

**LC State President's Council  
August 10, 2020  
Virtual Meeting via Zoom**

**Info Items & Updates -Announcements/Reminders**

President's Council is the communication anchor point for campus. Council members are responsible for communicating effectively, respectfully, thoroughly, and accurately to keep the campus community updated. Council members need to share the information in their respective units and departments. Especially during these uncertain times, communication needs to be authentic, consistent, and thorough.

With the COVID-19 situation, we need to look at it as a LONG GAME. Our priorities are:

- #1 – health and safety of people
- #2 – education and mission
- #3 - authenticity and transparency

Council members are the conduits of information and stability, and are expected to model best practices and protocols. Be sure to check every week for the latest updates via the Monday message. There are links within the message with pertinent information.

To mitigate the potential for COVID on campus, employees were brought back on a staggered schedule, and travel restrictions were implemented.

Our next phase:

- There will be no testing on campus. Individuals will be referred to the Valley's established testing sites.
- We will identify the student cohorts who will be tested; i.e. student athletes, nursing students in clinicals, practicums
- Our public partners include Idaho Public Health, SJRMC, NIC and Public Health in Coeur d'Alene. We will stay in close contact with them and refer individuals, if necessary
- There will be updated travel guidelines for the Fall semester.

LC State Operational Levels Matrix

- A resource to help in scaffolding ways to think about different operations and how to work together.
- Outlining minimal risk to critical risk, this document provides the information to be informed on how campus entities will be prepared to adjust and modify as necessary.
- #1 goal is transmission mitigation!

*Note that all documents related to COVID are fluid and can change based on the situation at the present time.*

## VP HANSON

- Warrior Wellness Pledge will be ready by the start of the semester. Students, staff and faculty will be able to sign the pledge electronically.
- Looking for volunteers to help distribute masks during the first week of school. Will be stationed outside campus buildings to hand out masks to anyone who needs one.
- A positive recognition to everyone who has cooperated with the established protocols (social distancing, face coverings, extra cleaning, observing travel guidelines) which have helped to keep our campus/people safe!
- Principal points of contact for COVID questions, etc.:  
For employees: Vikki Swift-Raymond, Human Resource Services  
For students: Andy Hanson, Student Affairs/COVID Tactical Group Coordinator  
Andy is the liaison with Idaho Public Health, and both Andy and Vikki will keep President Pemberton informed of issues
- Contact tracing will occur for campus cases. Contact tracing involves obtaining detailed, specific information. Members of the LC Contact Tracing team are: Vikki Swift-Raymond, Andy Hanson, Lori Stinson, Jeff Ober, Fred Chilson, Debbie Kolstad, Julie Crea.
  - The Data Collection Form has been created to assist in gathering the necessary information.
  - There will be active involvement once information is known, and campus-wide communication will be at the President's discretion.

## Tabletop Exercises

Different scenarios were presented with questions and assumptions to consider. Discussion centered around a methodical, structured path to a resolution. Flowcharts were provided to show the logical steps to decisions and resources for prescribed outcomes.

*Assignment: Go through tabletop exercises with your unit/department, and emphasize the decision points in the flowchart. This is an opportunity to work through the scenarios and possible make changes, if needed.*

“The health of our campus community is our most precious thing, and we want to preserve that.” Creating the best possible chance of mitigating transmission. In reality, the safest place for our students is in the classroom because of the protocols in place.