



North Idaho College

DENTAL HYGIENE PROGRAM

SPRING 2027 APPLICATION INFORMATION

Application Period: May 18, 2026 – July 16, 2026

Application materials must be received by 5:00 p.m. on the July 16, 2026 closing/deadline date to be considered.

Prerequisite courses must be completed no later than August 7, 2026 to meet program consideration. Please note - official transcripts for summer courses ending by August 7, 2026 must arrive by August 13, 2026 to be considered.

All other official transcripts must arrive by the July 16, 2026 deadline.

Applicants enrolled in summer prerequisite courses must ensure official transcripts arrive to meet both deadline requirements.

Application materials must be submitted in your Application Dashboard

Official Transcripts are the ONLY application material that should be sent to NIC electronically or by mail

Official transcripts should be sent to:

rad@nic.edu

or

North Idaho College
Cardinal Central Office
1000 W Garden Ave.
Coeur d'Alene, ID 83814

Questions can be directed to:

Cardinal Central Office (208) 769-3311, or

Amy Howland, Student Success Navigator for Health Professions & Nursing (208) 769-3339, amy.howland@nic.edu

Dental Hygiene (DH) Program Application Information and Checklist

Read the entire application information packet before continuing to ensure you are ready for program application. This program requires specific prerequisite course completion and minimum grades to be considered for application eligibility. Program information and required prerequisite courses are noted on page 8 and on the DH Program website via this link: <https://www.nic.edu/dental-hygiene/>. If ready for application, follow instructions for completing and submitting the necessary application materials. All required application materials must be completed/received by the set deadline(s).

Step 1: Apply to the North Idaho College DH Program

Submit an electronic application by accessing <https://apply.nic.edu/>. Click on “Start Application” to create a new degree-seeking application for the Spring 2027 DH Program. The application process can be started and submitted prior to completion of the following/additional steps. If an applicant waits to submit the application, no email reminders/notifications will be sent. It is recommended that an applicant submit the application and then go back in and upload any outstanding and/or optional materials. If the applicant fails to click submit on the application, the application will not be processed for consideration. In the application, fields marked with “*” are required. Health Professions and Nursing applicants **MUST** list all previously attended colleges in the online application even if transcripts from these institutions were previously sent to NIC and regardless of the “*” field. If details are not provided, your application may be cancelled.

Step 2: Submit Official College & Other Required Transcripts

All official high school, college and military transcripts must be received in the Cardinal Central Office by the application deadline. **Courses completed at North Idaho College do not require transcript submission.** Please be aware that transfer institution transcripts are not retained for a long period of time and you may need to reorder official transcripts. Only courses that appear on an originating educational institution’s official transcript will be used to determine points for admission. Applicants using ACT or SAT scores to meet the English course requirement must submit a paper copy of the scores if the course credit does not appear on the transcript. Test scores are valid for four years from the test date. International college/university transcripts must be professionally evaluated by [WES](#) or a similar [NACES-member organization](#). It is recommended an applicant choose course-by-course evaluation and pay to have records retained with these organizations for potential future use.

Official Transcripts should be sent electronically from previous institution(s) to NIC using the rad@nic.edu email or mailed to:

North Idaho College
Cardinal Central Office
1000 W Garden Ave.
Coeur d’Alene, ID 83814

Step 3: Submit Supporting Application Materials

Materials in support of an applicant’s electronic application must be submitted as follows: Required and supplemental/optional materials **must be uploaded to the Element Application Dashboard “Documents”** tab by the application deadline for an application to be considered. **It is the applicant’s responsibility to upload the appropriate documentation into the Element Application Dashboard by the application cycle deadline! Supporting materials MUST be uploaded as a PDF or Word document.** No photos will be accepted. Please use a desktop scanner or your smartphone scanner to upload. Cardinal Central or Admissions will NOT upload application materials on behalf of the applicant. Refer **only** to the Element Application Checklist and Dashboard

to track status of submitted application materials. This list will reflect notations for received and/or missing items.

A. Observation Hour Requirement Form (Required!)

An applicant must complete each component listed on the 'Observation Hour Requirement' form as noted on pages 6 & 7 of this packet. A minimum of 20.0 hours total must be met among the combined components. Applicants must coordinate arrangements with a Dental Clinic/Office to complete these requirements. Multiple forms can be used/submitted if meeting hourly requirements at more than one office/clinic. Appropriate documentation of observation hours along with appropriate signature documentation must be completed and submitted to be considered for program application.

The 'Observation Requirement' Form is required for all applicants - even those that have been employed as a dental assistant in a dental office/clinic setting. An applicant employed as a Dental Assistant may be eligible for waiver of the observation requirements and hours if there is an understanding in regards to the scope of dental hygiene practice and all requirements listed. If so, the 'Observation Requirement' form must be completed by a supervising dentist to document and verify the Dental Assistant work experience as indicated. Waiver of these requirements does not earn an applicant any extra points in the application process related to work experience. For consideration of any Dental Assistant work experience for purposes of additional application points, please follow steps as outlined within the application information packet to submit appropriate documentation related to your employment experience.

B. Dental Assistant Certification OR Work Experience (If Applicable)

Documentation for current DANB exam(s), NELDA or other approved national Dental Assistant certification **or** documentation of previous dental assistant work experience equal to a minimum of 6 months or 500 hours may be submitted for consideration of additional points as noted on page 10. While the AMT RDA certification is not eligible for additional points this cycle, the certification may qualify for additional points during future application cycles. If you are an applicant with Dental Assisting work experience and hold an AMT RDA certification, be sure to submit the AMT RDA certification details along with your employment documentation so we have record of both. In planning for application to future programs beyond the Spring 2027 program start, it will be important to connect with a Student Success Navigator for clarification regarding dental assistant certifications that may meet approval for additional points consideration.

C. Previous Program Statement (If Applicable)

Applicants who have previously attended any Dental Hygiene Program other than NIC must also submit a letter of good standing from their previous institution. The statement must be on institutional letterhead, signed by a program administrator, and indicate the student was not dismissed due to unethical circumstances or other unfavorable situations.

D. Prerequisite Course Information Sheet (If Applicable)

Applicants completing prerequisite courses at a school **other than NIC** during the spring or summer terms prior to the program application deadline must complete and submit the prerequisite course information sheet (page 11) along with required enrollment documentation. Official transcript(s) must be received by July 16, 2026 for all courses completed prior to the application cycle deadline to be considered for the Spring 2027 DH application cycle. If enrolled in summer prerequisite courses that will be completed by August 7, 2026, official transcript(s) with final course grade(s) for the summer courses must be received by August 13, 2026 to be considered for the Spring 2027 DH application cycle.

If enrolled in summer prerequisite courses, applicants will be required to send official transcript records to meet **both** the July 16, 2026 application deadline and the August 13, 2026 deadline. Courses completed after August 7, 2026 will NOT be considered for Spring 2027 program

eligibility. Additionally, any official transcript records received after the set deadlines will NOT be considered for Spring 2027 program eligibility.

Dental Hygiene (DH) Program – Additional Information

- An online information session regarding the Dental Hygiene Program Application process is scheduled prior to the application cycle deadline. Use the following link to join: [DH Program Application Info Session – June 9 , 2026 at 4:00 p.m. PDT](#) or access the session using the following login detail: [Zoom Info Session link](#).

Q & A session attendance is NOT required for application to the program; however, we welcome participation if you have any questions related to the application process. The current application requirements and steps will be reviewed during the session. Attendees are encouraged to thoroughly review the application information prior to the information session and have questions ready as each application element is addressed. In the unlikely event the information session is not available as planned or if an applicant is unable to attend the scheduled session, it is the applicant's responsibility to thoroughly read and understand application requirements. If application information or guidance is needed, applicants are encouraged to contact the Student Success Navigator noted on page 1.

- Applicants must access the [Dental Hygiene Program](#) website and read the “Dental Hygiene Additional Program Information” document in the ‘Student Resource’ section to ensure awareness and understanding about the program, degree requirements, and accreditation details. Tuition and fee information can be found on the NIC <https://www.nic.edu/tuition/> website. In addition to tuition costs, program-specific course fees are estimated to be approximately \$14,000 over the course of the two-year program. Due to the high program costs, applicants are strongly encouraged to complete a FAFSA form ahead of time to assist in determining financial aid eligibility. Prior to accepting a position in the program, applicants will need to plan appropriately regarding payment for the tuition and course fees costs.
- Federal regulations require that persons operating x-ray equipment be eighteen years of age or older. Students accepted into the program must be 18 years old by the program start date scheduled to begin on January 18, 2027.
- Up to fifteen students will be admitted to the Spring 2027 Dental Hygiene Program (a cohort of ten students at the North Idaho College campus location in Coeur d’Alene, Idaho and a cohort of five students at the Lewis-Clark State College campus location in Lewiston, Idaho). The program is scheduled to begin at the start of the spring term on January 18, 2027. As part of the online application process, an applicant will select a preferred campus location (North Idaho College, Coeur d’Alene, ID or Lewis-Clark State College, Lewiston, ID) and answer whether there is willingness (yes or no) to attend the alternate campus location. Students accepted into the program will be NIC students regardless of the campus cohort location.
- Based on the required program prerequisites and the application point process, eligible applicants *may* be invited to participate in an interview process to determine final applicants accepted into the program. If interviews are scheduled, the interview process will be coordinated no later than the end of October 2026.
- Applicants will be notified of acceptance status by early November 2026. Initial program notification will be sent by email to the email address indicated in the program application.

Please watch your incoming email messages (including junk mail) for a program status update and be ready to follow next steps and return required documentation/forms if requested.

- Accepted applicants will be required to attend **two** mandatory program orientation sessions. The first orientation will be an in-person meeting on Friday, December 18, 2026, 9:00 a.m. - 4:00 p.m. (PST) at the North Idaho College (NIC) campus in Coeur d'Alene. The second orientation will also be at NIC on Friday, January 15, 2027 with an option for online Zoom attendance. Accepted students will be notified of the session and location details when program information is emailed in November.
- Completion of a background check and drug screening will be required upon acceptance.
- If accepted, program registration information will be shared within the acceptance email. If you need to complete any general education course(s) for the program or other purposes, you may register for these courses as soon as your assigned registration time opens to ensure the best chance at course availability. Be sure to select course sections that work around the programmatic course schedule. Do not wait to register for any non-programmatic courses! Let us know if you have any registration questions or need assistance with the general education course registration process.
- Program cohort schedules, acceptance notification, deadlines and conditions are subject to change based upon unforeseen developments including those surrounding accreditation status.
- **IMPORTANT** - Please note, during future application cycles all prerequisite courses must be completed prior to the application cycle closing date to be considered for program eligibility. There will be no extensions for official transcripts beyond the set application cycle closing date. Additionally, it is anticipated that BIOL 228/228 Lab will be an additional required program prerequisite course for all future application cycles beyond Spring 2027.

SPRING 2027 DENTAL HYGIENE PROGRAM OBSERVATION REQUIREMENT FORM INFORMATION

Observation Hour Requirement Information & Form - Provide pages 6 & 7 to office/clinic for documentation.

In order to be considered for application to the North Idaho College (NIC) Dental Hygiene Program, an applicant must observe a minimum of 20.0 hours (combined) of specified procedures with two different hygienists and a dentist. The NIC Dental Hygiene Program faculty believe prospective students will gain a better understanding of dentistry and dental hygiene practices through in-person observations. As such, we thank you and your staff for the consideration shown to this potential applicant in allowing for observation within such a valuable learning environment.

Please ensure the appropriate procedures/requirement(s) and hour completion are documented using the attached 'Observation Requirement' form. Be sure to include any additional comments that may be important for consideration as we evaluate applicant eligibility. An applicant may visit multiple clinics/offices to observe and acquire the needed hours and listed requirements. If doing so, a separate form is required of each clinic/office. If a particular procedure/requirement category is not part of the observation experience at your clinic/office, indicate 'N/A' in the signature and date area.

An applicant employed as a Dental Assistant may be eligible for waiver of the observation requirements and hours if there is an understanding in regards to the scope of dental hygiene practice and all requirements listed. If so, the 'Observation Requirement' form must be completed by a supervising dentist to document and verify the Dental Assistant work experience as indicated. Waiver of these requirements does not earn an applicant any extra points in the application process related to work experience. For consideration of any Dental Assistant work experience for purposes of additional application points, please follow steps as outlined within the application to submit appropriate documentation related to your employment experience.

Completed 'Observation Requirement' form(s) must be submitted as part of the application process during the open application cycle dates to be considered for eligibility; however, an applicant can complete the requirements/hours prior to the application cycle opening. If requirements/hours are completed ahead, submission of the completed form(s) will be required during the open cycle dates. The Spring 2027 Dental Hygiene Program application cycle is open May 18, 2026 to July 16, 2026. Submission instructions are outlined in the Spring 2027 Dental Hygiene application information packet. Applicants must follow instructions to complete and submit the application and all additional documentation by the cycle deadline.

The attached 'Observation Requirement' form (next page) includes the following sections. One form must be submitted for each clinic/office where observation experience occurred. Each form submitted must have appropriate information noted and required signatures to meet documentation eligibility. Indicate 'N/A' as noted above if a specific requirement is not observed. No electronic signatures permitted.

- Applicant Name – Print name at top of form
- Dental Hygienist Observations – Hygienist signature and date for each requirement met
- Dentist Observations – Dentist signature and date for each requirement met
- Clerical Observations – Appropriate staff signature and date for each requirement met
- Dental Assistant Work Experience Waiver – Dentist to complete if applicant is employed as a Dental Assistant and waiver is sought for noted observation requirements and hours
- Additional Applicant Information & Comments – Dentist and/or Hygienists to complete
- Applicant Name and Signature – Applicant sign and date to verify noted documentation
- Hygienist Names and Signatures – Sign and date to verify above noted documentation

- Dentist Name and Signature – Dentist to complete form with total observation hours or Dental Assistant employment information and sign and date to verify all noted documentation
 - Clinic/Office Information – Include Clinic/Office name, address and phone detail
- NORTH IDAHO COLLEGE – SPRING 2027 DENTAL HYGIENE PROGRAM**

OBSERVATION REQUIREMENT FORM - Applicant Name: _____

Observation must include all requirements & minimum of 20.0 total hours spent with two different hygienists and a dentist.		
DENTAL HYGIENIST OBSERVATIONS: (If not observed, indicate N/A in signature area)	SIGNATURE	DATE
1. Adult prophylaxis appointment		
2. Child prophylaxis appointment		
3. Periodontal scaling/debridement for a periodontally compromised patient		
4. Exposure of dental images, intraoral photos or scan		
5. Administration of local anesthesia		
6. Sealant application		
7. Infection control procedures in a dental office - Must include the following: operatory set up, breakdown, and sterilizing instruments		
DENTIST OBSERVATIONS: (If not observed, indicate N/A in signature area)	SIGNATURE	DATE
8. Restorative amalgam or composite procedure		
9. Tooth extraction by dentist		
CLERICAL OBSERVATIONS: (If not observed, indicate N/A in signature area)	SIGNATURE	DATE
10. Clerical office work - Must include the following: appointment scheduling, billing procedures, coding, etc.		
DENTAL ASSISTANT WORK EXPERIENCE WAIVER INFORMATION:	INDICATE RESPONSE: YES or NO	
Applicant has Dental Assistant work experience. If yes, provide required information.	YES	NO
*Observation hour requirements can be waived for an applicant employed as a Dental Assistant. For consideration, indicate the applicant's Dental Assistant employment information below. Include position time for this clinic only. The supervising dentist must verify the work history/employment by signing and dating form below.		
Employment Dates (Start/End):	Total Employment Hours:	
ADDITIONAL APPLICANT INFORMATION:	INDICATE RESPONSE: YES or NO	
Applicant called to make an appointment.	YES	NO
Applicant was punctual.	YES	NO
Applicant arrived at office properly attired and groomed.	YES	NO
Applicant displayed a professional demeanor.	YES	NO
Applicant appeared interested in dental hygiene procedures.	YES	NO
Additional comments/impression regarding applicant (Regarding observation hour time or for Dental Assistant work experience):		
PROGRAM APPLICANT & HYGIENIST NAMES (Printed Name Below):	SIGNATURES (Below)	DATE
Applicant Name:		
Observing Hygienist Name:		
Observing Hygienist Name:		
SUPERVISING DENTIST NAME & VERIFICATION OF ABOVE INFORMATION:	DENTIST SIGNATURE (Below)	DATE
Dentist Name (Printed):		
Supervising dentist - I verify this applicant has observed the above noted procedures in our office/clinic. Those not observed are marked 'N/A' as indicated above.		
I also verify this applicant has completed _____ observation (total) hours in our office/clinic. Indicate total observation hours spent in this clinic only.		
*Supervising dentist for waiver purposes - I verify this applicant is eligible for waiver of the observation hour requirements based on current Dental Assistant employment in clinic as noted by employment dates and hours information above. Contact information for our clinic/office (for observation hours or employment waiver) is provided below.		
Clinic/Office Name:		
Clinic/Office Address:		
Clinic/Office Phone:		
*Observation hour requirements can be completed ahead of application cycle dates. Completed form(s) must be submitted w/DH application materials by the set application deadline. Multiple forms may be used for documenting requirements and hours if completed in more than one clinic/office.		

Spring 2027 Dental Hygiene Application Points Calculation Sheet

Name _____ Student ID _____

Shaded courses = Minimum prerequisite courses required to apply must be completed by application deadline. Minimum grades of C+/2.3 GPA or higher are required to meet program application eligibility and qualify for application points as noted below. It is important to note that lab science courses (BACT, BIOL, and CHEM) must be no older than 7 years at program start date. BIOL-207 and PHAR-150 are courses taught as part of the program curriculum; however, these two courses may be completed by the application cycle deadline for purposes of additional application points if completed with B/3.0 GPA or higher grade(s) as noted below. It is also important to note that BIOL-228/228 Lab will likely be added as a required program prerequisite course for future application cycles beyond the Spring 2027 cohort!

Table 1 Point Calculation

Prerequisite Courses	Scale	Grade	Points
BACT-250/250 Lab (General Microbiology)	A = 8 A- = 7 B+ = 6 B = 5 B- = 4 C+ = 3		
BIOL-227/227 Lab (Human Anatomy and Physiology I)	A = 8 A- = 7 B+ = 6 B = 5 B- = 4 C+ = 3		
CHEM-102/102 Lab (Essentials of Organic and Biochemistry) or CHEM-105/105 Lab (General, Organic and Biochemistry)	A = 8 A- = 7 B+ = 6 B = 5 B- = 4 C+ = 3		
GEM MATH-123 (Math in Modern Society) or higher GEM 3 MATH	A = 8 A- = 7 B+ = 6 B = 5 B- = 4 C+ = 3		
COMM-101 (Fundamentals of Oral Communication)	A = 4 A- = 3.5 B+ = 3 B = 2.5 B- = 2 C+ = 1.5		
ENGL-101 (Writing & Rhetoric I) or ENGL-102 (Writing & Rhetoric II)	A = 4 A- = 3.5 B+ = 3 B = 2.5 B- = 2 C+ = 1.5		
PSYC-101 (Introduction to Psychology)	A = 4 A- = 3.5 B+ = 3 B = 2.5 B- = 2 C+ = 1.5		
SOC-101 (Introduction to Sociology)	A = 4 A- = 3.5 B+ = 3 B = 2.5 B- = 2 C+ = 1.5		
BIOL-207 (Concepts in Human Nutrition)	A = 8 A- = 7 B+ = 6 B = 5		
PHAR-150 (Introduction to Pharmacology)	A = 8 A- = 7 B+ = 6 B = 5		

Additional Points Awarded		
Residency in Idaho's Region 1 or Region 2 Counties Region 1: <input type="checkbox"/> Benewah <input type="checkbox"/> Bonner <input type="checkbox"/> Boundary <input type="checkbox"/> Kootenai <input type="checkbox"/> Shoshone Region 2: <input type="checkbox"/> Clearwater <input type="checkbox"/> Idaho <input type="checkbox"/> Latah <input type="checkbox"/> Lewis <input type="checkbox"/> Nez Perce	1	
Bachelor's degree or higher from a U.S. Dept. of Education accredited institution as recognized by NIC	2	
Points for applicable lab science (BIOL 227/227 Lab, CHEM 102/102 Lab, BACT 250/250 Lab equivalent) courses completed at LCSC or NIC and used in the point calculation process (1 point for each course).	1-3	
Dental Assistant Certification (active/current DANB exam(s), NELDA) w/ or w/out work experience = 5 points Dental Assistant Work Experience w/ or w/out Dental Assistant Certification (including AMT RDA) = 3 points Points will not be awarded for both categories. Documentation must be submitted as outlined on page 10.	3 or 5	

Initial Point Calculation (Course Grades & Other Noted Point Criteria) - Potential Points = 75
Point Calculation for Applicants Selected to Interview (if applicable) - Potential Points = 25
Total Potential Point Calculation Possible (if selected for interview) - Total Points = 100

Spring 2027 Dental Hygiene Application Admission Selection Criteria

- A. The Spring 2027 program cohort will admit students as follows:
- 5 students at Lewis-Clark State College (LCSC) campus in Lewiston, and
 - 10 students at North Idaho College (NIC) campus in Coeur d'Alene
- Selection to the program sites will be dependent on an applicant's campus location choice(s) made during the online application process as well as per the pre-determined point process as defined within this application information packet. Please refer to the Point Calculation Sheet (page 8) regarding the potential point categories and available points in each category.
- B. Points will be awarded for minimum prerequisite courses and other courses as noted on the Points Calculation sheet. Courses must be completed with a grade of C+/2.3 GPA or higher to meet application eligibility and qualify for application points. Additionally, lab science courses (BACT, BIOL, and CHEM) must be no older than 7 years at program start date. If completed by application deadline, BIOL-207 and PHAR-150 must have a grade of B/3.0 GPA or higher for purposes of meeting minimum program degree requirements and to qualify for extra points.
- C. Points will be awarded for grades earned in courses appearing on the official transcript(s) if received by the application deadline and if meeting the requirements for the Dental Hygiene Program, as detailed on the program application packet.
- Courses with grades of **P** (pass) or **S** (satisfactory) or courses that have not received a grade due to advance placement scores will be awarded 3 points.
 - Courses which have been documented as **waived** do not receive grades or credits and will not be awarded points, but will be accepted as meeting program requirements.
 - Courses must be completed by set application deadlines to meet eligibility consideration.
 - Courses may be repeated more than once to improve a grade. If repeated, the most recent course grade will be used in the program application scoring process.
 - If more than one course will meet a degree requirement (i.e. ENGL 101 and ENGL 102, or two or more GEM 3, MATH 123, or higher courses), the course with the highest grade will be used in the point calculation.
 - If the lab science course(s) - BIOL 227/227 Lab, CHEM 102/102 Lab, or BACT 250/250 Lab - applicable for point calculations were completed at LCSC or NIC, 1.0 additional point will be awarded for each of the equivalent lab science course(s) utilized in the point calculation process (up to 3.0 points total).
- D. One point will be awarded to applicants who are residents of Idaho's Region 1 or Region 2 counties. Residency status will be determined based on information submitted on the North Idaho College application.
- E. Two points will be awarded to applicants who have completed a Bachelor's degree or higher from an accredited U.S. Department of Education institution that is recognized by NIC. Official transcripts reflecting the degree detail must be received by the application deadline.
- F. Up to three points will be awarded to each applicant for the appropriately documented clinical observation hours form submission as noted on the Point Calculation Sheet. The 'Spring 2025 Dental Hygiene Observation Hour Requirement' Form (pages 6 & 7) is included within this information packet. The form is also available on the Dental Hygiene Program website. An applicant **MUST** complete and submit the required observation hours and appropriate documentation/form to be considered for program application and for purposes of point calculations. Dental assisting work experience may qualify to meet requirements – refer to form!

Spring 2025 Dental Hygiene Application Admission Selection Criteria (continued)

- G. Points may be awarded for active/current DANB exam(s) or NELDA or related Dental Assistant work experience as defined and granted through the application process. Complete documentation is required by the application deadline for consideration. Points will not be awarded for both categories.
- Five points = Dental Assistant certification (active/current certification through DANB or NELDA as allowed/granted through application process). Please note: Certification through a state-approved training program does NOT necessarily meet the national certification requirements and may not be eligible for application points.
 - Three points = Related and substantiated Dental Assistant work experience. Work experience shall mean the applicant has been employed by a dentist for a minimum of 6 months or 500 hours. Work experience must be documented by a letter on official company letterhead and signed/dated by the applicant's supervising dentist. The applicant's name with specific job title, work-related duties, specific employment dates (starting/ending dates) and total hours worked detail must be included in the letter.
 - While the AMT RDA certification is not eligible for 5.0 additional points this cycle, the certification may qualify for additional points consideration during future application cycles. If you are an applicant with Dental Assisting work experience and hold an AMT RDA certification, be sure to submit the AMT RDA certification details along with your employment documentation so we have record of both.
- H. Additional Information:
- Initial point calculation for eligible applicants, as defined above, will result in a narrowing of the applicants to a pool of up to thirty (twenty for the Coeur d'Alene campus and ten for the Lewiston campus). These applicants may be invited to participate in a mandatory interview where up to 25.0 additional points will be awarded through the interview process. These interview points will be added to the initial point calculation numbers to arrive at a total point calculation. If interviews are conducted, this total point calculation will be used to determine the final selection of program participants. Up to five participants and two alternates will be selected for the Lewiston cohort, and up to ten participants and two alternates will be selected for the Coeur d'Alene cohort.
 - If necessary, GPA for program eligibility will be calculated on courses that meet degree requirements for the Dental Hygiene Program.
 - In the event there are applicants with an equal number of points, and the number of tied applicants outnumber the remaining open positions in the program, the following system will be used to determine who is selected:
 1. Applicants with an equal number of points (tied) who have provided appropriate documentation of military service will be put at the top of their point category. If there continues to be a tie, then:
 2. GPA, as defined above, will be used to rank the remaining tied applicants. If there still continues to be a tie, then:
 3. A random drawing of all the remaining tied applicants will be held for the final seat.

Prerequisite Course Information Sheet

Applicants completing prerequisite courses at a school **other than NIC** during the summer term prior to the program start date must complete and submit this prerequisite course information sheet along with required enrollment documentation. The summer term course must end by August 7, 2026 to ensure official college transcripts with final course grades can be received by the August 13, 2026 transcript deadline.

This completed form along with enrollment documentation for the prerequisite course(s) listed below must be submitted with the application in order to provide evidence of program eligibility.

Student name:

Prerequisite course/s I am currently enrolled in or will be enrolled in during the summer term preceding the program start date:

Name of college:

Course/s will be completed on (date):

This form and evidence of registration for prerequisite courses must be submitted to Cardinal Central on or before July 16, 2026 to be considered for application eligibility.

Official transcripts for summer courses ending by August 7, 2026 must arrive by August 13, 2026 to be considered. All other official transcripts must arrive by the July 16, 2026 deadline. Applicants enrolled in any summer prerequisite courses must ensure official transcripts arrive to meet both deadline requirements.

Complete and submit this page if applicable.

CRIMINAL BACKGROUND CHECK DISCLOSURE Health Professions & Nursing Programs

Health Professions and Nursing programs require participation in clinical, practicum, internship, and other experiential learning activities (“clinical experiences”) to complete program requirements.

Clinical placement sites operate under state and federal regulations and may require criminal background checks and other screenings.

Students must meet applicable background check eligibility requirements of the state and clinical placement agency where they are placed, which may include requirements established by:

- The Idaho Department of Health and Welfare Background Check Unit (BCU);
- The Washington Department of Social and Health Services Background Check Central Unit (BCCU); and
- The clinical placement agency

Students who are unable to meet applicable background check requirements will be ineligible to participate in clinical experiences. Causes of ineligibility may include, but are not limited to:

- A background check identifying a disqualifying offense under Idaho, Washington, or other applicable state standards;
- The student appearing on a disqualifying state or federal registry (e.g., sex offender or child/adult protection registry); or
- A clinical placement agency determines that the student does not meet its eligibility requirements.

Clinical participation is required for program completion.

Students who are unable to obtain required background check clearance or clinical access will be unable to progress in or complete their program.

Admission to a program by the College does not guarantee eligibility for clinical experiences, licensure, certification, or employment in a healthcare field. The College is not responsible for students who are unable to complete the program due to ineligibility for clinical experiences, nor is the College responsible for any resulting consequences.

Students are encouraged to contact appropriate licensing boards if they have questions about how prior criminal history may affect clinical or professional eligibility.

Signature acknowledgment will be required within the application