

**LCSC President's Council**  
**October 18, 2019**  
**Host: Business Affairs – ADM 206**

**Info Items & Updates -Announcements/Reminders/Air-time & Action Issues: ALL?**

Change the Culture – Change the Game...

**Experiences & Shared Narrative** → Beliefs → Actions → Results...

*Advancing goals for the greater good of the college.*

*As a pilot move, the Enrollment report will be strategically disseminated. All Council members will receive the report monthly, and they should review it to understand what the numbers mean to recruitment, retention, and sustainability in their area. Should generate thoughtful and meaningful conversations within their areas.*

**State Board of Education meeting recap:** *LC rocked it! Very positive comments from the Board. They were impressed with LC and learned what we are about as a complex whole. This was the first time the Board used a “Board of Trustees” meeting structure, and it turned out to be a powerful way to showcase LCSC.*

*The request for a beer garden at the NAIA Series is not complete. The first step was SBOE approval, with guardrails by State policy. The next step will be NAIA approval. The revenue from the beer garden goes to fund Title IX—which is one of our primary focuses. This event would be controlled and operated in a safe, neighborhood friendly manner.*

**PROVOST STINSON**

*The Deans recruited the four students who spoke at the SBOE meeting.*

*From the Provosts' Council: 1) Remedial ed policy passed; specifically math. Look at our web pages and documents where it's referenced; (2) Changes to Gen Ed policy: Course numbers and names have changed for ease of transferability; (3) Program prioritization; (4) Program approvals; (5) Open ed resources and textbook policy: we have to create an institutional policy*

*From Academic Affairs –*

- *Periodic performance review complete for faculty who received tenure 5 years ago—affirmed*
- *Promotion and rank review and tenure reviews happening now*
- *Faculty development grants*
- *Eight applications for sabbaticals.*

**VP HANSON**

- *Introduced new CAMP Director, Sequoia Dance.*
- *Fall enrollment numbers are encouraging—especially new students.*
- *Focus is January enrollment.*
- *Will be holding Saturday visitation on November 2 and December 7. Will be open for business in enrollment services in RCH. Get the word out about the 1<sup>st</sup> Saturday opening.*

## LCSC President's Council

- *Stop-out students and those who registered for Fall and then withdrew: Sending list to Divisions for communication and connection.*
- *Advanced registration coming soon—*
- *Developed a competition among divisions: pizza party for the division who gets the most students registered for Spring semester. \$500 gift card for one student.*

### **VP KILBURN – Business Affairs departments hosted**

*The various departments that handle business affairs provides overall support, presenting an approachable, friendly, and nice attitude. Staff representatives were:*

- *Teresa Cole, Controllers Office*
- *Sheila Kom, Purchasing*
- *Sarah Wimer, KinderCollege*
- *Theresa Chrisman, Risk Management*
- *JoAnn Gilpin, Security & Emergency Preparedness: Active assailant, Warrior Alert, Training & Education, Emergency operations procedures*
- *Kirstin Jeppson, Student Account Services*
- *Mikel Bowen, Bookstore*
- *Budget Office: Julie Crea & Cindy Patterson are both on the Financial council. Julie oversees Bookstore – OER (book adoptions for best sources) and Auxiliary services liaison: meal card program – 45 cards given out to divisions for students; only 6 used.*
- *Tom Garrison, Physical Plant: Facilities and grounds – want to make good first impressions, clean, comfortable, safe. Willing to adapt to changing needs. Modifications: trees trimmed up so people can't hide.*

### **-Unit reports, PSO/CSO & designated DRUs in blue below....**

#### **PSO/CSO/Faculty Senate Reports/ASLCSC**

##### **Jeannette Seward, Chair, CSO**

*How to distribute information better; work with Sodexo, Counseling, Controllers Office, LRC, TRIO, packets of food, resources.*

##### **Cindy Patterson, Chair, PSO**

*Working with Dean Mary Flores on Student Support Brochure – a resource to help students navigating service offices. To be published on the PSO web page with a link to Student Handbook.*

*PSO meeting guests: April from Student Health and Holly Daugherty, Do More app and student involvement.*

**UNIT LEADERSHIP:** Report on 2018-2019 “assignment” initiatives (outcomes, plans moving forward, what you need from other units to continue advancing these efforts)

Ms. Erika Allen, Director of College Advancement

Dr. Grace Anderson, Director IRE/Grants

**Mr. Ryan Bircher, Internal Audit**

*CTE Cars and Coffee event in Spring 2019; project vehicles. Raise awareness of CTE auto program. LHS students participated. Spring 2020 event will include Asotin and Clarkston High Schools, as well as LHS.*

Ms. Soo Lee Bruce-Smith, Director of Admissions

Dr. Fred Chilson, Dean School of Professional Studies

**Dr. Julie Crea, Senior Budget Director – See above under "VP Kilburn"**

Ms. Ashley Edwards, Title IX Coordinator

Ms. Mary Flores, Dean Liberal Arts and Sciences

**Mr. Logan Fowler, Dir of Comm and Marketing/Interim Dir Comm and Gov Relations**

*Presented new branding and marketing plans, begin roll-out in January 2020*

**Mr. Tom Garrison, Physical Plant Director – See above under "VP Kilburn"**

Ms. Justene Garner, Director of Student Services, CDA

Ms. Brooke Henze, Director of Athletics

Ms. Debra Lybyer, Sr. Director of Advising

Dr. Jeff Ober, Dean for Career and Technical Education

Mr. Rocky Owens, Sr. Director, CDA

Mr. Allen Schmoock, Director of Information Technology

**Ms. Vikki Swift-Raymond, Director of Human Resource Services: LC Valley Leadership Inst. 2018-2019 lead activity that blends something gained from the Institute & Emergenetics workshop/retreat.**

- *Human Resources manages: PDT program, Wellness Program, and LC Cares. PDT program (lsc.edu/pdt) information and sign up being handled by WFT. Spring trainings will focus on diversity and inclusion. Bob Sobotta will be leading sessions?*
- *New campus event: Discover LC State. Overview of departments and divisions. Nursing and Health Sciences was featured in October, T&I will be featured on November 13. Opportunity to visit the dept/division and see what's going on.*
- *Emergenetics activity: memorization, recall, and communication*

**Meeting Schedule, Location Rotations & Presidential Priorities/Emergenetics**

Friday Nov 15<sup>th</sup> 2:30-4 pm Academic Affairs hosts in the Music Building

December 9 4:30-6:30 pm Council/Cabinet Holiday Fete at President's residence

Spring Meeting Dates: **Last Monday of the month**

January 27 1:30-4 pm

February 24 1:30-4 pm

March 30 1:30-4 pm

April 27 1:30-4 pm