

Monday Message

June 9, 2025



Dear all,

This message addresses some early summer odds and ends.

As I noted last week, we have begun the third (and hopefully final) phase of our lawn restoration project. You will notice several places across campus where the grass is yellowing. This is intentional and part of the preparation we are doing to reseed those sections of lawn. I know this has been a long and frustrating process. Please hang in there as we work to fully restore our grounds.

Our first summer concert will take place Wednesday over the lunch hour. I hope you will join us outside and enjoy the music. Similarly, beginning Friday, June 13, we will launch our summer Hells Gate Beach [outdoor program](#) rentals. Rental equipment includes paddleboards, kayaks and float tubes. Reservations are not needed – equipment is available on a first-come basis.

As June heats up (literally) so do our events and conferences. In addition to numerous sports-related camps and clinics, Camp Invention will begin mid-June, iSTEM teacher professional development will be on campus, as will the HOBY Youth Leadership conference. Increasingly, the vibrancy of our campus community is radiating year-round. Go Warriors!

Cynthia Pemberton, Ed.D.
President

Announcements

- **Employment Contracts:** FY26 employment contracts will be emailed to employees in June. This year, the process will be slightly different. Human Resource Services (HRS) has been working closely with IT to streamline the experience and make it more efficient. As a result, contracts will be distributed through LC State Workflow. If you have any questions about the process or if you run into any issues accessing workflow, reach out to HRS. Here is what to expect:
 - You'll get an email notification in your LC State inbox once your contract is ready.
 - The email will include a link to the workflow system where you can review and sign your contract electronically.
 - Please make sure to check your inbox regularly so you don't miss it.
- **Freeze on Employment Changes:** To prepare for annual CEC increases, the state is placing a temporary freeze on employment changes in Luma from June 1-July 11. This includes promotions, demotions, transfers, and pay rate changes for benefit-eligible employees. This pause is necessary because the state will be uploading a file that updates pay raises and promotions. If any changes are made in Luma to benefit-eligible employees during this time, they will be overwritten by the state's upload. Please plan accordingly.
- **IT Software/System Approval Process:** To enhance compliance and streamline processes, we've introduced a new software approval process. All new software acquisitions and renewals now require submission of the [Software & System Request Form](#). The IT leadership team reviews submissions weekly, focusing on data security, system compatibility, and risk assessment. Software/systems that contain confidential and restricted data will require an annual security review. For detailed information and to access the request form, please visit the [Implementing Systems/Purchasing Software](#) page.

- **Outdoor Adventures & Rentals Updates:**
 - **Open at Hells Gate State Park Friday:** Summer's here and so are beach rentals at Hells Gate State Park! Starting Friday, June 13, Outdoor Adventures will offer hourly paddleboard, kayak, and float tube rentals every Friday-Sunday from 11:30 a.m. to 5:30 p.m. through Aug. 3. Come cool off, relax, and explore the river – no reservation needed! Call 208-792-2670 or email outdooradventures@lcsc.edu for more information.
 - **Float n' Tote Rentals – Gear Up for Summer:** Outdoor Adventures has rafts, kayaks, paddleboards, camping gear, and more – everything you need for your next weekend getaway or outdoor adventure. It's open all summer long, with weekend rentals available. Rentals are open to everyone in the LC Valley including students, staff, faculty, and community members alike. Call 208-792-2670 or email outdooradventures@lcsc.edu to start your reservation today.
 - **Timesheets:** Timesheets are due early for the June 20 and July 3 paydays due to the holidays. Please ensure timesheets are submitted and approved by the adjusted deadlines.
 - For the **June 20 payday**, which is for the weeks of May 25-31 and June 1-7, employees and managers will be locked out of WFM in Luma on Tuesday, June 10, at 11 a.m.
 - For the **July 3 payday**, which is for the weeks of June 8-14 and June 15-21, employees and managers will be locked out of WFM in Luma on Tuesday, June 24, at 11 a.m.
 - **University Name Change:** For frequently asked questions, information, and ongoing updates regarding the initiative to evolve LC State's moniker to "Lewis-Clark State University" visit www.lcsc.edu/university. Also, please share this webpage with others who want to learn more.
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Events

Keep up on events and activities through the [Campus Calendar](#) and the [Do More App](#)

- **June 11, July 9, Aug. 7 – Employee Appreciation & Summer Concert Series:** To recognize your hard work and contributions, LC State is holding employee appreciation festivities via a Summer Concert Series on June 11, July 9, and Aug. 7. More details will be shared in upcoming Monday Messages. Mark your calendars and get ready for great music, exquisite food, and a well-deserved celebration.
 - **June 17 – Luther Maddy Retirement Reception** – The Business & Computer Science Division will host a retirement reception for Luther Maddy, dean of the School of Professional & Graduate Studies, on Tuesday, June 17, from 2-3 p.m. in Thomas Jefferson Hall, Room 108. Dessert and coffee will be provided.
 - **June 19 – Juneteenth:** In observance of Juneteenth, a federal holiday, the college will be closed on Thursday, June 19. Regular business operations will resume on Friday, June 20. Employees who wish to request vacation time for June 20 may do so through their supervisor, as long as adequate office coverage is maintained.
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News & Features

Stay current on LC State news at www.lcsc.edu/news

- [Royal Toy to serve on Professional Standards Commission](#)
 - [Guelcher recognized as Idaho SBDC State Star](#)
 - [Hospitality management program named IDCTE Exemplary Postsecondary Program](#)
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Song for the Week: "[Hot Fun in the Summertime](#)" by Sly and the Family Stone

