



## RELEASE OF INFORMATION- HOUSING & DINING

### Authorization

I, \_\_\_\_\_, authorize Lewis-Clark State College Accessibility Services to communicate with the staff at LC State Residence Life and LC State Dining (Sodexo) about my housing needs, dietary needs, disability, and housing barriers on a “need-to-know” basis. All such communication is strictly confidential and will be kept confidential and treated in a professional manner.

### Release of Information

In order for Accessibility Services to assign appropriate housing and dining accommodations, our office will need access to your academic profile and records. All academic profiles and records will be treated confidentially and in a professional manner. If you have any questions, please feel free to speak with a member of the Accessibility Services staff.

For reporting purposes, information about student accommodations may be shared with other LC State staff on a “need-to-know” basis. Information shared could include the students name and or if they received accommodations from our office. A students specific medical information and/or diagnosis will never be released.

I understand that this release of information will remain in effect until it is revoked by me. I may revoke this consent at any time with a written statement given to Accessibility Services, Lewis-Clark State College.

Signature \_\_\_\_\_

Today's Date \_\_\_\_\_

### FOR OFFICE USE ONLY

Notes as Needed: