

Academic Support Guidelines

Utilizing Campus Resources

To maximize your learning experience and develop the independent problem-solving skills essential to nursing practice, students are expected to use available campus academic support resources before scheduling individual faculty meetings. Faculty office hours are most effective for complex theoretical discussions and personalized guidance.

Recommended Steps Before Requesting Individual Faculty Meetings:

1. **Attend the Campus Tutoring Center** for assistance with:
 - Course content review and clarification
 - Study strategies and time management
 - Assignment guidance and feedback
 - Test preparation
2. **Utilize Additional Campus Resources** as appropriate:
 - Student Success Center
 - Writing Center
 - Library Research Assistance
 - Student Counseling Center (anxiety management)
 - Student Employment and Career Readiness Center
3. **Document Your Efforts:** When requesting a faculty meeting, please include:
 - Which campus resources you accessed
 - Specific questions or concerns that remain after utilizing these services
 - What additional support you need from faculty

Faculty Office Hours

Individual faculty meetings are reserved for:

- Complex theoretical discussions that require specialized nursing expertise
- Career and professional development guidance
- Research opportunities and advanced learning
- Issues that could not be resolved through campus support services

Students who have made good faith efforts to utilize campus resources but continue to need support or have extenuating circumstances are always welcome to schedule faculty meetings. The goal is to help you develop the independent learning skills that will serve you throughout your nursing career while ensuring faculty time is used to provide the highest level of specialized support.