

Library Advisory Committee Meeting

Date: September 27, 2023

Time: 10 – 11am

Location: Online/via teams

In Attendance:

Johanna Bjork

Emily Carstens Namie

Jennifer Hankins

Mercedes Pearson

Jamie Newell

Peter Zepeda (student)

Meeting Minutes:

Introductions (around the room)

Library Director Report

- Don't have budget yet
 - Limiting purchases until budget is released
- Librarian Search
 - Systems and eResources Librarian still in progress
 - Stepped back and reevaluating the position need
 - Search for circulation librarian instead (submitted request today)
- Library roof being redone the last couple of weeks (Now done!)
- Carpeting replacement next; shelving on second floor will be moved so ALL carpet can be replaced
 - Three timelines: Christmas break, Spring Break, Summer (post-graduation)
 - Might have to vacate building due to glue smells
- Policy Changes
 - Collection Development Policy updated
 - Gifts and Donations processes updated
 - Deselection Processes
 - Questioned or Challenged material
 - Research Appointments updated
 - Ex. Late arrival and no-show policies
- Archives updates
 - Form to schedule an appt to view archives or search for an item

- Library Events
 - Back to the 80s Month wrapping up
 - Game nights
 - Spring: Back to the 90s
 - Dead Week Snack Cart
 - Rock the Finals
- Art Exhibit in the hallway
- Updates from committee members and guests:
- **Jennifer Hankins** (Orofino Corrections)
 - Faculty and Staff Resources →
 - Frequently Requested Links →
 - Request for Materials for Corrections
 - *Instructors need to vet content to make sure it's ok to go into the Corrections system*
 - Jennifer has been approved to visit about once a week to help with research/reference questions (every Thursday is planned, but not set in stone)
- **Emily**
 - People out on sabbatical; schedules being rearranged
 - New classes coming up; curriculum proposals, in Psych specifically; special topics becoming official courses
 - Get to keep Amy Bond as admin
- **Angela**
 - Nothing to add.
- **Mercedes**
 - Federal and state reporting now until mid-November
 - Hiring for 2 positions
 - Data analyst
 - Associate director

Director of Registrar- we are going to hire an internal interim person; external search was failed
- **Jamie Newell**
 - Mark Haynal is stepping down as Chair fall 2024
- **Peter**
 - Homecoming

Archives Donation:

From Darlene Larson- centennial medallion donation

Additional business/discussion

- None

Meeting adjourned at 11:46am