## Evaluation of Institutional Effectiveness (EIE) Visit Schedule

Peer evaluation team set up in team room
Location: Team room / Library Conference Room
Meeting: Breakfast Welcome meeting

Start	End	Team member 1 (Chair)	Team member 2 (Standard 1)	Team member 3 (Standard 1)		Team Member 4 (Standard 2)	Team Member 5 (Standard 2)	NWCCU Liaison		
oeur d'Alene Visit 10/17/2025										
10/17/2025										
9:30a		Staff/Administration: Attendees: (Fred Chilson, Provost & VP for Academic Affairs; Royal Toy, Interim Associate Dean for Professional & Graduate Studies; Martin Gibbs, Dean for Liberal Arts & Sciences; Soo Lee Bruce-Smith, Assistant Dean of Enrollment Services; Rocky Owens, Director, Region 1 Strategic Initiatives) Location: DeArmond Bldg 207								
10:00a	10:30	Faculty: Attendees: (Dr. Rachel Kaitz, Business; Bill Davenport, Accounting; Jamie Newell, Education; Marte White, Social Work; Kelly FitzSimmons, Social Work) Location: DeArmond Bldg 207								
10:30a	11:00a	Students:  Attendees: (Teri White, Social Work; Gregory Fritsch, Social Work; Amanda Harris, Education; Elizabeth (Ellie) Cave, Business & Communication; David Hoekendorf, Business Administration: Healthcare Mgt.)  Location: DeArmond Bldg 207								
10/19/	/2025	LEWISTON - Day before visit								
4:00p	6:00p	Meeting: Pre-visit meeting  Location: Hotel conference room (to be reserved)	d by NWCCU)							
ewiston	ewiston Visit 10/20/2025-10/22/2025									
10/20/	/2025	Day 1								

8:15a 9:0	Oa S	for Academic Affairs; Andy Hanson, Sr. VP for S & Effectiveness; Chris Jones, VP for Finance & A Studies/Nursing & Health Sciences; Royal Toy, for Professional Studies; Martin Gibbs, Dean fo	(Cynthia Pemberton, President; Fred Chilson, Provost & VP Student Affairs; Grace Anderson, VP for Institutional Research Administration; Krista Harwick, Interim Dean for Professional Interim Dean for Graduate Studies/Interim Associate Dean or Liberal Arts & Sciences; Jeff Ober, Dean for Career & ate Chair; April Niemela, Faculty Senate Chair-Elect)				
9:15a 10:0	00a	·	r, executive level (1A, 1B) relevant committee(s) (Cynthia Pemberton, President; Fred relevant, Sr. VP for Student Affairs; Grace Anderson, VP for				Meeting: Attendees:
	L	Location: ADM 206					Location:
10:15a 11:C	DOa P	plan (Grace Anderson, VP for Institutional Rese Professional Studies/Nursing & Health Science	ational level (1B)  r development and assessment of plans connected to strategic earch & Effectiveness; Krista Harwick, Interim Dean for es; Royal Toy, Interim Dean for Graduate Studies/Interim in Gibbs, Dean for Liberal Arts & Sciences; Jeff Ober, Dean for				Meeting:  Attendees: Location:
			Meeting: Assessment of institutional effectiveness, student				Location.
11:15a 12:0	00p <b>A</b>	Meeting: Board of Trustees  Attendees: Board member representatives (SBOE, Cindy Siddoway)	achievement data (1B, 1D)  Attendees: Institutional effectiveness leadership, institutional research (Grace Anderson, VP Institutional Research & Effectiveness; Martin Gibbs, Dean for Liberal Arts & Sciences)				Meeting: Attendees:
12.00 12.5	-	Location: Zoom	Location: SUB 225				Location:
12:00p 12:5	oup L	Lunch SUB Marketplace		1:00p	1:20p	Meeting: Human resources Attendees: HR director, others as appropriate for employee evaluations Location: ADM 102 (Lindsey Hight, HR Associate Director)	
		Life, Movement & Sport Sciences)				Meeting: Library resources	
1:00p 1:50	Op L			1:20p	1:40p	Attendees: Library director/dean, librarians (Jennifer Hankins, Librarian (liaison for LC State Corrections Education Program, Reference, Instruction); Jennifer Cromer, Librarian (Systems Librarian, Reference, Instruction, liaison to Social Work, English/History, Education, & Criminal Justice); Haley Bassett Librarian (Circulation Services, Reference, Instruction, liaison to Humanities/Art. Johanna Bjork, Library Director (Library Leadership, Reference, and Liaison to Nursing/MSN Program, and Career and Technical Education.)	
	L	Location: SUB 225		1:40p	2:00p	Location: Library, Second floor  Meeting: Facilities  Attendees: Facilities director/staff  Location: RCH 112 (Andy Hanson, VP Student Affairs; Chris Jones, VP Finance	
						Facilities Director)	e & Administration; Redgy Erb,
2:00p 2:50	0р 🗚	Meeting: Faculty forum Attendees: Faculty only (All LC State faculty are	e invited to attend)				e & Administration; Redgy Erd,
2:00p 2:50	Op A	Attendees: Faculty only (All LC State faculty are Location: SAC 115  Meeting: Student learning assessment (1C)	e invited to attend) who participate in assessment of programmatic or institutional	<u> </u>			Meeting:

3:00p	3.30р	Location: RCH 202 (Martin Gibbs, Dean for Liberal Arts & Sciennces; Julie Bezzerides, Humanities; Travis Myklebust, Career & Technical Education; Kylee Britzman, Social Sciences; LaChelle Rosenbaum, Social Work; John Morrison, Physical, Life, Movement & Sport Science; Michelle Pearson-Smith, Nursing & Helath Sciences; Jenny Scott, Business & Computer Science; Jennifer Alexander, Teacher Education & Mathematics)	Location:	Location:
4:00p	4:50p	Meeting: Team time Location: Team room / Library Conference Room		

	End	Team member 1 (Chair)	Team member 2 (Standard 1)  Team member 2 (Standard 1)			Team Member 4 (Standard 2)	Team Member 5 (Standard 2)	NWCCU Liaison
10/21/2025		Day 2						
8:00a	8:50a	Meeting: ALO meeting Attendees: ALO (Fred Chilson, Provost & VP for Academic Affairs) Location: ADM 209						Meeting: Attendees: Location:
9:00a		Meeting: CEO meeting	Meeting: Faculty Senate leadership					Meeting:
	9:50a	Attendees: CEO (Cynthia Pemberton, President)	Attendees: Faculty Senate or similar body leadership (re	arding governance	)		Attendees:	
		Location: ADM 207	Location: ADM 200 (Charles Bell, Faculty Senate Chair; Niemela, Faculty Senate Chair-Elect)	pril			Location:	
10:00a	10:50a	Meeting: Student forum Attendees: Students only (All LC State students are invited to attend) Location: SAC 115						
11:00a	11:50a	Meeting: Staff forum  Attendees: Employees (should not include individuals in high-level supervisory roles) (All LC State staff who are not in high-level supervisory roles are invited to attend)  Location: SAC 112						
12:00p		Op Lunch SUB Marketplace						
	12:50p	Lunch SUB Marketplace						
	12:50p	Lunch SUB Marketplace Meeting: Academic Leadership team				Meeting: Student support, advising, financia	al aid (1B, 1D)	Meeting:
	12:50p	<u>'</u>				Meeting: Student support, advising, financia Attendees: Directors/advisors	al aid (1B, 1D)	Meeting:
1:00p	12:50p	Meeting: Academic Leadership team	(Fred Chilson, Provost / VP for Academic Affairs; Vicki Cooper, Administrative Coordinator for Academic Affair Krista Harwick, Interim Dean for Professional Studies/Nursing & Health Sciences; Royal Toy, Interim for Graduate Studies/Interim Associate Dean for Profestudies; Martin Gibbs, Dean for Liberal Arts & Sciences Michelle Nelson, Assistant Dean of Career & Technical Education; Johanna Bjork, Library Director; Dovie Wille Director of Adult & Corrections Education; Charles Bel Faculty Senate Chair)	ean ional	::50p	., .	ector of Academic Advising; Laura al Services; Kim Tuschhoff, Interim inator; Bob Sobotta, Native erly Wolf, Associate Director of	
1:00р	·	Meeting: Academic Leadership team Attendees: Academic affairs leadership team	Cooper, Administrative Coordinator for Academic Affai Krista Harwick, Interim Dean for Professional Studies/Nursing & Health Sciences; Royal Toy, Interim for Graduate Studies/Interim Associate Dean for Profes Studies; Martin Gibbs, Dean for Liberal Arts & Sciences Michelle Nelson, Assistant Dean of Career & Technical Education; Johanna Bjork, Library Director; Dovie Wille Director of Adult & Corrections Education; Charles Bell	ean ional	.:50p	Attendees: Directors/advisors  Location: RCH 202 (Debra Lybyer, Sr. Directors, Assistant Dean of Student Financia Registrar; Tim Cole, Student Success Coordi American & Vetran Student Services; Kimbo Advising; Muna Cook, Coordinator/Advising	ector of Academic Advising; Laura al Services; Kim Tuschhoff, Interim inator; Bob Sobotta, Native erly Wolf, Associate Director of	Attendees:

2:00р	2:50p	(Andy Hanson, Sr. VP for Student Affairs; Soo Lee Bruice-Smith, Assistant Dean of Enrollment Services; Debra Lybyer, Sr. Director, Academic Advising; Laura Hughes, Assistant Dean of Student Financial Services; Bob Sobotta, Native American & Vetran Student Services and Outreach; Deborah Kolstad, Director of Residence Life; Rebecca Snodgrass, Coordinator of International Programs; Doug Steele, Director of Student Counseling Center & Health Services; Tate Smith, Director of Student Union Building/Center for Student Leadership; Makenzie Hollingsworth, Director of Student Employment & Career Readiness Center; Tim Cole, Student Success Coordinator; Jim Piscitello, General Manager Sodexo Dining Services; Veronica Hopwood, College Assistance Migrant Program; Kristin Myers, Student Involvement Coordinator; Redgy Erb, Facilities Director; Dustin Guenthner, Director of Public Safety, Title IX Coordinator)	r 2:00p	2:50p	Location: SPH 109 (Rayne Martinez – ASLCSC President Lizette Ohlund – ASLCSC Vice President, Pathfinder Business Manager, and Peer Mentor Gunnar Miller – ASLCSC Media Relations Senator and Peer Mentor Marcus de Vera – ASLCSC Senator and Peer Mentor Isac Ortega – ASLCSC Senator Estefanny Alvarado – ASLCSC Senator Karson Perry – ASLCSC Senator Isaiah Molsee – ASLCSC Senator Baeli Kinsley – WEB Co-Chair Jessica Riggs - Peer Mentor Brooke Blaydes - Peer mentor Asante Nyakuni - Peer Mentor)	Location:
3:00p	3.30p	Meeting: Union leadership Attendees: Faculty/classified union leadership, if applicable Location: N/A	3:00p	3:50p	Meeting: Distance education  Attendees: Individuals who can verify distance education processes  Location: SGC 214B (Dawn Lesperance, Director of eLearning, Testing Center, and Accessibility Services; Alex Ball, Database Administrator)	Meeting: Attendees: Location:
4:00p	4:50p	Meeting: Team time				

Start	End	Team member 1 (Chair)	Team member 2 (Standard 1)	Team member 3 (Standard 1)		Team Member 4 (Standard 2)	Team Member 5 (Standard 2)	NWCCU Liaison
10/22/	2025	Day 3						
8:00a	9:30a	Meeting: Team time						
8.00a	9.30a	Location: Team room / Library Conference Roo	m					
		Meeting: Pre-exit meeting with CEO						Meeting: Pre-exit meeting
9:30a	10:15a	3						with CEO
3.300		Attendees: CEO ADM 207 (President Cynthia						Attendees: CEO ADM 207
		Pemberton)						(President Pemberton)
40.00		Exit meeting (Fred Chilson, Provost & VP for Ac	ademic Affairs; Grace Anderson, VP for Ins	stitutional Research & Effecti	eness; Kı	rista Harwick, Interim Dean for Professional S	tudies/Nursing & Health Sciences; R	oyal Toy, Interim Dean for
10:30a	11:00a	Graduate Studies/Interim Associate Dean for P	Professional Studies; Martin Gibbs, Dean fo	r Liberal Arts & Sciences)			-	
		Location: ADM 206						