

**LEWIS-CLARK STATE COLLEGE
REQUEST FOR INFORMAL BIDS**

Issue Date: April 18th, 2026

Project: Mechanical Technical Building – Additional Welding Booths

Project #: DPW 26157D

Owner/Agency:

Lewis-Clark State College (LC State)

Physical Plant

538 11th Ave

Lewiston, ID 83501

(208) 792-2247

Owner Contact: Redgy Erb / rgerb@lcsc.edu

Bid Due Date:

Bids shall be due no later than **2:00 PM (Pacific Time), May 5, 2026**. Bids shall be delivered or mailed to LC State Physical Plant, 538 11th Ave, Lewiston, Idaho 83501. Bidder is responsible to ensure bids are received by the date and time listed.

Pre-Bid Walkthrough:

Location: LC State Physical Plant, 538 11th Ave, Lewiston, Idaho, then adjourn to the site.

Date/Time: **April 30th, 2026 at 10:00 AM (Pacific Time)**.

Project Scope:

Project scope includes constructing four new welding booths in an existing fabrication lab. The work includes concrete masonry unit (CMU) walls, reinforced, and tied into the existing walls and floor slab. The work also includes new lighting and outlets to support welding equipment. The work shall take place at the Mechanical Technical Building, located at 515 11th Avenue, Lewiston, Idaho.

Requirements:

See Exhibit A

STATE POLICY (By reference):

Informal bids shall be based on provisions of § 67-5711C of the Idaho Code along with § 44-1001 and 44- 1002 dealing with labor preference and §72-1717 dealing with an alcohol and drug-free workplace.

SUPPLEMENTAL CONDITIONS:

1. Bids are to be submitted to the Owner/Agency by the date and time listed above and to the location listed above.
2. Informal Bid Proposal form is attached. The form shall be completed in its entirety. If a section does not apply, mark "NA" in that section. Incomplete bid forms will be deemed non-responsive.
3. Bidders are asked to not contact LC State departmental personnel with questions regarding the project. All questions should be directed to the LC State and Engineer's contact listed above.
4. Bid addenda will be issued by the Owner/Agency. Bidders shall acknowledge receipt of all addenda on the informal bid proposal form.
5. Informal bid proposal form shall be signed by a signatory of the contractor having authority to bind the contractor to contracts.
6. A bid bond is not required.
7. A performance bond and labor and materials payment bond each in the amount of one hundred percent (100%) of the contract amount will be required for work accomplished on this contract prior to execution of the contract. Awarded bidder shall provide proof of performance and payment bond within 7 days of notification of intent to award the contract. No work may commence until proof of performance and payment bond is received.
8. An Idaho Public Works Contractors License is required at the time of submitting a bid for this project. All contractors, specialty contractors, and sub-contractors must have an Idaho Public Works Contractors license as suitable for work to be accomplished on this contract at the time of bid. Public Works License numbers shall be entered on the bid form.
9. Prevailing Wage / Davis-Bacon Wages are not a requirement of this project.
10. A building permit is required for this project and shall be included within the contractor's bid. Building permits are issued by the Idaho Division of Occupational & Professional Licenses (DOPL), and can be calculated on the [DOPL website](#).
11. A DOPL plan review has been coordinated by the architect and LC State, and the associated fee has been paid.
12. A Contractor's Affidavit Concerning Alcohol and Drug-Free Workplace must be submitted with the bid.
13. A Bidder's Acknowledgement Statement must be submitted with the bid.
14. The contractor shall be responsible for providing all project closeout documents as required by the Idaho Division of Public Works including (but not limited to): Release of Claims, State of Idaho Tax Release, Operations & Maintenance manual (O&M), all product manufacturer's warranties, contractor's one-year workmanship warranty, and Substantial Completion Certificate. The forms may be found at the [DPW website](#).
15. Idaho Naming Law is a requirement for bidding this project. All specialty contractors and sub-contractors shall be listed on the contractor's informal bid proposal form.
16. The awarded bidder will be required to maintain Contractors Liability Insurance to include Workers' Compensation (meeting statutory requirements), Commercial

General Liability (\$1,000,000 per occurrence and \$2,000,000 aggregate minimum) and Automobile Liability (\$1,000,000) combined single limits for bodily injury and property damage). All policies, except Workers' Compensation, shall name Lewis-Clark State College as an additional insured. Awarded bidder shall provide a Certificate of Insurance, meeting the above requirements, within 7 days of notification of intent to award the contract. No work may commence until Certificate of Insurance is received.

17. The awarded bidder shall purchase or maintain property insurance written on a Builder's Risk "all-risk policy" in the amount of at least \$150,000 to cover the owner's property, the project, and contractor's equipment, materials, and supplies. Awarded bidder shall provide a Certificate of Insurance for the Builder's Risk policy, meeting the above requirements, within 7 days of notification of intent to award the contract. No work may commence until Certificate of Insurance is received.
18. The Owner/Agency will review all submitted bids for conformance with the bidding documents and shall award the contract for construction to the low responsible bidder. The Owner/Agency will initiate a Professional Services Agreement with the low bidder as the form of contract.
19. Contract time: Bidder agrees to commence work on a date specified in writing by the Owner/Agency as the Notice to Proceed, and to substantially complete the work within **120 consecutive calendar days** thereafter.
20. All work is to be Substantially Complete by **June 30th, 2026**. Bidder further agrees to pay as liquidated damages, the sum of **\$500 (five hundred dollars)** for each consecutive calendar day after the established substantial completion date or adjusted date as established by change order.

Exhibit A – Plans & Specifications

The plans and specifications include:

G1.0 – MTB welding Booths

INFORMAL BID PROPOSAL FORM

Informal Bid Proposal for:

Project: Mechanical Technical Building – Additional Welding Booths

Project #: DPW 26157D

Lewis-Clark State College

Physical Plant

538 11th Avenue

Lewiston, ID 83501

Sealed bids to be clearly marked as “Mechanical Technical Building – Additional Welding Booths.”
The undersigned proposes to do the above work in accordance with the request for informal bids and all drawings and specifications attached thereto.

The Bidder agrees to commence work upon receipt of a contract and Notice to Proceed, and to complete the work within the calendar days indicated in the Contract Documents.

Bidder acknowledges receipt of Addenda No ____ through ____.

BASE PROPOSAL: Bidder agrees to perform all of the base proposal Work described in Exhibit A for the sum of:

_____ Dollars (\$
_____)

(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.)

NO ALTERNATES LISTED

Heating, Ventilating & Air Conditioning (HVAC)

(Name) _____

(Address) _____

Idaho Public Works Contractors License No. _____

Idaho HVAC Contractors License No. _____

Electrical

(Name) _____

(Address) _____

Idaho Public Works Contractors License No. _____

Idaho Electrical Contractors License No. _____

Plumbing

(Name) _____

(Address) _____

Idaho Public Works Contractors License No. _____

Idaho Plumbing Contractors License No. _____

FAILURE TO NAME A PROPERLY LICENSED SUBCONTRACTOR IN EACH OF THE ABOVE CATEGORIES WILL RENDER THE BID NON-RESPONSIVE AND VOID.

Should the listing of subcontractors change due to selection of alternates or other similar circumstances, attach explanation.

Dated at _____ this _____ day of _____, 2026

Respectfully Submitted,

By: _____ (Company)

(Street or PO Address)

(City, State, and Zip Code)

(Signature)

(Title)

(Telephone Number and Email)

(Idaho Public Works Contractors License No.)

END OF BID FORM

CONTRACTOR'S AFFIDAVIT

CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE

STATE OF _____

COUNTY OF _____

Pursuant to the Idaho Code, §72-1717, I, the undersigned, being duly sworn, depose and certify that _____ is in compliance with the provisions of Idaho Code title 72, chapter 17; that _____ provides a drug-free workplace program that complies with the provisions of Idaho Code, title 72, chapter 17 and will maintain such program throughout the life of a state construction contract and that _____ shall subcontract work only to subcontractors meeting the requirements of Idaho Code, §72-1717(1)(a).

Name of Contractor

Address

City and State

By: _____
(Signature)

Subscribed and sworn to before me this _____ day of _____, _____.

Commission expires:

NOTARY PUBLIC, residing at

FAILURE TO EXECUTE THIS AFFIDAVIT AND SUBMIT IT ALONG WITH YOUR BID SHALL MAKE YOUR BID NON-RESPONSIVE

BIDDER'S ACKNOWLEDGMENT STATEMENT

NOTE: THE INFORMATION CONTAINED HEREIN IS A SUMMARY OF VITAL CONTRACT PROVISIONS AND DOES NOT CHANGE THE CONTRACT DOCUMENTS THAT WILL GOVERN THIS PROJECT.

**Project: Mechanical Technical Building,
Additional Welding Booths Project #:
26157D**

By submitting a bid for this Project, the undersigned bidder agrees that, if awarded the Contract for construction, Contractor will conform to all conditions and requirements of the Contract, including but not limited to:

- 1) Contractor agrees to comply with conditions pertaining to Sections 44-1001 and 44-1002, Idaho Code, requiring the employment of ninety-five percent (95%) bona fide Idaho residents and providing for a preference in the employment of bona fide Idaho residents and regarding the employment of persons not authorized to Work in the United States.
- 2) Contractor will substantially complete the Work within the time stated in the Contract Documents, or as modified by Change Order(s).
- 3) If the Contractor fails to substantially complete the Project within the time stated in the Contract Documents, or as modified by Change Order, the Contractor agrees that the Owner may deduct from the Contract amount liquidated damages in the amount per calendar day, indicated in the Contract Documents, times the number of calendar days until the Project is Substantially Complete, as defined in the Contract Documents and as determined by the Design Professional.
- 4) The Contractor agrees that the amount allowed for overhead and profit on any Change Order is limited to the amounts indicated in the Contract Between Owner and Contractor.
 - a) For total changes the amount allowed for overhead, profit, bonds and insurance for the Contractor and all subcontractors of any tier combined shall not exceed fifteen percent (15%) of direct costs; or
 - b) The Contractor will determine the amount of overhead and profit to be apportioned between the Contractor and its subcontractor of allowable amounts of overhead, profit, bonds and insurance.
- 5) The Contractor agrees that Change Orders are governed by the Contract Between Owner and Contractor General Conditions of the Contract for Construction including as follows:
 - a) By the execution of a Change Order, the Contractor agrees and acknowledges that it has had sufficient time and opportunity to examine the change in Work which is the subject of the Change Order and that it has undertaken all reasonable efforts to discover and disclose any concealed or unknown conditions which may, to any extent, affect the Contractor's ability to perform in accordance with the Change Order. Aside from those matters specifically set forth in the Change Order, the Owner shall not be obligated to make any adjustments to either the Contract Sum or Contract Time by reason of any conditions affecting the change in Work addressed by the Change Order that could have reasonably been discovered or disclosed by the Contractor's examination.

- b) Any Change Order fully executed by the Owner, Contractor and Design Professional, including but not limited to, a Change Order arising by reason of the parties' mutual agreement or by mediation, shall constitute a final and full settlement of all matters relating to or affected by the change in the Work, including but not limited to, all direct and consequential costs associated with such change and any and all adjustments to the Contract Price and Contract Time. In the event a Change Order increases the Contract Price, the Contractor shall include the Work covered by such Change Order in the Application for Payment as if such Work was originally part of the Project and Contract Documents.
- 6) Certification Concerning Boycott of Israel and Various Industries. Pursuant to Idaho Code Section 67-2346 and 67-2347A, if the total value of the Agreement exceeds one hundred thousand dollars (\$100,000) and Contractor employs ten or more persons, Contractor is not currently engaged in, and will not for the duration of the Agreement engage in, a boycott of goods or services from Israel or territories under its control; or a boycott of any individual or company because the individual or company (a) engages in or supports the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or (b) engages in or supports the manufacture, distribution, sale, or use of firearms, as defined in section 18-3302(2)(d), Idaho Code. The terms in this section defined in Idaho Code Section 67-2346 and 67-2347A, respectively, shall have the meanings defined therein.
- 7) Ownership or Operation by China. Pursuant to Idaho Code section 67-2359, Contractor certifies that it is not currently owned or operated by the government of China and will not for the duration of the Contract be owned or operated by the government of China. The terms in this section defined in Idaho Code section 67-2359 shall have the meaning defined therein.

FAILURE TO EXECUTE THIS ACKNOWLEDGMENT MAY MAKE YOUR BID NON-RESPONSIVE.

I, _____, being duly authorized to
bind the (type or print name of individual)

bidder, _____, does hereby certify that I have fully
read (type or print name of company)

and understand this document and that it highlights certain parts of the Contract that will be entered between the parties and that will govern this Project.

(SIGNATURE ON FOLLOWING PAGE)

Authorized Signature: _____

Title: _____

Date: _____

END OF BIDDER'S ACKNOWLEDGMENT STATEMENT