

LC State President's Council Summary of September 23, 2024 Meeting

President's Council reviewed rationale, process and templates associated with the implementation of email signature standardization. This will go into effect at the end of the Fall semester. Director Logan Fowler presented [template](#) examples.

Sr. VP Andy Hanson reviewed the Tabling protocol, which can be used by individuals or groups (internal or external). Reservations must be made through Events & Conferences if signs or tables will be part of the display; if materials are only being handed out by someone (keeping them in his/her hand), no reservation is required.

Sr. VP Hanson then shared highlights associated with the implementation of Element 451--a software platform that provides improved admissions-related communication efficiency, and accuracy; and streamlines the flow of information from manual processes to digital.

Council members were divided into four teams and given assignments to research (sleuth) "best" practice ideas that pertain to their specific area of work, among SBOE approved peer institutions and/or a regional institution of the similar size and student demographic as LC State. The goal of this assignment was/is to create and encourage a habit of looking beyond LC State ingrained procedures and processes, bringing new ideas and models into consideration.

Two teams presented at the September meeting, and the other two teams will present at the October meeting.

Next President's Council meeting will be October 28, 2024.