

Chris Jones

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Experience

VICE PRESIDENT FOR FINANCE AND ADMINISTRATION, LEWIS-CLARK STATE COLLEGE

July 2025 – Present

Oversight of accounting, budgeting, procurement, contracts, and risk management functions for public college in Lewiston, Idaho

Providing financial planning direction and leading business process improvements with a focus on automation and integration

Responsible for implementation of fiscal policies per Idaho Code and State Board of Education (SBOE) policies; and serving as the college's fiscal liaison with the SBOE, Office of the Governor, the Idaho Legislature, and the Idaho Department of Administration

ASSISTANT VICE PRESIDENT OF BUDGET AND PLANNING, WASHINGTON STATE UNIVERSITY

December 2023 – June 2025

Responsible for oversight and management of the over \$650 million annual core funds budget

Developed and presented items for the Board of Regents, including proposals for tuition and fee changes and updates on university financial performance

Supported university leadership team in budget hearings to promote data-informed decisions on budget reductions and strategic reallocations for critical university needs

Coordinated with Controller and Executive Director of Business Systems Operations to develop financial reports to monitor unit performance and inform budget development process

Provided budget and finance information for bond sales/refinancing and the university financial statement

Supervised Budget Office staff of 5 employees

ASSISTANT DIRECTOR, WASHINGTON STATE UNIVERSITY | BUDGET OFFICE

October 2019 – November 2023

Managed team of fiscal note writers who assessed fiscal impact of proposed state legislation on the university

Prepared and submitted state biennial and supplemental operating budget requests

Coordinated state-mandated and ad hoc fiscal reporting for university's response to the COVID-19 pandemic

Subject matter expert for implementation of Workday Adaptive Planning software; contributed to development of processes and reports to implement successful initial operating budget in fiscal year 2024 and presented results at national professional conference

Supervised 2 Budget/Policy Analyst employees

BUDGET OFFICER, WASHINGTON STATE UNIVERSITY | BUDGET OFFICE

November 2017 - September 2019

Completed planning, testing, and reconciliation of centrally administered mass salary changes in coordination with Human Resource Services and Information Technology Services

Performed data analysis, validation, and input of salary and FTE data for state salary base model

Created custom reports and dashboards for budget planning and to track monthly expenditures vs. budget for initiative to enhance unit financial performance and increase university fund balances

BUDGET/POLICY ANALYST, WASHINGTON STATE UNIVERSITY | BUDGET OFFICE

August 2013 - October 2017

Assisted with state budget request development by preparing fiscal details, tuition waiver report, and fee inventory

Worked with stakeholders across the university to assess fiscal impact of proposed legislation and submit fiscal notes in a timely manner

Analyzed classroom utilization data and prepared summary reports for capital budget team and university classroom utilization committee

BUDGET ANALYST, NORTH CAROLINA OFFICE OF STATE BUDGET AND MANAGEMENT

October 2010 - July 2013

Budget Analyst for seven University of North Carolina (UNC) system campuses

Reviewed expansion and reduction budget requests from UNC campuses and coordinated with Governor's Office staff and State Budget Director to prepare the Governor's Recommended Budget

Attended legislative meetings and tracked relevant bills throughout the budget process

Budget Analyst for \$400 million Race to the Top grant award from the U.S. Department of Education; reviewed requests for funds for compliance with federal requirements and produced quarterly federal reports as well as ad hoc reports for Governor's policy advisors

POLICY ANALYST, NORTH CAROLINA OFFICE OF THE TREASURER | RETIREMENT SYSTEMS

May 2009 - October 2010

As Project Manager for NC401k\457 Transfers to NC Retirement Systems project, coordinated Information Technology staff and business owners to develop processes for new retirement benefit

Analyzed actuarial, payroll, and personnel data to satisfy external and internal data requests

Produced policy briefs and executive summaries for Future of Retirement Study Commission

RESEARCH ASSISTANT, STAFFORD ACT IMPLEMENTATION STUDY, NORTH CAROLINA STATE UNIVERSITY

August 2008 – May 2009

Researched and analyzed Federal grant data from various sources – internet databases, government reports, journal articles, and phone/e-mail conversations

Communicated with various local, state, and federal agencies to obtain necessary data and information

Produced written reports on the implementation and effectiveness of federal emergency management grants

Skills and Platforms

Workday Finance and Workday Adaptive Planning

Oracle OBIEE Reporting Platform

Microsoft Office Suite and SharePoint

SAP Web Intelligence

Education

MASTER OF PUBLIC ADMINISTRATION, 2009

GRADUATE CERTIFICATE IN PUBLIC POLICY, 2009

North Carolina State University, Raleigh, NC

BACHELOR OF SCIENCE IN ECONOMICS, 2007

Clemson University, Clemson, SC