

Lewis-Clark State College

Faculty Development Grant Application Form

Instructions: Complete all areas of this application in your own words. Submit application to academicaffairs@lcsc.edu.

Please note: Grant requests *may not exceed* \$1,000 per faculty member.

Joint applications are encouraged for those that are co-presenting at a conference, attending the same training event, etc.

Is this a joint application? **YES** **NO**

If yes, please complete/repeat Part 1 for EACH faculty member.

PART 1

Name:

Rank:

Division:

Tenured Tenure Track Non-Tenure Track

Month and Year of hire:

Email address:

PART 2

- A. Previous award.** For each applicant, list the date of your last faculty development grant award and summary of activity (if applicable):

Text box expands

- B. Briefly describe** what the faculty development grant funds will be used for. This must be in your own words (do not copy/paste from a conference website or elsewhere).

Text box expands

PART 3

Type of Activity or Project (Mark ALL that apply):

Priority will be given to conference presentations and publication activities.

1. Teaching-focus:
 - a. Course development and design, not including stipends
 - b. Purchase of qualified equipment or materials (excluding new computers)

2. Conference/Workshop-focus
 - a. Deliver Keynote Address
 - b. Present paper/poster
 - c. Chair panel discussion
 - d. Serve on a panel
 - e. Moderate workshop
 - f. Attend conference/workshop

3. Research & Publication-focus:
 - a. Conduct research for future presentation/publication (this may include travel)
 - b. Fees for access to facilities and services for the development of instructional and research materials

4. Other (please explain):

PART 4

Provide a **timeline** of grant activities, including travel dates and location.

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PART 5

Describe the activity and reasons why it should be supported. For *joint applications*, this should be written as one, collective answer. Do not include individual responses for each applicant.

Be sure to include: 1) the value of the proposed activity towards your scholarly and professional development, and 2) how it will impact your students, your division, the

college, and/or your discipline.

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PART 6

Budget: Include a detailed budget for the proposal. Include costs associated with the project or activity (Per diem, food costs, and stipends are not eligible for the grant award funding).

If this is a *joint application*, please display costs for each faculty member.

Expense Items	Estimated Costs	Comments
TOTAL Cost:		

Will there be **other sources of funding** for your activity (such as Division funds)?

Yes

Source(s):

Amount(s): \$

No

Total grant award requested (may not exceed \$1,000 for each applicant): \$ _____