Background Check and Training Roster – Minors on Campus

Event Name and Date:

Add the full names and email addresses of every individual that will have contact with the minors during your event. By checking yes or no to the questions below, you are indicating that the information you are providing is true. See Minors on Campus Policy for LC State's requirements of background checks (Section 7. B) and training (Section 7. C).

Please complete the roster table below:

First and Last Name	Email	*Completed Background Check in Last 5 Years (Y/N)	**Has received training on prevention, recognition and reporting of minor abuse? (Y/N)

* Those who have not completed a background check in the last five years will be contacted at the email provided on the roster above by LC State Human Resources. Human Resources will provide guidance on the background check process. Please submit roster (21) days prior to event to allow time for processing.

** Those who have not received training must complete the LC State mandatory training 48 hours prior to the event.