Agreement for Cooperation for Clinical Experiences of Teacher Candidates

This contract was made and entered into by and between Lewis-Clark State College (LC State), Lewiston, ID, and _____(School), _____(City, State). Together, referred to as "Party or Parties."

Parties hereby agree jointly:

1. **Collaboration**

   To collaborate in a clinical experiences program in School subject to provisions given below;

   a. To select cooperating teachers for the training of clinical interns (Interns) and teacher education candidates in other clinical experiences (Candidates) as mutually agreed by the official representative of each Party;

   b. To assign interns and candidates on the basis of mutual agreement by the official representatives of each Party;

   c. That School reserves the right to determine the number of Interns and Candidates selected for training in the school district during any term within the limits of this Agreement;

   d. That School will make available to Interns the activities in which any teacher might be expected to participate as a teacher in a school and community; namely, classroom teaching, extra class activities, pupil guidance and counseling, administrative relationships, intra-school faculty activities, community relationships, and professional self-growth activities;

   e. That cooperating teachers will perform such services for the clinical experiences program as are mutually deemed necessary by the official representatives of each Party;

   f. That School and LC State agree that neither will discriminate in the performance of this Agreement against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, political affiliation or belief, sex, national origin, genetics, or any other status protected under applicable federal, state, or local laws;

   g. That School will provide a conference room facility for the LC State program representative when possible.

2. **Limited Authorization for Video-Recording**

   That LC State may video-record Interns while they are teaching in classrooms as an instructional tool for LC State. The camera will track Intern only and the following guidelines shall apply;

   a. The recording is not for commercial purposes and will be used for internal instructional purposes only.

   b. Recording is limited to public spaces such as general classrooms.

   c. Individual students in the classroom will not be identified or be a focal point of the footage. The camera will track Intern.

d. In the absence of a district or school provided video permission protocol, parents will be notified by School when recording is planned and educated on the use of the video via a form provided by LC State.

e. In the absence of a district or school provided video permission approach, LC State will provide School a form for parents of students to sign before recording. The form will explain how the video will be used, the purpose of the video and who has access to the video. The form will employ an "opt out" option that the parent can sign, indicating they do not want their child to be included in the video.

3. Compensation

a. That LC State will provide each Intern's cooperating teacher with an honorarium in accordance with LC State's Policy 1.114 (https://www.lcsc.edu/policies).

b. That LC State will provide each Intern's on-site mentor with an honorarium in accordance with LC State's Policy 1.114 (https://www.lcsc.edu/policies).

c. That LC State will submit payment for the cooperating teacher and on-site mentor directly to them.

4. Responsibilities of LC State and Interns

That LC State will assign a faculty member to serve as supervisor of Interns in the district; such persons will be responsible for coordinating services of the LC State including the orienting and advising of cooperating teachers and on-site mentors regarding the clinical internship program and the supervision of Interns;

a. That Interns follow the calendar of LC State for Internship I of student teaching and follow the calendar of School for Internship II of student teaching;

b. That evaluation of the Intern performance for purpose of the LC State grade and the institutional record shall be made by LC State; furthermore, that the cooperating teacher and on-site mentor shall provide LC State with an evaluation of the performance of the Interns;

c. That Interns and Candidates are expected to comply with all rules and regulations of the school district while serving in the district, including Confidentiality of Student Records and Information;

5. Insurance

a. That the Intern provides professional liability insurance coverage with limits of coverage that satisfy the District's requirements unless the internship is with an Idaho district where pursuant to Idaho Code 33-1201, students serving in a practicum, internship, student teaching or counselor trainee position in the state of Idaho and under the supervision of a person certificated pursuant to Idaho Code 33-1201, shall be accorded the same liability insurance coverage by the school district being served;

b. LC State's liability coverage is provided through a self-funded liability program administered by the State of Idaho Risk Management Program. Limits of liability are $500,000 per occurrence; which amount is School's limit of liability under the Idaho Tort Claims Act specified in Idaho Code 6-901 through 6-929.

c. Students are covered under an additional professional liability policy with coverage of $1,000,000 per occurrence and $3,000,000 aggregate while at the Agency.

d. Students are covered under LC State's workers compensation program if injured while participating in Clinical Experience, per Idaho Statute 72.205(9).

6. Consultation

LC State shall provide consultation and assistance to School according to the following provisions:

a. At the request of School, LC State shall provide professional development sessions for teachers and other personnel in School to the extent that expertise among the Teacher Education Division faculty reasonably allows development of such sessions. Any such sessions shall be offered to School with no expectation of remuneration except for travel costs.

b. In the absence of appropriate expertise for requested professional development sessions, LC State shall assist the School district to locate resources and/or appropriate experts to offer the sessions. The assistance in location of resources/people shall be offered with no expectation of remuneration.

c. LC State faculty shall be available to consult, collaborate, and/or advise with School educators and other personnel as the District determines need on any matters related to curricula, students, and school environment. All such consultation, collaboration, or advising shall be offered with no expectation of remuneration.

7. Term

That this Agreement will begin _____and will continue to be enforced through _____unless cancelled by one or both parties.

8. Cancellation

Either Party may cancel this Agreement upon providing written notice to the other Party. In the event of cancellation, Interns and Candidates who are actively engaged in clinical experiences at School at the time notice is given may, at the discretion of School, be permitted to complete their clinical activities for the remainder of the term.

In witness whereof, the parties have executed this agreement as of the dates set forth below.

SCHOOL

By: Date:

Name: _____

Title: _____

LEWIS-CLARK STATE COLLEGE

By: Date:

Name:

Title: Division Chair