

# Monday Message

May 19, 2025



Dear all,

Truly a week of academic pride and accomplishment in the positive difference LC State is making. Go Warriors!



Cynthia Pemberton, Ed.D.  
President

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## Announcements

- **Controller's Office Summer Newsletter** is available on the [Intranet](#).
- **Jaggaer Maintenance – Rescheduled:** The Jaggaer maintenance window has been rescheduled to Aug. 29 at 4 p.m. through Sept. 1 at 8 p.m. Another reminder will be included in the Monday Message closer to the maintenance window. Please ensure any requisitions needed during the maintenance window are submitted and approved in advance, before the maintenance period begins. Contact Purchasing with any questions at [purch@lcsc.edu](mailto:purch@lcsc.edu).
- **Microsoft Intune:** The IT department is enrolling all college-owned computers in Microsoft Intune. All new computers purchased within the last year have already been enrolled. Now it's time to enroll the remaining devices. As part of this update, your computer will also be upgraded to Microsoft 365 (the latest version of Office), bringing enhanced security and compatibility with Windows 11. [Learn more](#) about what this means and when changes will occur.
- **Name Change:** For frequently asked questions, information, and ongoing updates regarding the initiative to evolve LC State's moniker to "Lewis-Clark State University" visit [www.lcsc.edu/university](http://www.lcsc.edu/university). Also, please share this webpage with others who want to learn more.
- **PDT Payoff:** This semester all employees had the chance to showcase their knowledge by taking quizzes after each PDT to earn PDT Payoff points. The top 10 participants with the highest points were entered into a drawing for an amazing prize provided by the President's Office! This semester, the prize was an Avista NAIA World Series basket with two tournament tickets behind home plate, along with NAIA swag and concession vouchers! **Congratulations** to the winner – Calahan McAlister! And thank you to all who participated in this semester's PDT Payoff! The top 10 participants were:
  1. Jane Johnson (39 points)
  2. Casey Craigie (30 points)
  3. Clair Neelon (22 points)
  4. Calahan McAlister (21 points)
  5. Diane Carlson (20 points)
  6. Fawn Reed (20 points)
  7. Janelle Hargett (19 points)
  8. Katie O'Shaughnessy (18 points)
  9. Christina Sorenson (16 points)
  10. Robert McDonald (12 points)
- **Summer Hours:** Summer hours will be in effect May 12-Aug. 1. Please see the Intranet for details.
- **Teams Phone Transition:** As we prepare for our go live date (June 4), your Teams Phone number has now been assigned. You should be able to see a dial pad when you open Teams and select "Calls" on the left-hand menu. Even though we are not fully transitioned, starting today you can place outbound calls to any phone number (LC State or external) inside Teams. You will not be able to receive calls from external numbers until external routing goes live on June 4. Please test your current audio setup – whether that's a headset, your webcam microphone, or your computer's built-in speakers – before June 4 to be sure everything works as expected. [Please see this page regarding setting up your voicemail and other helpful information about this transition.](#) To give everyone enough time to decide on the right equipment, IT has extended the deadline for IT-funded headset, handset, or busy-light orders to Sept. 30, 2025. If you have a private office, you may find that using the Teams app with your existing camera, speakers, and microphone is adequate, but you can submit the order form previously supplied to

department heads whenever you are ready.

- **VPFA Position Filled:** After a national search, Chris Jones has been named vice president for finance and administration (VPFA). Jones will be coming from Washington State University and will join LC State July 1. Read more about Jones and the position he will be filling via this [press release](#).
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## Events

Keep up on events and activities through the [Campus Calendar](#) and the [Do More App](#)

- **May 23-31 – Avista NAIA World Series** – The 2025 Avista NAIA World Series starts Memorial Day Weekend at Harris Field! Learn more at [www.naiaworldseries.com](http://www.naiaworldseries.com).
    - **Parking:** The 6th Street (north and south), Reid Centennial Hall, and P1FCU Activity Center parking lots will be blocked off starting Thursday, May 22, for the Avista NAIA World Series. The 4th Street/11th Avenue and Clark Hall parking lots will be cleared on Wednesday, May 21, for RV and team parking. If you have vehicles in these lots, please have them moved prior to these dates.
    - **Volunteer:** Volunteers are needed to take tickets, sell programs, and help in the concession stands. With supervisor approval, LC State employees can volunteer for up to eight hours, for a maximum of two shifts, during designated work hours, or a supervisor can approve comp time if shifts are worked after hours. For more information visit [www.naiaworldseries.com/volunteer](http://www.naiaworldseries.com/volunteer). If none of the slots available on the link work with your schedule but you would still like to help, please reach out to Samantha at [sfmalinich@lcsc.edu](mailto:sfmalinich@lcsc.edu) or Kristina at [kkkeener@lcsc.edu](mailto:kkkeener@lcsc.edu) for other options leading up to series week.
  - **June 11, July 9, Aug. 7 – Employee Appreciation & Summer Concert Series:** To recognize your hard work and contributions, LC State is holding employee appreciation festivities via a Summer Concert Series on June 11, July 9, and Aug. 7. More details will be shared in upcoming Monday Messages. Mark your calendars and get ready for great music, exquisite food, and a well-deserved celebration.
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## News & Features

Stay current on LC State news at [www.lcsc.edu/news](http://www.lcsc.edu/news)

- [Chris Jones named vice president for finance and administration at LC State](#)
  - [LC State holds first ever commencement ceremony at Boise prison](#)
  - [LC State celebrates GED graduates with ceremony](#)
  - [LC State holds ceremony for 15 graduates at Orofino prison](#)
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**Song for the Week:** “[Let’s Groove](#)” by Earth, Wind & Fire

