



Faculty Senate

Draft Minutes

April 28, 2022

3:15pm

Present: Kylee Britzman, Lauren Connolly, Jennifer Cromer, Erin Fay, Polly Knutson, J.R. Kok, Eric Martin, Mike Owen, Suzanne Rousseau, Eric Stoffregen, Heather Van Mullem, Scott Wimer Ex-officio: Fred Chilson, Justene Garner, Cynthia Pemberton, Octavio Serecero, Ted Unzicker
Officers: Sue Hasbrouck, Leif Hoffmann, Lorinda Hughes, Royal Toy
Guests: Grace Anderson, Celeste Ellis, Andy Hanson

I. Call to Order @ 3:15pm

II. Approval of Senate Meeting minutes from March 24, 2022

Motion to approve the minutes from March 24th made by Sue Hasbrouck, 2nd made by Lauren Connolly, motion approved.

III. Comments/Updates:

A. President Pemberton: Updates

1. CEC

a. Still no final approval. A second request for information was requested to ensure equity in faculty lines to exceed 80% of CUPA comparatives.

2. Enrollment numbers

- a. PowerPoint Slides shared (See Appendix A Slides from President Pemberton)
- b. Reach out to those who have not registered. Enrollment numbers are down based on the 3-year historical average.
- c. Non-degree seeking opportunities are raising enrollment numbers; however, these types of enrollments don't have a significant positive financial impact due to the amount tuition collected for each course.
- d. We are seeing an increase in the total number of applicants and know this in part due to a waiting list for housing.
- e. Dual enrollment and dual credit make up 1/3 of our student population right now.

Question: Is this similar to other institutions in the State?

Answer: No, ours is much higher. Our conversion rate is better than our sister institutions as well. We are working to increase the conversion rate.

f. EWA and enrollment – formula (weighted) dual enrollment does not impact this at all. This impacts state allocations.

Question: At what point of time do we lobby for the EWA formula to change?

Answer: Matt Freeman has been working on this for 12 years and nothing moves forward. I have been working on this for 3 years and every time it



requires the state to provide us more money. From my self-report (evaluation) I will share the following with you:

1. continuing to punish us for EWA is ridiculous, there is a minimum operating need for services.
2. I am asking to support the notion of a funding formula that weights the value-added small college experience like the STEM fields.
3. Conclusion, Thank you. Our parents and community notice the work we do. We are important to our region.

B. Vice President Chilson: Updates

1. I would echo President Pemberton and appreciate all everyone is doing. We are seeing good things. Faculty are enjoying the conversations with students.
2. I have shared the following with Deans and Chairs:
 - a. In the past, we eliminated phones in faculty offices. We want to make sure that there are ways to contact faculty. On the web there are several faculty that do not have contact information, make sure this is current.
3. For summer, make sure that faculty have contact information for an “out of office” email.
4. If someone on campus is struggling to find a location or information, please be helpful in assisting them to find information.
5. The Promotion/Tenure process is being developed/refined. We are looking to move to a digital process and I hope to have this in place by fall.
6. We have budgeted to reinstate promotion and sabbaticals; however, these monies are all impacted by the budgeting process and enrollment.
7. Faculty Senate is still encouraged to help develop alternate models as discussed for possible sabbatical funding.
8. Commencement will be held at 9:00am, 12:00pm, and 3:00pm. If you are unable to attend, please let the President know and make a request. Please CC me as well.

Question: Regarding the Dean search for Professional Studies. Will people be coming to campus after graduation?

Answer: Yes, candidates will come to campus after commencement and everyone who is interested and willing to attend campus meetings, is encouraged to do so.

Question: Will those who are eligible for promotion be notified?

Answer: Yes, this will go forward and all eligible will be notified.

IV. Old Business- No old business to discuss at this time

V. New Business

A. Committee Elections

- a. Krista Harwick—Hearing Board – FA 22 to SP 25

Motion to approve Krista Harwick as a member of the Hearing Board made by Mike Owen, 2nd made by Heather Van Mullem, motion approved.



- B. Meeting Schedule next year
 - a. Sue Hasbrouck – Seeking recommendations
 - i. Some persons like in-person, some like Zoom
 - 1. 1st meeting Zoom meeting (open meeting) for all routine matters
 - 2. 2nd meeting reserved for a closed meeting (faculty only) to meet in- person.
 - ii. Please consider these opportunities and provide feedback. 2nd meetings could be work meetings. Go back to your divisions to consider meeting format.
 - iii. Leif – If the 2nd meeting is a senate meeting it includes the students, president, ex-officio etc. We would need to consider the second meeting a workgroup meeting rather than a senate meeting to ensure that we are following policy.

VI. Committee Reports

- A. **Budget, Planning and Assessment** – Lorinda Hughes: No Report
- B. **Curriculum**—Billy Lemus
 - a. Applied Management and Marketing ATC - Suspension
 - b. Retailing ITC - Suspension
 - c. Supervision ITC - Suspension
 - d. Applied Accounting AAS - Name change to Bookkeeping/Accounting AAS
 - e. Applied Accounting ATC- Name change to Bookkeeping/Accounting ATC
 - f. No action needed for Senate at this time on these changes.
- C. **Faculty Affairs**—Sue Hasbrouck: No Report
- D. **General Education**—Sarah Graham: No Report
- E. **Student Affairs**—Leif Hoffmann: No Report

Thanks to all the committee chairs for their work done this year. Lorinda

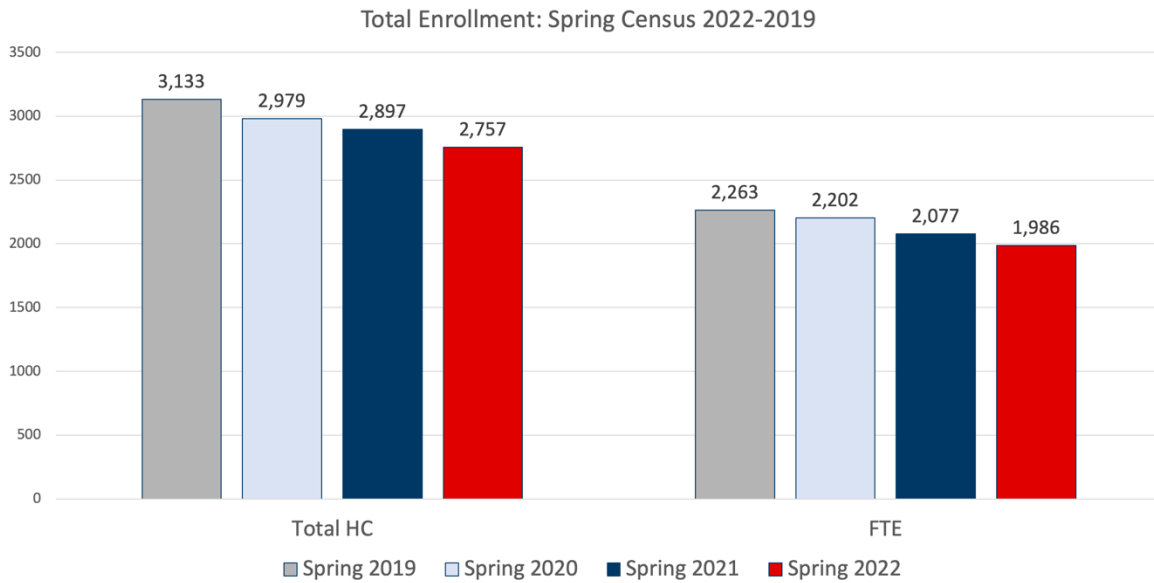
VII. Good of the Order

- A. Last Lectures: Tracy Flynn (4-28 at 1:30 SAC 115); Chris Norden (5-4 at Noon CTL)
- B. Graduation Ceremonies: All Faculty to attend
- C. Leif: received an email regarding a colleague who is in need. Please consider contributing to the GoFundMe for Monika Pande.
- D. Word of thanks for Lorinda for her hard work over the last couple of years in faculty leadership.

Motion to adjourn the meeting made by Eric Martin, 2nd made by Heather Van Mullem, motion approved.



Appendix A: Slides from President Pemberton



Fall Headcount Snapshot						
When	2019FA HC	2020FA HC	2021FA HC	19-21FA HC AVG	2022FA HC	2022FA HC - 19-21FA HC AVG %
Day 1 Pre-Reg	697	692	723	704	660	-6.3%
Day 2 Pre-Reg	1019	974	1020	1004	956	-4.8%
Day 3 Pre-Reg	1355	1248	1305	1303	1258	-3.4%
Day 4 Pre-Reg	1660	1493	1528	1560	1506	-3.5%
18 Weeks Out	1812	1694	1681	1729	1680	-2.8%
17 Weeks Out	2061	1989	1878	1976	1851	-6.3%

Appendix A: Slides from President Pemberton (Cont.)

