programs.
   - There are many programs that share classes, so it is important that all stakeholders are aware of the change. In one instance the removal of a single course could have cut one program in half.

A vote was taken to support the curriculum committee in this action.
(11 yes, 0 no, 1 abstention).

    C. Faculty Affairs: No Report
    D. General Education:
1. The wording for the policy has been reworked and it will be presented at the January Faculty Association meeting. This proposed change will be posted in the agenda prior to the meeting, this must be sent out one week in advance.
2. A reminder to check with a gen-ed representative was made if you have further questions regarding the language change.
    E. Student Affairs: No Report

X. Good of the Order
   A. Lorinda: Faculty Association did vote for Ken Wareham to be on the Hearing board
   B. Faculty Association also voted to donate $225 to LC Cares from the local fund

Motion to adjourn the meeting made by Eric Martin, 2nd by Heather Van Mullem, motion passed. (19 yes, 0 no, 0 abstention)