



Reduced Course Load Application

**** Do not enroll in less than a full course load or drop below a full course load without PRIOR approval from the International Programs Office (IPO).**

Name: _____

Phone: _____

Email: _____

Current Address: _____

LC State ID #: _____

Term of requested RCL: Fall 20_____ Spring20_____

Total number of credits you will take during requested semester: _____

Reason for Requested Reduced Course Load

_____ 1. Undergraduate who needs less than 12 credits to complete term

_____ 2. First semester academic difficulties

 a. _____ Initial Difficulty with English language or reading requirements

 b. _____ Unfamiliarity with U.S. teaching methods

_____ 3. Medical Condition (attach letter from physician or psychologist)

_____ 4. Concurrent enrollment at LC State and another college (attach proof of registration)

Student Signature:

_____ Date: _____

Academic Advisor Signature:

_____ Date: _____

IPO Advisor Signature:

_____ Date: _____

International Programs

500 8th Avenue, Lewiston, ID 83501 | 208-792-2177 | www.lcsc.edu/international



Reduced Course Load Approvals

International F-1 students must enroll for a full course of study (minimum of 12 credits every fall and spring semester). Satisfactory academic progress must be continuously made throughout the course of degree program.

ATTENTION: You may lose your scholarship eligibility if you are not enrolled full-time. Contact the IPO office to discuss all options and ramifications of a reduced course load.

Reason	Limit
1. Undergraduate with less than 12 credits to degree completion in final term	Last term only, per each degree level
2. First semester academic difficulties	First semester only, per each degree level
3. Medical Condition	Up to one year of suspended or reduced course load due to medical complications
4. Concurrent enrollment at another institution	Not limited, student is required to maintain full time combined enrollment and follow all other F-1 regulations